

APPOINTMENT OF THE CONTRACTOR FOR THE CONSTRUCTION OF A NEW ADMINISTRATION OFFICE AT RANDFONTEIN CAMPUS, WESTCOL TVET COLLEGE.

DESCRIPTION	DATE, LOCATION AND TIME
Compulsory Information Session	Date: 17 November 2023 Time: 10:00 Location: Randfontein Campus 8 Kiewiet Street, Helikon Park, Randfontein
Closing date for submission of questions and clarification	Date: 21 November 2023 Time: 16:00
Closing date of tender	Date: 27 November 2023 Time: 23:59 Location: Tender submission will be electronic on www.purcosa.co.za

NAME OF BIDDER:

TENDER SUM: R

PREPARED BY:

**SRSQS QUANTITY SURVEYORS (PTY) LTD
CORNER JOHN VORSTER & KAREE STREET
SOUTH DOWNS OFFICE PARK
BLOCK D
SUITE 13
IRENE 0157**

TEL: +27 12 665 2632

ISSUED BY:

**WESTCOL TVET COLLEGE
RANDFONTEIN CAMPUS
KIEWIET STREET
HELIKON PARK
RANDFONTEIN
1759**

TEL: 011 692 4004

TENDER NOTICE AND INVITATION TO TENDER

BID No.: PU7212/032

Potential bidders are invited to tender for the Proposed: **APPOINTMENT OF THE CONTRACTOR FOR THE CONSTRUCTION OF A NEW ADMINISTRATION OFFICE AT RANDFONTEIN CAMPUS, WESTCOL TVET COLLEGE.**

BIDS ARE INVITED PER SITE.

Tender documents are available at a non-refundable fee of R1 150.00 (VAT included).
Documents are only available in electronic format after confirmation of proof of payment.

Tender documents, including terms of reference, drawings, scope of works and bills of quantities, will be available on www.purcosa.co.za.

Tender documents can be obtained from the PURCO SA website at www.purcosa.co.za from Sunday 05 November 2023.

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the PURCO SA Website.

The closing time and date for receipt for online tender **PU7212/032** is at **23h59** on Monday, **27 November 2023**.

A compulsory briefing session will be held at Western TVET College, as follows:

Date : 17 November 2023
Time : 10:00am
Venue : Randfontein Campus
8 Kiewiet Street, Helikon Park, Randfontein

NB: In case of Joint Ventures or Consortia, the lead entity must attend the briefing session.

THE CLOSING DATE FOR BIDS IS AS FOLLOWS:

The closing time and date for receipt for online tender **PU 7212/032** is at **23h59** on Monday, **27 November 2023**.

NO LATE SUBMISSIONS WILL BE ACCEPTED.

The original must be completed in black ink.

Enquiries should be directed in writing to:

Technical enquires: sipho.ndlovu@purcosa.co.za.
Tender documents enquires: itumeleng.mashiango@purcosa.co.za

TENDER DATA

Project title:	APPOINTMENT OF THE CONTRACTOR FOR THE CONSTRUCTION OF A NEW ADMINISTRATION OFFICE AT RANDFONTEIN CAMPUS, WESTCOL TVET COLLEGE.		
Tender no:	PU7212/032	Closing date:	27 November 2023
Closing time:	23:59	Validity period:	180 days

I/We understand and accept that the WESTCOL TVET COLLEGE does not bind himself/herself to accept the lowest or any tender.

The WESTCOL TVET COLLEGE serves the right to change bill rates including preliminaries if not market related and reasonable before the signing of the contract. Refusal by contractor to have his/her rates changed will result in the withdrawal of an offer.

The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 751 published in

Government Gazette 2019 and as amended from time to time. (see www.cidb.org.za)

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

Each item of data given below is cross-referenced to the clause marked "F" in the above-mentioned Standard Conditions of Tender.

The employer is **WESTCOL TVET COLLEGE**

For this contract the single volume approach is adopted.

- Fill out the appropriate portions in black ink.
- Bind the document together with schedules for submission.
- The excel BOQ & pricing schedule to ALSO be submitted in completed excel. NO MANUAL COMPLETION.
- (TIP: Electronically complete the excel pricing schedule, save in memory stick & also print to attach in the pack. DO NOT manually complete, as the excel has formulas to consider).

NB: ALL DOCUMENTS MUST BE VALID AT THE TIME OF BID CLOSURE

The tenderer must submit the tender offer by completing the Returnable Documents including the **fully priced Activity Schedule / Bills of Quantities, signing the "Offer"** section in the **"Form of Offer and Acceptance"** and delivering the single volume procurement document back to the College bound up. The **single volume** procurement document issued by the employer comprises the following:

TENDER

PART 1: TENDERING PROCEDURES

PART 2: RETURNABLE DOCUMENTS*

*NB: Note the documents listed as mandatory. Failure to submit the documents will result in the tender offer being disqualified from further consideration.

The Employer's representative is:	
Name:	Technical enquires: Sipho Ndlovu
Address:	Purco SA
Tel:	011 545 0974
E-mail:	Sipho.ndlovu@purcosa.co.za
<u>ELIGIBILITY IN RESPECT OF CIDB REGISTRATION</u>	
The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, <u>with this tender</u>, acceptable documentary proof thereof): a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a 9GB or higher class of construction work; and b) contractors registered as potentially emerging enterprises with the CIDB who are registered on one contractor grading designation lower than that required in terms of a) above Joint ventures are eligible to submit tenders provided that: 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation 9GB or higher class of construction work; and 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a 9GB or higher class of construction work	

Stage 1 Test for Responsiveness (as per clause C3.8)

Stage 2 Pre-Qualification Criteria

Tenderer will be required to have a CIDB of **9GB** or higher.

Please note that in the event of a joint venture (JV) a valid consolidated BBBEE verification in the name of the JV shall be submitted. Please refer to returnable document form.

Stage 3 Mandatory documents - Admission Criteria

NUMBER	DOCUMENT	DOCUMENT REQUIREMENT
1	Proof of payment	Attach proof of payment and include the company tendering for, if purchased by a different company (Reference – Company name)
2	Tender Document	Each page of the RFP document to be initialled by a delegated representative.
3	SBD 3 Form	Completed in full and signed form of offer.
4	SBD 4 Form	Completed in full and signed declaration of interest.
5	SBD 8 Form	Completed in full and signed past supply chain management practices.
	SBD 9 Form	Completed in full and signed certificate of independent bid determination
6	Priced bill of quantities	The BOQ is attached separately as an annexure, and must be priced in full.
7	Company registration certificate	Company Registration Documents.
8	ID Documents	Certified copies ID documents for directors/shareholders/senior managers.
9	Board Resolution	Attach copy of board resolution. Unless sole proprietor.
10	Tax Pin	An original valid Tax Pin (must be valid on tender closing).
11	CIDB Certificate	Submit valid proof of 9GB grading or higher.
12	COIDA – Construction industry	Submit valid letter of good standing from the department of labour.
13	CSD report	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
14	B-BBEE certification	Provide A valid BBBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA
15	Audited Financial Statement	Provide fully signed recent Audited Financial Statements / Annual Financial Statements for three years (2021/2022/2023).
16	Proof of bank account	Signed or stamped letter from bank. The stamp to not be older than 3 calendar months at the date of submission.
17	Workmanship guarantee letter	Submit workmanship guarantee letter for your bid price from bank or insurance company (letters of intentions are unacceptable).

NOTE: Submissions not meeting the above criteria will be regarded as non-Responsive and will be disqualified for further evaluation.

Additional Information (mandatory at contracting stage):

1. OHS Plan
2. Procurement Plan inclusive of Materials and Labour
3. Detailed Programme of works
4. Works, Liability and Support Insurance on award
5. JV agreement (where applicable)

LIST OF RETURNABLE DOCUMENTS

Project title:	APPOINTMENT OF THE CONTRACTOR FOR THE CONSTRUCTION OF A NEW ADMINISTRATION OFFICE AT RANDFONTEIN CAMPUS, WESTCOL TVET COLLEGE.
Tender No:	PU7212/032

1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

Note: Items marked with an asterisk (*) are mandatory. Failure to submit the asterisked documents will result in the tender offer being disqualified from further consideration.

Tender document name	Returnable document	Attached mark with an "X"
*Submission of a completed and signed Form of Offer and Acceptance (SBD 3)	Yes	
*Submission of a completed and signed Declaration of Interest (SBD 4) and Tenderer's Past Supply Chain Management Practices (SBD 8) (PA-11.1 (In case of Consortia and JV arrangements all members/companies must submit their individual forms)	Yes	
*SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017	Yes	
*Submission of a completed and signed Certificate of Independent Bid Determination (SBD 9) (PA-29) (In case of Consortia and JV arrangements all members/companies must submit their individual forms)	Yes	
*Submission of a completed and signed Resolution of Board of Directors (PA-15.1) <i>(Not applicable for Consortia and JV arrangements)</i>	Yes	
*Submission of completed and signed Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2) <i>(Only applicable for Consortia or JV arrangements)</i>	Yes	
*Submission of completed and signed Special Resolution of Consortia or JV's (PA-15.3) <i>(Only applicable for Consortia or JV arrangements)</i>	Yes	
Preferential points claim from in terms of the preferential procurement regulations 2011 (SBD 6.1)	Yes	
Particulars of the tenderer's current and previous commitments	Yes	
Record of addenda to tender documents	Yes	
Submission of completed and signed Schedule of proposed local sub-contractors	Yes	
Submission of completed and signed Sub-contract Agreement with PDI local sub-contractors	Yes	
*CIDB Registration certificate	Yes	
*Original Valid Tax Clearance PIN (SBD 2)	Yes	
*Letter of Good Standing	Yes	
*OHS File	Yes	
*Workmanship Guarantee Letter	Yes	
Proposed Programme of Works	Yes	
*Registration on Central Supplier Data Base (CSD)	Yes	
B-BBEE certification	Yes	
*Company registration documents & Certified ID Copies of all the directors	Yes	
*Proof of bank details, not older than 3 months	Yes	
*Audited Financial statements	Yes	

2. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

Note: Items marked with an asterisk (*) are mandatory. Failure to submit the asterisked documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
*Priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts)	Pages	☒ Yes ☐ No
Copy of Construction Safety, Health and Environment Plans	Pages	☐ Yes ☒ No
Copy of Procurement Plan inclusive of Materials and Labour	Pages	☐ Yes ☒ No
Proof of Works, Liability and Support Insurance will be applicable to suppliers that have been awarded tenders	Pages	☐ Yes ☒ No
*Copy of previous three years Financial Audited Statements	Pages	☒ Yes ☐ No

3. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES

Legal Status of Tendering Entity: If the Tendering Entity is:	Documentation to be submitted with the tender, or which may be required during the tender evaluation:
a) A Close Corporation, incorporated under the Close Corporation Act, 1984, Act 69 of 1984	Certified copies of the Founding Statement – CK1
b) A <u>private</u> Company having share capital, incorporated under the Companies Act, 1973, Act 61 of 1973 [including Companies incorporated under Art 53(b)]	Certified copies of: i.) Certificate of Incorporation – CM1, and ii.) Shareholders Certificates of all Members of the Company, plus a signed statement of the Company's Auditor, certifying each Member's ownership/shareholding percentage relative to the total.
c) A <u>private</u> Company having share capital, incorporated under the Companies Act, 1973, Act 61 of 1973, in which any, or all, shares are held by another Close Corporation or Company with, or without, share capital	Certified copies of documents referred to in a. and/or b. above in respect of all such Close Corporation(s) and/or Company (ies).
d) A <u>public</u> Company having share capital, incorporated under the Companies Act, 1973, Act 61 of 1973 [including Companies incorporated under Art 21]	A signed statement of the Company's Secretary confirming that the Company is a public Company.
e) A natural person or a Partnership	Certified copy of the Identity Document of: i.) such natural person, or ii.) each of the Partners to the Partnership

SCORING OF FUNCTIONALITY CRITERIA
For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender (advert)
If a tenderer wishes to submit hi/her own alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be Recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract. Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal. Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements. The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed. Alternative tender offer permitted: Yes ☐ No ☒

	FUNCTIONALITY
1.	Schedule of previous experience - The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided. - No references is zero (0) points - The above mentioned references should be aligned to the building works projects. - No letter of appointment or completion certificates will be accepted as previous experience.

2.	Locality or Local labour - Maximum points will be given to bidders/tenderers within the West Rand District Municipality, minimum points to be given to bidders/tenderers from outside the West Rand District Municipality and to bidders who are outside Gauteng Province but within South Africa. - Tenderers will be required to submit proof of residence of the business in a form of either lease agreements, municipal bills, or traditional authority. No affidavit as proof of residence will be accepted.
3.	Project Execution Plan (PEP) / Methodology The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following: Tasks = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works Duration = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined. Milestones = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal. Responsibilities = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.

4.	Technical capability/Capability of the proposed team Points will only be allocated to Contracts manager, Project manager, Architect, Structural/Civil Engineer, Electrical Engineer, Mechanical Engineer and Health and Safety Officer, who is SACPCMP, SACAP, ECSA, NOSA and/or related Professionally registered respectively, which is in line with Civil and engineering projects and has a minimum of 8 - 15 years' experience post registration. The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points: - Name and description of the project/s - Value of the project/s - Role played - Year (start to end) - SACPCMP, SACAP, ECSA, NOSA certificate must be attached (the member must be in good standing)
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The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation. Client's referral letters for work done in the work past five (5) years, for similar building works projects.

Item No.	Criteria Description	
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting

	FUNCTIONALITY	
1.	<u>Experience, Skills, and Ability of service provider to fulfil WESTCOL's requirements, experience in building works:</u> 3-5 valid reference letters of projects completed: NB: Only building projects with a minimum value of R20m Incl. VAT will be considered as previous experience and no letter of appointment or completion certificates will be accepted as previous experiences. 3 Reference letters = 5 Points 4 Reference letters = 10 Points 5 and more Reference letters = 15 Points No references = 0 point Irrelevant references = 0 point WESTCOL TVET COLLEGE shall verify the company reference NOTE: Reference letters must strictly be provided by the contracting client.	15
2.	<u>Locality:</u> 15 Points within West Rand District Municipality 10 Points outside West Rand District Municipality but within Gauteng province 5 Points outside Gauteng Province but within South Africa - No proof of the above = 0 Points	15
3.	<u>Project Execution Plan (PEP):</u> - Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including: Tasks: To demonstrate how the contractor intends to sequence the works = 10 Points Duration and Milestones: How long the contractor intends to complete tasks, to reach a set milestone. Congruency with the project schedule will also be examined. = 5 Points Responsibilities: The manner in which the contractor intends to allocate the resources = 5 Points - Non-compliance with the above = 0 point	20
4.	Technical capability: Bidder to provide the CVs and qualifications for the number of Professional registered personnel that will be deployed for the duration of the project. Contracts Manager with SACPCMP Registration: 10 years or more experience = 10 points. 8 years' experience = 7.5 points. 5 years' experience = 5 points. Less than 5 years = 2.5 Points No experience = 0 Point Professional with ECSA Registration: Electrical	50

	8 years or more experience = 10 points. 5 years' experience = 7.5 points. 3 years' experience = 5 points. Less than 3 years = 2.5 Points No experience = 0 Point Professional with ECSA Registration: Mechanical 8 years or more experience = 10 points. 5 years' experience = 7.5 points. 3 years' experience = 5 points. Less than 3 years = 2.5 Points No experience = 0 Point Professional with ECSA Registration: Civil and structural 8 years or more experience = 10 points. 5 years' experience = 7.5 points. 3 years' experience = 5 points. Less than 3 years = 2.5 Points No experience = 0 Point Professionals with SACAP Registration: Architects 8 years or more experience = 5 points. 5 years' experience = 3 points. 3 years' experience = 2 points. Less than 3 years = 1 Points No experience = 0 Point Professionals with NOSA/relevant registration: 8 years or more experience = 5 points. 5 years' experience = 3 points. 3 years' experience = 2 points. Less than 3 years = 1 Points No experience = 0 Point	
	TOTAL	100

Note: Employment of Local Contractors/Subcontractors.

Employment of local unskilled labour promoted and advised at appointment stage.

CONTRACT DETAILS

Period for the commencement of the **works** after the **contractor** takes possession of the **site**:
Seven (7) working days.