

## Mandatory Requirements

<b>Appendix Number</b>	<b>Description of Appendix</b>	<b>Requirement</b>
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix B and B1	Technical specifications and pricing	Bidder's offer must comply with the specification and complete pricing schedule in full
Appendix C	Proof of Bank Account	Signed letter from bank (not older than 3 months)
Appendix D	Company registration documents	Company registration documents
Appendix E	Tax clearance certification	An original valid tax clearance certificate or Tax Pin
Appendix F	B-BBEE certification	A valid BBBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA
Appendix G	Declaration of Interest	Please sign point 9 of this tender document
Appendix H	Identity documents	Attached copies of certified (not older than 3 months) identity documents for all directors and shareholders
Appendix I	Address	Submit proof of servicing workshop address that bidder is within 100 km SWGC Head Office: 1822A Molele Street, c/o Koma Road & Molele Street, Molapo, Soweto, 1801  (e.g. lease, municipal rates statement, levy account, etc)
Appendix J	Dealership accreditation	Submit proof of being registered as a Motor Dealer as contemplated in the National Road Traffic Act 83 of 1996, as well as proof of accreditation
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.

## Functionality Requirements

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 80% and above in order to progress to the next stage of evaluation.

All proposals will be evaluated on the following criteria indicated below. Step 1:

References table

<b>FUNCTIONALITY CRITERIA</b>	<b>POINTS ALLOCATED</b>	<b>TOTAL POINTS ALLOCATED</b>
<b>Provide three (3) contactable references of contracts of similar size, value and nature (Supply and delivery of New Vehicles or lease) in the past three (3) years:</b>		
3 References verified	=80 points	<b>80</b>
2 References verified	=40 points	
1 Reference verified	=20 points	
If no references are provided, the bidder will be disqualified.		
<b>Audited Annual Financial Statements (latest)</b>	= 20 points	<b>20</b>
<b>Total Points</b>		<b>100</b>