



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE
PURCHASING CONSORTIUM SOUTHERN AFRICA (PURCO SA)
INVITATION TO TENDER FOR CONSTRUCTION OF A NEW SEDCOL CORPORATE
OFFICE FOR SEDCOL TVET COLLEGE**

CIDB GRADING – 9GB

TENDER NO: PU7214/015

Prospective bidders who are interested in participating in the afore-mentioned tender are invited to submit their proposal in full compliance to the requirement of this tender document. The completed document with all attachments must be signed and submitted in a clearly labelled, sealed envelope together with one (1) USB per tendered project and deposited in the tender box at the following address:

**SEDIBENG TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING COLLEGE
37 VOORTREKKER STREET
VEREENIGING
1930**

Tender number	PU7214/015
Date issued	21 May 2023
Tender closing date	22 June 2023 Time: 11h00
Compulsory Information Session	31 May 2023 Time: 10h00 Lords Signature Hotel – 53 Raymond Street, Risiville, Vereeniging

Mandatory Requirements

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix A1	Proof of Payment (Payment to be verified by PURCO)	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Bill of Quantity Priced in full	The BoQ is attached separately, must be priced in full
Appendix B1	USB x1/No CD acceptable	Fully scanned tender document to be identical on both soft copy and hard copy.
Appendix C	Letter of Good Standing from the bank (Bank Rating Letter)	Submit a Letter of Good Standing from the bank (Bank Rating Letter) (not older than 6 months) (in case of a JV both parties to submit)
Appendix D	Company Registration Documents	Certified Company registration documents (not older than 6 months) (in case of a JV both parties to submit)
Appendix E	ID Documents	Certified copies of ID documents for Directors/Shareholders and or Authorized signatories as per the Board resolution (not older than 6 months) (in case of a JV both parties to submit)
Appendix F	Board Resolution	Attach copy of signed board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing) (in case of a JV both parties to submit)
Appendix H	B-BBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency or Sworn Affidavit (in case of a JV both parties to submit)
Appendix I	Fully Signed Audited Financial Statements (Director and Auditor) / Annual Financial Statements (Director) (2020/2021)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements (signed by both the Auditor and Company Director) (in case of a JV both parties to submit)
Appendix J	Declaration of Interest	Please sign point 9 of this tender document
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database (not older than 6 months) (in case of a JV both parties to submit)
Appendix L	CIDB grading	Submit valid proof of 9GB grading (in case of a JV a consolidated CIDB grading is required at least one JV party must be 9 GB or higher)
Appendix M	COIDA	Submit valid letter of good standing from the Department of Labour (no other affiliated subsidiaries) (in case of a JV both parties to submit)
Appendix N	Local Labour	Bidders must show commitment of using local labour in Sedibeng and surrounding areas, if awarded.
Appendix O	Proposed Programme of works	Detailed Proposed Programme of works (task, duration, milestones and responsibilities information)

STAGE 1: EVALUATION OF FUNCTIONALITY

	FUNCTIONALITY
1.	<p>Schedule of previous experience</p> <ul style="list-style-type: none">• The bidder will receive three (3) points when they provide less than three (3) references, upon provision of three (3) references five (5) points will be allocated, at provision of four (4) references ten (10) points will be allocated and a maximum of fifteen points (15) points will be allocated when five (5) references are provided.• No references is zero (0) points• The above mentioned references should be aligned to Civil and building engineering projects.• No letter of appointment or completion certificates will be accepted as previous experience.
2.	<p>Telephonic reference verification</p> <ul style="list-style-type: none">• Bidders to provide contactable references for previous Civil and Engineering projects completed.• The reference provided will be contacted via Telephone for verification.
3.	<p>Locality or Local labour</p> <ul style="list-style-type: none">• Maximum points will be given to bidders/tenderers within the Sedibeng District Municipality, minimum points to be given to bidders/tenderers from outside the Sedibeng district municipality.• Tenderers will be required to submit proof of residence either from the municipality, lease agreement or traditional authority.• No affidavit as proof of residence will be accepted.
4.	<p>Project Execution Plan (PEP) / Methodology</p> <p>The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following:</p> <p>Tasks = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works.</p> <p>Duration = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined.</p> <p>Milestones = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal.</p> <p>Responsibilities = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</p>

5.	<p>Technical capability/Capability of the proposed team</p> <p>Points will only be allocated to contracts manager, Project manager, Architect, Structural/Civil engineer, Electrical engineer, Mechanical engineer and Health and safety officer, who is SACPCMP, SACAP, ECSA, and/or related Professionally registered respectively, which is in line with Civil and engineering projects and has a minimum of 8 - 15 years' experience post registration.</p> <p>The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points:</p> <ul style="list-style-type: none"> • Name and description of the project/s • Value of the project/s • Role played • Year (start to end) • SACPCMP, SACAP, ECSA certificate must be attached (the member must be in good standing)
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1.1.1 STAGE 1: EVALUATION OF FUNCTIONALITY

The evaluation criteria for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

Item No.	Criteria Description	
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting
	FUNCTIONALITY	
1.	<p>Experience, Skills, and Ability of Service Provider to fulfil SEDIBENG TVET College's requirements, experience in Civil, Engineering and Building works:</p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none"> • 3-5 valid reference letters of projects completed: NB: Only building projects with a minimum value of R20m Incl. VAT per reference will be considered as previous experience and no letter of appointment will be accepted as previous experiences. (References dating back from 2017 to date) <p>5 and more Reference letters = 15 Points 4 Reference letters = 10 Points 3 Reference letters = 5 Points</p> <p>Less than 3 references = 3 points No references = 0 points Irrelevant references = 0 points</p> <p>SEDIBENG TVET College right reserved to verify the company references</p>	15

2.	<p>Telephonic reference verification: NB: Bidders to provide contactable references for previous building projects completed.</p> <ul style="list-style-type: none"> 3 references verified = 2 4 references verified = 3 5 references verified = 5 <p>Verification invalid or unverifiable = 0 points</p>	5
3.	<p>Locality:</p> <ul style="list-style-type: none"> 10 Points within Sedibeng district 5 Points outside Sedibeng <p><u>No affidavit as proof of reference will be accepted.</u></p>	10
4.	<p>Project Execution Plan (PEP)</p> <ul style="list-style-type: none"> Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including: <ul style="list-style-type: none"> Tasks: To demonstrate how the contractor intends to sequence the works = 10 Points Duration and Milestones: How long the contractor intends to complete tasks, to reach a set milestone. Congruency with the project schedule will also be examined. = 5 Points Responsibilities: The manner in which the contractor intends to allocate the responsibilities = 5 Points Non-compliance with the above = 0 points 	20
5.	<p>Technical capability</p> <p>Bidder to provide the CVs and qualifications for the number of Professional registered personnel that will be deployed for the duration of the project.</p> <ol style="list-style-type: none"> Project Manager with SACPCMP/ PMP Registration: <ul style="list-style-type: none"> 10 years or more experience = 10 points. 8 years' experience = 7.5 points. 5 years' experience = 5 points. Less than 5 years = 2.5 Points No experience = 0 Points Professional with ECSA Registration: Electrical <ul style="list-style-type: none"> 8 years or more experience = 10 points. 5 years' experience = 7.5 points. 3 years' experience = 5 points. Less than 3 years = 2.5 Points No experience = 0 Points 	50

	<p>3. Professional with ECSA Registration: Mechanical</p> <p>8 years or more experience = 10 points.</p> <p>5 years' experience = 7.5 points.</p> <p>3 years' experience = 5 points.</p> <p>Less than 3 years = 2.5 Points</p> <p>No experience = 0 Points</p> <p>4. Professional with ECSA Registration: Civil and Structural</p> <p>8 years or more experience = 10 points.</p> <p>5 years' experience = 7.5 points.</p> <p>3 years' experience = 5 points.</p> <p>Less than 3 years = 2.5 Points</p> <p>No experience = 0 Points</p> <p>5. Professionals with SACAP Registration: Architects</p> <p>8 years or more experience = 5 points.</p> <p>5 years' experience = 3 points.</p> <p>3 years' experience = 2 points.</p> <p>Less than 3 years = 1 Points</p> <p>No experience = 0 Points</p> <p>6. Professionals with SACPCMP/relevant registration: Safety Officer</p> <p>8 years or more experience = 5 points.</p> <p>5 years' experience = 3 points.</p> <p>3 years' experience = 2 points.</p> <p>Less than 3 years = 1 Points</p> <p>No experience</p>	
	<p>• TOTAL</p>	100
<p>Note: Employment of Local Contractors/Subcontractors</p> <p>Employment of local unskilled labour promoted and advised at appointment stage.</p>		