



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**westcol**  
Western College for Technical, Vocational Education and Training

**PURCHASING CONSORTIUM SOUTHERN AFRICA (PURCO SA) IN  
COLLABORATION WITH WESTERN TVET COLLEGE (WESTCOL)**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE REMOVAL OF THE EXISTING  
FENCING, SUPPLY AND INSTALLATION OF THE CATEGORY 3 INVISIBLE FENCING  
AT WESTCOL VARIOUS CAMPUSES**

**TENDER NO: PU3015/043**

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the PURCO SA Website.

The closing time and date for receipt for online tender **PU3015/043** is at 23h59. Tuesday, 10 October 2023.

|                            |   |
|----------------------------|---|
| <b>Tender number</b>       | <b>PU3015/043</b>   |
| <b>Date issued</b>         | <b>17 September 2023</b>  |
| <b>Tender closing date</b> | <b>Date: 10 October 2023</b><br><b>Time: 23:59 Hrs (Mid-Night)</b><br><b>Venue: Online</b>  |
| <b>Information Session</b> | <b>27 September 2023 at 11h00-12h00</b> at the<br>Carletonville Campus<br>20 South Street, Carletonville (estimated CIDB - 5SQ / 4SQ PE or higher)<br><br><b>27 September 2023 at 15h00-16h00</b> at the<br>Randfontein Campus<br>8 Kiewiet Street, Helikon Park, Randfontein (estimated CIDB - 5SQ / 4SQ PE or higher)<br><br><b>28 September 2023 at 10h00-11h00</b> at the<br>Krugersdorp Campus<br>Cnr. Market and Von Brandis Street, Krugersdorp (CBD) (estimated CIDB - 4SQ / 3SQ PE or higher)<br><br><b>28 September 2023 at 14h00 -15h00</b> at the<br>Krugersdorp West Campus<br>Cnr. Figulus and Flemming Avenue,<br>Krugersdorp West (estimated CIDB - 5SQ / 4SQ PE or higher) |

- **Completed documents with all attachments must be signed and submitted on the PURCO SA Website**

| <b>Appendix Number</b> | <b>Description of Appendix</b>                                  | <b>Requirement</b>   |
|------------------------|---|--|
| Appendix A             | RFP Document  | Each page of the RFP document to be initialled by a delegated representative   |
| Appendix A1            | Proof of Payment  | Attach Payfast proof of payment and include the company tendering for, if purchased by a different company               |
| Appendix B             | Technical specifications and pricing                            | Attach your pricing schedule as per specifications   |
| Appendix C             | Proof of Bank Account   | Provide Confirmation letter from Bank not older than 3 months  |
| Appendix D             | Company registration documents                                  | Provide Company registration documents   |
| Appendix E             | ID Copies of directors and Shareholders                         | Certified ID copies not older than six (6) months  |
| Appendix F             | Tax Pin   | An original valid Tax Pin  |
| Appendix G             | Audited Annual Financial Statements/Annual Financial Statements | Provide fully signed Audited Annual Financial Statements or Annual Financial Statements for the last 2 Years             |
| Appendix H             | B-BBEE certification  | Provide a valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA or Sworn Affidavit |
| Appendix I             | Declaration of Interest   | Complete Point 9 of this tender document   |
| Appendix J             | Registration On Central Supplier Data Base (CSD)                | Provide a copy of the full and summary reports of registration on National Treasury Central Supplier Database            |
| Appendix K             | CIDB Registration   | Provide a copy of the CIDB registration (See table of CIDB grading for all the campuses on pg23)                         |
| Appendix L             | COIDA   | Submit letter of good standing from the Department of Labour   |

***NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements may not advance to the next phase of the evaluation process.***

**NOTE: Submissions not meeting the above criteria (Mandatory and Returnable documents) will be regarded as non-Responsive and will be disqualified for further evaluation.**

**Additional Information (mandatory at contracting stage):**

1. OHS Plan
2. Procurement Plan inclusive of Materials and Labour
3. Detailed Programme of works
4. Works, Liability and Support Insurance on award
5. JV agreement (where applicable)
6. Workmanship guarantee letter

**Stage 1: Evaluation of Functionality**

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

All proposals will be evaluated on the following criteria indicated below.

|           | <b>FUNCTIONALITY</b>   |
|-----------|--|
| <b>1.</b> | <b>Schedule of previous experience</b> <ul style="list-style-type: none"><li>• The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided.</li><li>• No references is zero (0) points</li><li>• The above mentioned references should be aligned to civil engineering projects.</li><li>• No letter of appointment or completion certificates will be accepted as previous experience.</li></ul>   |
| <b>2.</b> | <b>Email reference verification</b> <ul style="list-style-type: none"><li>• Bidders to provide contactable references for previous works with regard to fencing.</li><li>• The reference provided will be contacted via email for verification.</li></ul>  |
| <b>3.</b> | <b>Locality or Local labour</b> <ul style="list-style-type: none"><li>• Maximum points will be given to bidders/tenderers within the West Rand District Municipality, minimum points to be given to bidders/tenderers from outside the West Rand District Municipality</li><li>• Tenderers will be required to submit proof of residence either from the municipality or traditional authority</li><li>• No affidavit as proof of residence will be accepted.</li></ul>  |
| <b>4.</b> | <b>Project Execution Plan (PEP) / Methodology</b> <ul style="list-style-type: none"><li>• The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following:<br/><b>Tasks</b> = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works<br/><b>Duration</b> = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined.</li></ul> |

|  |  |
|--|--|
|  | <p><b>Milestones</b> = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal.</p> <p><b>Responsibilities</b> = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</p> |
|--|--|

|    |  |
|----|--|
| 5. | <p><b>Technical capability/Capability of the proposed team</b></p> <p>Points will only be allocated to contracts manager/construction supervisor who has a minimum of 5 - 8 years' experience <b>post</b> registration.</p> <p>The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points:</p> <ul style="list-style-type: none"> <li>• Name and description of the project/s</li> <li>• Value of the project/s</li> <li>• Role played</li> <li>• Year (start to end)</li> </ul> |
|----|--|

#### Step 1: References table

The references must be current clients that have done business with your company for a minimum of three (3) years and more for contracts of a similar size or more with a proven record of accomplishment.

#### **Bidders are required to submit with the bid, a Proposal.**

The Proposal is to be a brief printed document that describes how the Bidder intends to ensure the following items within the sub-criterion: The proposal to reflect the areas below as headings. Failure to submit the required proposal will result in disqualification based on non-responsiveness. Company profile only, will not be acceptable as a proposal.

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

Client's referral letters for work done in the work past five (5) years, for similar Fencing projects.

| Item No.                     | Criteria Description  |                     |             |                         |             |                              |             |               |            |                       |            |    |
|------------------------------|---|---------------------|-------------|-------------------------|-------------|------------------------------|-------------|---------------|------------|-----------------------|------------|----|
|                              | Tender bids scoring less than a minimum of 70% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.  | Weighting           |             |                         |             |                              |             |               |            |                       |            |    |
|                              | FUNCTIONALITY   |                     |             |                         |             |                              |             |               |            |                       |            |    |
| 1.                           | <p>Experience, Skills, and Ability of Service Provider to fulfil WESTCOL’s requirements, experience in fencing including civil works:</p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none"> <li>3-5 valid reference letters of projects completed:</li> </ul> <table> <tr> <td>3 Reference letters</td> <td>= 05 Points</td> </tr> <tr> <td>4 Reference letters</td> <td>= 10 Points</td> </tr> <tr> <td>5 and more Reference letters</td> <td>= 15 Points</td> </tr> <tr> <td>No references</td> <td>= 0 points</td> </tr> <tr> <td>Irrelevant references</td> <td>= 0 points</td> </tr> </table> <p>WESTCOL has right to verify the company reference</p> | 3 Reference letters | = 05 Points | 4 Reference letters     | = 10 Points | 5 and more Reference letters | = 15 Points | No references | = 0 points | Irrelevant references | = 0 points | 15 |
| 3 Reference letters          | = 05 Points   |                     |             |                         |             |                              |             |               |            |                       |            |    |
| 4 Reference letters          | = 10 Points   |                     |             |                         |             |                              |             |               |            |                       |            |    |
| 5 and more Reference letters | = 15 Points   |                     |             |                         |             |                              |             |               |            |                       |            |    |
| No references                | = 0 points  |                     |             |                         |             |                              |             |               |            |                       |            |    |
| Irrelevant references        | = 0 points  |                     |             |                         |             |                              |             |               |            |                       |            |    |
| 2.                           | <p>Email reference verification</p> <ul style="list-style-type: none"> <li>3 references verified = 5</li> <li>4 references verified = 7</li> <li>5 references verified = 10</li> </ul> <p>Verification invalid or unverifiable = 0 points</p>   | 10                  |             |                         |             |                              |             |               |            |                       |            |    |
| 3.                           | <p>Locality:</p> <ul style="list-style-type: none"> <li>15 Points within West Rand District Municipality</li> <li>10 Points outside West Rand District Municipality</li> </ul>  | 15                  |             |                         |             |                              |             |               |            |                       |            |    |
| 4.                           | <p><b>Project Execution Plan (PEP)</b></p> <ul style="list-style-type: none"> <li>Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including:               <table> <tr> <td>Tasks</td> <td>= 15 Points</td> </tr> <tr> <td>Duration and Milestones</td> <td>= 5 Points</td> </tr> <tr> <td>Responsibilities</td> <td>= 5 Points</td> </tr> </table> </li> <li>Non-compliance with the above = 0 points</li> </ul>  | Tasks               | = 15 Points | Duration and Milestones | = 5 Points  | Responsibilities             | = 5 Points  | 25            |            |                       |            |    |
| Tasks                        | = 15 Points   |                     |             |                         |             |                              |             |               |            |                       |            |    |
| Duration and Milestones      | = 5 Points  |                     |             |                         |             |                              |             |               |            |                       |            |    |
| Responsibilities             | = 5 Points  |                     |             |                         |             |                              |             |               |            |                       |            |    |
| 5.                           | <p><b>Technical capability</b></p> <p>Bidder to provide the CVs and qualifications for the number of skilled labours that will be deployed for the duration of the project.</p> <ul style="list-style-type: none"> <li>Construction Supervisor: Must have experience in fencing at least 5 – 8 years’ experience or more, with a minimum of NQF level (Level 6) National Diploma in the Built Environment or higher qualification.</li> </ul>   |                     |             |                         |             |                              |             |               |            |                       |            |    |

|           |  |            |
|-----------|--|------------|
|           | 5 years experience with National Diploma in Civil Engineering = 5 points<br>6-7 years experience with National Diploma in Civil Engineering = 10 points<br>8 years or more experience with National Diploma in Civil Engineering = 15 points<br><br>Occupational Health and safety practitioner professionally registered (NOSA or related) = 5 points | <b>30</b>  |
| <b>6.</b> | <b>Installer accreditation</b><br>Bidder to provide proof of accreditation of Category 3 fencing installation.   | <b>5</b>   |
|           | • <b>TOTAL</b>   | <b>100</b> |

**Note:** Employment of Local Contractors/Subcontractors

Employment of local unskilled labour promoted and advised at appointment stage.

### **ELIGIBILITY IN RESPECT OF CIDB REGISTRATION**

The following tenderers who are registered with the CIDB, or are \*capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (\*tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, with this tender, acceptable documentary proof thereof):

- a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations; and
- b) contractors registered as potentially emerging enterprises with the CIDB who are registered on one contractor grading designation lower than that required in terms of a) above

### **CIDB GRADING - MANDATORY**

| <b>WESTCOL CAMPUSES</b> | <b>CIDB GRADING MINIMUM REQUIREMENTS</b> |
|-------------------------|--|
| 1. Carletonville        | 5SQ or 4SQ PE higher                     |
| 2. Krugersdorp Central  | 4SQ or 3SQ PE higher                     |
| 3. Krugersdorp West     | 5SQ or 4SQ PE higher                     |
| 4. Randfontein          | 5SQ or 4SQ PE higher                     |