



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



MOTHEO TVET COLLEGE

**MOTHEO TVET COLLEGE (MTC) IN COLLABORATION WITH THE PURCHASING CONSORTIUM
SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR THE SUPPLY AND DELIVERY OF
ENERGY SECURITY SOLAR LABORATORY EQUIPMENT**

CLOSED TENDER

TENDER NO: PU 4112/003

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the **PURCO SA Website**.

The closing time and date for receipt for online tender **PU 4112/003** is at 23h59 on Friday, 13 October 2023.

Tender number	PU 4112/003
Date issued	06 October 2023
Online Tender closing date	13 October 2023 Time 23h59 Submission on the website: www.purcosa.co.za
Compulsory Information Session	No briefing session all enquiries to be sent via email to sipho.ndlovu@purcosa.co.za

DELIVERY INSTRUCTIONS

All Suppliers must submit their responses in the following format:

- ***Completed documents with all attachments must be signed and submitted on the PURCO SA Website***

<i>Appendix Number</i>	<i>Description of Appendix</i>	<i>Requirement</i>
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix A1	Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document
Appendix C	Proof of Bank Account	Signed letter from bank
Appendix D	Company registration documents	Company registration documents
Appendix E	Tax Pin	An original valid Tax Pin
Appendix F	B-BBEE certification / Affidavit	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA / Affidavit
Appendix G	Audited Annual Financial Statements or Annual Financial Statements	Provide fully signed Audited Annual Financial statements / Annual financial Statement
Appendix H	Declaration of Interest	Please sign point 9 of this tender document
Appendix I	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.
Appendix J	COIDA for the relevant industry	Provide letter of good standing from the Department Labour

1.1.1 STAGE 1: EVALUATION OF FUNCTIONALITY

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

All proposals will be evaluated on the following criteria indicated below. Step 1:

References table

The references must be current clients that have done business with your company for a minimum of three (3) years and more for contracts of a similar size or more with a proven record of accomplishment.

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
Previous Experience (Relevant Equipment Experience) Provide Appointment letters where similar nature of works <ul style="list-style-type: none">• 3 > Completed Projects =30 Points• 2 > Completed Projects =20 Points• 1 > Completed Projects =10 Points• No Completed Projects =0 Points	30
Municipal Services Account (Attached a valid municipal services (water, sanitation, rates and electricity) clearance certificate with a current bill of account for Mangaung Metro Municipality, Letsemeng Local Municipality, or Mohokare Local Municipality not owing more than ninety (90) days <ul style="list-style-type: none">• Provided =20 Points• Not provided = 0 Points	20
Provide proof of qualifications and experience of key staff (attach CV and Certified Qualifications) <ul style="list-style-type: none">• Provided =20 Points• Not Provided = 0 Points• Safety Officer ND: Safety Management =10 Points	30
Provide Company Profile <ul style="list-style-type: none">• Provided =20 Points• Not Provided = 0 Points	20
Total points	100