

Walter Sisulu University, together with PURCO SA, invites suitably qualified and registered service providers to respond to the request for tenders for:

PU8215/023

PROVISION OF MANAGED PRINTING SERVICES

Tender documents will only be available electronically at www.purcosa.co.za from **26 June 2023**.

Purchasing of Tender Documents

To download the tender document, the steps below should be followed:

- Visit www.purcosa.co.za
- If you have not yet registered your Company on the PURCOSA website, do so now.
- Click on the required RFP in the block provided for Tenders and RFP's.
- Click on the **pay now** button.

The system will make documentation available for downloading, immediately after conclusion of payment.

Compulsory Information Session

An online Compulsory Information Session will be facilitated via Microsoft Teams on **04 July 2023** at 09h00

The link for the online Microsoft Teams is <https://rb.gy/wrjb8>

The person who is to complete the tender document must be present during the Compulsory Information Session.

Tender submissions

Electronic tender bid submissions are to be done by logging into the purcosa.co.za website using the username and password of the person who purchased the tender document.

- Then go to purcosa.co.za/my-tenders to view your purchased tenders.
- You will also find the 'My purchased tenders' link on your Supplier Hub or in the drop down menu under your user name.
- Click on the 'Submit bid' link to submit your bid documents.

No hard copy faxed or e-mailed submissions will be accepted.

The closing date and time for receipt of the tender is on 18 July 2023 at 23:59 hrs.

Enquiries

Tender Enquiries:

Mr Bongani Machobane - bongani.machobane@purcosa.co.za OR

Mr Ntsikelelo Yena - nyena@wsu.ac.za

Document related queries and electronic submission of tender documents: Gololosegang Legoete - gololosegang.legoete@purcosa.co.za