

**APPOINTMENT OF THE CONTRACTOR FOR THE DEMOLITION OF THE EXISTING CLASSROOMS AND THE CONSTRUCTION OF THE NEW PROPOSED CLASSROOM BLOCK AT KRUGERSDORP CAMPUS, WESTCOL TVET COLLEGE.**

DESCRIPTION	DATE, LOCATION AND TIME
Compulsory Information Session	<b>Date:</b> 17 November 2023 <b>Time:</b> 12:00  Location: Krugersdorp Campus, WESTCOL TVET College, 32 Von Brandis Street, Krugersdorp, 1742
Closing date for submission of questions and clarification	<b>Date:</b> 21 November 2023 <b>Time:</b> 16:00
Closing date of tender	<b>Date:</b> 27 November 2023 <b>Time:</b> 23:59  <b>Location:</b> Tender submission will be electronic on <a href="http://www.purcosa.co.za">www.purcosa.co.za</a>

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**NAME OF BIDDER:** .....

**TENDER SUM:** R .....

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**PREPARED BY:**

**SRSQS QUANTITY SURVEYORS (PTY) LTD  
CORNER JOHN VORSTER & KAREE STREET  
SOUTH DOWNS OFFICE PARK  
BLOCK D  
SUITE 13  
IRENE 0157**

**TEL: +27 12 665 2632**

**ISSUED BY:**

**WESTCOL TVET COLLEGE  
KRUGERSDORP CAMPUS  
32 VON BRANDIS STREET  
KRUGERSDORP  
1742**

**TEL: 011 953 1140**

**TENDER NOTICE AND INVITATION TO TENDER**

**BID No.:PU7214/022**

Potential bidders are invited to tender for the Proposed: **APPOINTMENT OF THE CONTRACTOR FOR THE DEMOLITION OF THE EXISTING CLASSROOMS AND THE CONSTRUCTION OF THE NEW PROPOSED CLASSROOM BLOCK AT KRUGERSDORP CAMPUS, WESTCOL TVET COLLEGE.**

**BIDS ARE INVITED PER SITE.**

Tender documents are available at a non-refundable fee of R1 150.00 (VAT included).  
Documents are only available in electronic format after confirmation of proof of payment.

Tender documents, including terms of reference, drawings, scope of works and bills of quantities, will be available on [www.purcosa.co.za](http://www.purcosa.co.za).

Tender documents can be obtained from the PURCO SA website at [www.purcosa.co.za](http://www.purcosa.co.za) from Sunday 05 November 2023.

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the PURCO SA Website.

The closing time and date for receipt for online tender **PU7214/022** is at **23h59** on Monday, **27 November 2023**.

**A compulsory briefing session will be held at Western TVET College, as follows:**

<b>Date</b>	: 17 November 2023
<b>Time</b>	: 12:00am
<b>Venue</b>	: Krugersdorp Campus Cnr. Market and Von Brandis Street, Krugersdorp (CBD)

**NB: In case of Joint Ventures or Consortia, the lead entity must attend the briefing session.**

**THE CLOSING DATE FOR BIDS IS AS FOLLOWS:**

The closing time and date for receipt for online tender **PU 7214/022** is at **23h59** on Monday, **27 November 2023**.

**NO LATE SUBMISSIONS WILL BE ACCEPTED.**

The original must be completed in black ink.

Enquiries should be directed in writing to:

Technical enquires:	<a href="mailto:sipho.ndlovu@purcosa.co.za">sipho.ndlovu@purcosa.co.za</a> .
Tender documents enquires:	<a href="mailto:itumeleng.mashiangako@purcosa.co.za">itumeleng.mashiangako@purcosa.co.za</a>

# TENDER DATA

Project title:	APPOINTMENT OF THE CONTRACTOR FOR THE DEMOLITION OF THE EXISTING CLASSROOMS AND THE CONSTRUCTION OF THE NEW PROPOSED CLASSROOM BLOCK AT KRUGERSDORP CAMPUS, WESTCOL TVET COLLEGE.		
Tender no:	PU7212/032	Closing date:	27 November 2023
Closing time:	23:59	Validity period:	180 days

I/We understand and accept that the WESTCOL TVET COLLEGE does not bind himself/herself to accept the lowest or any tender.

The WESTCOL TVET COLLEGE serves the right to change bill rates including preliminaries if not market related and reasonable before the signing of the contract. Refusal by contractor to have his/her rates changed will result in the withdrawal of an offer.

The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 751 published in Government Gazette 2019 and as amended from time to time. (see [www.cidb.org.za](http://www.cidb.org.za))

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

Each item of data given below is cross-referenced to the clause marked "F" in the above-mentioned Standard Conditions of Tender.

The employer is **WESTCOL TVET COLLEGE**

For this contract the single volume approach is adopted.

- Fill out the appropriate portions in black ink.
- Bind the document together with schedules for submission.
- The excel BOQ & pricing schedule to ALSO be submitted in completed excel. NO MANUAL COMPLETION.
- (TIP: Electronically complete the excel pricing schedule, save in memory stick & also print to attach in the pack. DO NOT manually complete, as the excel has formulas to consider).

## NB: ALL DOCUMENTS MUST BE VALID AT THE TIME OF BID CLOSURE

The tenderer must submit the tender offer by completing the Returnable Documents including the **fully priced Activity Schedule / Bills of Quantities, signing the "Offer"** section in the **"Form of Offer and Acceptance"** and delivering the single volume procurement document back to the College bound up. The **single volume** procurement document issued by the employer comprises the following:

## TENDER

### PART 1: TENDERING PROCEDURES

### PART 2: RETURNABLE DOCUMENTS\*

\*NB: Note the documents listed as mandatory. Failure to submit the documents will result in the tender offer being disqualified from further consideration.

The Employer's representative is:	
Name:	<b>Technical enquires: Sipho Ndlovu</b>
Address:	<b>Purco SA</b>
Tel:	<b>011 545 0974</b>
E-mail:	<b>Sipho.ndlovu@purcosa.co.za</b>

### **ELIGIBILITY IN RESPECT OF CIDB REGISTRATION**

The following tenderers who are registered with the CIDB, or are \*capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (\* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, with this tender, acceptable documentary proof thereof):

- a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a **8GB** or higher class of construction work; and
- b) contractors registered as potentially emerging enterprises with the CIDB who are registered on one contractor grading designation lower than that required in terms of a) above

Joint ventures are eligible to submit tenders provided that:

1. every member of the joint venture is registered with the CIDB;
2. the lead partner has a contractor grading designation **8GB** or higher class of construction work; and
3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a **8GB** or higher class of construction work

### **Stage 2 Pre-Qualification Criteria**

Tenderer will be required to have a CIDB of **8GB** or higher.

Please note that in the event of a joint venture (JV) a valid consolidated BBBEE verification in the name of the JV shall be submitted. Please refer to returnable document form.

### **Stage 3 Mandatory documents - Admission Criteria**

NUMBER	DOCUMENT	DOCUMENT REQUIREMENT
1	Proof of payment	Attach proof of payment and include the company tendering for, if purchased by a different company (Reference – Company name)
2	Tender Document	Each page of the RFP document to be <b>initialled</b> by a delegated representative.
3	SBD 3 Form	Completed in full and signed form of offer.

4	SBD 4 Form	Completed in full and signed declaration of interest.
5	SBD 8 Form	Completed in full and signed past supply chain management practices.
	SBD 9 Form	Completed in full and signed certificate of independent bid determination
6	Priced bill of quantities	The BOQ is attached separately as an annexure, and must be priced in full.
7	Company registration certificate	Company Registration Documents.
8	ID Documents	Certified copies ID documents for directors/shareholders/senior managers.
9	Board Resolution	Attach copy of board resolution. Unless sole proprietor.
10	Tax Pin	An original valid Tax Pin (must be valid on tender closing).
11	CIDB Certificate	Submit valid proof of <b>8GB</b> grading or higher.
12	COIDA – Construction industry	Submit valid letter of good standing from the department of labour.
13	CSD report	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
14	USB x1	Fully scanned tender document and all returnable.
15	Audited Financial Statement	Provide fully signed recent Audited Financial Statements / Annual Financial Statements for three years (2021/2022/2023).
16	Proof of bank account	Signed or stamped letter from bank. The stamp to not be older than 3 calendar months at the date of submission.
17	Workmanship guarantee letter	Submit workmanship guarantee letter for your bid price from <b>bank or insurance</b> company ( <b>letters of intentions are unacceptable</b> ).

**NOTE: Submissions not meeting the above criteria will be regarded as non-Responsive and will be disqualified for further evaluation.**

**Additional Information (mandatory at contracting stage):**

1. OHS Plan
2. Procurement Plan inclusive of Materials and Labour
3. Detailed Programme of works
4. Works, Liability and Support Insurance on award
5. JV agreement (where applicable)

**LIST OF RETURNABLE DOCUMENTS**

<b>Project title:</b>	<b>APPOINTMENT OF THE CONTRACTOR FOR THE DEMOLITION OF THE EXISTING CLASSROOMS AND THE CONSTRUCTION OF THE NEW PROPOSED CLASSROOM BLOCK AT KRUGERSDORP CAMPUS, WESTCOL TVET COLLEGE.</b>
<b>Tender No:</b>	<b>PU7214/022</b>

**1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES**

**Note:** Items marked with an asterisk (\*) are mandatory. Failure to submit the asterisked documents will result in the tender offer being disqualified from further consideration.

<b>Tender document name</b>	<b>Returnable document</b>	<b>Attached mark with an "X"</b>
<b>*Submission of a completed and signed Form of Offer and Acceptance (SBD 3)</b>	Yes	
<b>*Submission of a completed and signed Declaration of Interest (SBD 4) and Tenderer's Past Supply Chain Management Practices (SBD 8) (PA-11.1 (In case of Consortia and JV arrangements all members/companies must submit their individual forms))</b>	Yes	

<b>*SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017</b>	Yes	
<b>*Submission of a completed and signed Certificate of Independent Bid Determination (SBD 9) (PA-29)</b> (In case of Consortia and JV arrangements all members/companies must submit their individual forms)	Yes	
<b>*Submission of a completed and signed Resolution of Board of Directors (PA-15.1)</b> ( <i>Not applicable for Consortia and JV arrangements</i> )	Yes	
<b>*Submission of completed and signed Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2)</b> ( <i>Only applicable for Consortia or JV arrangements</i> )	Yes	
<b>*Submission of completed and signed Special Resolution of Consortia or JV's (PA-15.3)</b> ( <i>Only applicable for Consortia or JV arrangements</i> )	Yes	
<b>Preferential points claim from in terms of the preferential procurement regulations 2011 (SBD 6.1)</b>	Yes	
<b>Particulars of the tenderer's current and previous commitments</b>	Yes	
<b>Record of addenda to tender documents</b>	Yes	
<b>Submission of completed and signed Schedule of proposed local sub-contractors</b>	Yes	
<b>Submission of completed and signed Sub-contract Agreement with PDI local sub-contractors</b>	Yes	
<b>*CIDB Registration certificate</b>	Yes	
<b>*Original Valid Tax Clearance PIN (SBD 2)</b>	Yes	
<b>*Letter of Good Standing</b>	Yes	
<b>*OHS File</b>	Yes	
<b>*Workmanship Guarantee Letter</b>	Yes	
<b>Proposed Programme of Works</b>	Yes	
<b>*Registration on Central Supplier Data Base (CSD)</b>	Yes	
<b>B-BBEE certification</b>	Yes	
<b>*Company registration documents &amp; Certified ID Copies of all the directors</b>	Yes	
<b>*Proof of bank details, not older than 3 months</b>	Yes	
<b>*Audited Financial statements</b>	Yes	

## 2. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

**Note:** Items marked with an asterisk (\*) are mandatory. Failure to submit the asterisked documents will result in the tender offer being disqualified from further consideration.

<b>Tender document name</b>	<b>Number of pages issued</b>	<b>Returnable document</b>
<b>*Priced Bills of Quantities / Lump Sum Document</b> (complete document inclusive of all parts)	Pages	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Copy of Construction Safety, Health and Environment Plans	Pages	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Copy of Procurement Plan inclusive of Materials and Labour	Pages	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Proof of Works, Liability and Support Insurance will be applicable to suppliers that have been awarded tenders	Pages	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>*Copy of previous three years Financial Audited Statements</b>	Pages	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 3. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES

<b>Legal Status of Tendering Entity:</b>	<b>Documentation to be submitted with the tender, or</b>
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<b>If the Tendering Entity is:</b>	<b>which may be required during the tender evaluation:</b>
<b>a)</b> A Close Corporation, incorporated under the Close Corporation Act, 1984, Act 69 of 1984	Certified copies of the Founding Statement – CK1
<b>b)</b> A <u>private</u> Company having share capital, incorporated under the Companies Act, 1973, Act 61 of 1973  [including Companies incorporated under Art 53(b)]	Certified copies of:  i.) Certificate of Incorporation – CM1, and ii.) Shareholders Certificates of all Members of the Company, plus a signed statement of the Company's Auditor, certifying each Member's ownership/shareholding percentage relative to the total.
<b>c)</b> A <u>private</u> Company having share capital, incorporated under the Companies Act, 1973, Act 61 of 1973, in which any, or all, shares are held by another Close Corporation or Company with, or without, share capital	Certified copies of documents referred to in a. and/or b. above in respect of all such Close Corporation(s) and/or Company (ies).
<b>d)</b> A <u>public</u> Company having share capital, incorporated under the Companies Act, 1973, Act 61 of 1973  [including Companies incorporated under Art 21]	A signed statement of the Company's Secretary confirming that the Company is a public Company.
<b>e)</b> A natural person or a Partnership	Certified copy of the Identity Document of: i.) such natural person, or ii.) each of the Partners to the Partnership

<b>SCORING OF FUNCTIONALITY CRITERIA</b>
For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender (advert)
<p>If a tenderer wishes to submit hi/her own alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be Recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.</p> <p>Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.</p> <p>Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.</p> <p>The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.</p> <p>Alternative tender offer permitted:</p> <p>..... <b>Yes</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/></p>

	FUNCTIONALITY
1.	<p><b>Schedule of previous experience</b></p> <ul style="list-style-type: none"> <li>The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided.</li> <li>No references is zero (0) points</li> <li>The above mentioned references should be aligned to the building works projects.</li> <li>No letter of appointment or completion certificates will be accepted as previous experience.</li> </ul>
3.	<p><b>Locality or Local labour</b></p> <ul style="list-style-type: none"> <li>Maximum points will be given to bidders/tenderers within the West Rand District Municipality, minimum points to be given to bidders/tenderers from outside the West Rand District Municipality and to bidders who are outside Gauteng Province but within South Africa.</li> <li>Tenderers will be required to submit proof of residence of the business in a form of either lease agreements, municipal bills, or traditional authority.</li> </ul> <p>No affidavit as proof of residence will be accepted.</p>
4.	<p><b>Project Execution Plan (PEP) / Methodology</b></p> <ul style="list-style-type: none"> <li>The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following: <ul style="list-style-type: none"> <li><b>Tasks</b> = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works</li> <li><b>Duration</b> = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined.</li> <li><b>Milestones</b> = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal.</li> <li><b>Responsibilities</b> = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</li> </ul> </li> </ul>

5.	<p><b>Technical capability/Capability of the proposed team</b></p> <p>Points will only be allocated to contracts manager/construction supervisor who is South African Council of Project Construction Management Profession (SACPCMP) and/or Project Management Profession (PMP) certificate which is in line with project management professional registered and has a minimum of 3 - 5 years' experience <b>post</b> registration.</p> <p>The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points:</p> <ul style="list-style-type: none"> <li>Name and description of the project/s</li> <li>Value of the project/s</li> <li>Role played</li> <li>Year (start to end)</li> <li>SACPCMP and/or PMP certificate must be attached (the member must be in good standing)</li> </ul>
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The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation. Client's referral letters for work done in the work past five (5) years, for similar building works projects.

Item No.	Criteria Description											
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting										
	FUNCTIONALITY											
1.	<p><b><u>Experience, Skills, and Ability of service provider to fulfil WESTCOL's requirements, experience in building works:</u></b></p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none"><li>3-5 valid reference letters of projects completed:</li></ul> <table><tr><td>3 Reference letters</td><td>= 15 Points</td></tr><tr><td>4 Reference letters</td><td>= 20 Points</td></tr><tr><td>5 and more Reference letters</td><td>= 25 Points</td></tr><tr><td>No references</td><td>= 0 point</td></tr><tr><td>Irrelevant references</td><td>= 0 point</td></tr></table> <p>WESTCOL TVET COLLEGE has right to verify the company reference</p> <p>NOTE: Reference letters must strictly be provided by the contracting client.</p>	3 Reference letters	= 15 Points	4 Reference letters	= 20 Points	5 and more Reference letters	= 25 Points	No references	= 0 point	Irrelevant references	= 0 point	25
3 Reference letters	= 15 Points											
4 Reference letters	= 20 Points											
5 and more Reference letters	= 25 Points											
No references	= 0 point											
Irrelevant references	= 0 point											
2.	<p><b><u>Locality:</u></b></p> <ul style="list-style-type: none"><li>25 Points within West Rand District Municipality</li><li>15 Points outside West Rand District Municipality but within Gauteng province</li><li>10 Points outside Gauteng Province but within South Africa</li><li>No proof of the above = 0 Points</li></ul>	25										
3.	<p><b><u>Project Execution Plan (PEP):</u></b></p> <ul style="list-style-type: none"><li>Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including:<ul style="list-style-type: none"><li>Duration and Milestones = 10 Points</li><li>Responsibilities = 10 Points</li><li>Tasks = 10 Points</li></ul></li><li>Non-compliance with the above = 0 points</li></ul>	30										
	<p><b><u>Technical capability:</u></b></p> <p>Bidder to provide the CVs and qualifications for the construction supervisor and/or contracts manager that will be deployed for the duration of the project.</p> <p>Construction Supervisor: Must have building work experience at least 3 - 5 years <b>post</b> registration experience or more, with SACPCMP and/or PMP professional registration</p> <p>3 years' experience with SACPCMP and/or PMP professional registration = <b>5 points.</b></p> <p>4 years' experience with SACPCMP and/or PMP professional registration = <b>10 points.</b></p> <p>5 years or more experience with SACPCMP and/or PMP professional registration = <b>15 points.</b></p> <p>Occupational Health and safety practitioner professionally registered (NOSA or</p>											

4.	related) = <b>5 points</b>	<b>20</b>
	<ul style="list-style-type: none"><li><b>TOTAL</b></li></ul>	<b>100</b>
<b>Note:</b> Employment of Local Contractors/Subcontractors. Employment of local unskilled labour promoted and advised at appointment stage.		

<b>CONTRACT DETAILS</b>  Period for the commencement of the <b>works</b> after the <b>contractor</b> takes possession of the <b>site</b> : <b>Seven (7) working days.</b>
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