

SPECIFICATIONS

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix B	Technical specifications and pricing	Bidder's offer must comply with the specification and complete pricing schedule in full
Appendix C	Proof of Bank Account	Signed letter from bank (not older than 3 months)
Appendix D	Company registration documents	Company registration documents
Appendix E	Tax Pin	An original valid Tax Pin
Appendix F	B-BBEE certification / Affidavit	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA / Affidavit
Appendix G	Declaration of Interest	Please sign point 9 of this tender document
Appendix H	Audited Annual Financial Statements or Annual Financial Statements - recent	Provide fully signed Audited Annual Financial statements / Annual financial Statement
Appendix I	COIDA (relevant industry)	Submit certified (not older than 6 months) copy of COIDA
Appendix J	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.

FUNCTIONALITY CRITERIA		POINTS ALLOCATED
Provide three (3) contactable references (on the client's letterhead) of contracts (completed or current) of similar size and nature (gardening services) within the past three (3) years 3 References verified 2 References verified 1 Reference verified POs and award letters unacceptable	= 30 Points = 20 Points = 10 Points	30
Company's experience (Submit company profile) More than 2 years of experience Experience between 1 and 2 years Experience below 1 year	= 20 points = 10 points = 5 points	20
Project plan to address the following: Resources to be used, i.e. number of gardeners, supervisors and management structure including list of gardening equipment and machinery Comprehensive roll out plan indicating schedule of work Comprehensive list of chemicals and other consumables (cleaning material, uniforms and as per specification)	= 10 points = 10 points = 10 points	30
Proof of locality (e.g. municipality bill, lease/rental, letter ward councillor) Soweto/Roodepoort/Randburg Gauteng Outside Gauteng	= 20 points = 10 points = 5 points	20
Total Points		100

SPECIFICATIONS PRICING SCHEDULE**HEAD OFFICE**

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL- INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS
Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none">• Grass cutting• Trimming of gardens (flowers beds and hedges)• Maintain garden and grounds• Trimming of trees• Disposing of rubbish• Weeds killings on the pavement and parking area• Cleaning parking, drive way and walk ways• Removal leaves and lose grass• Pick up debris			

MOLAPO

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL- INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS
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Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Maintaining pool • Removal leaves and lose grass • Pick up debris 			

Dobsonville

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)

Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Removal leaves and lose grass • Pick up debris 			

George Tabor campus

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)
Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Removal leaves and lose grass • Pick up debris 			

Land is Wealth

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)
Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Removal leaves and lose grass • Pick up debris • Swimming pool maintenance 			

Roodeport campus

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)
Exterior services – cleaning pavements inside and outside, parking bays, walkway,			

parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Removal leaves and lose grass • Pick up debris 			

Roodeport west campus

DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)
Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Removal leaves and lose grass • Pick up debris 			

Technisa campus

			BID PRICE
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DESCRIPTION	Frequency	TOTAL MONTHLY PRICE (INCL VAT)	(ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)
Exterior services – cleaning pavements inside and outside, parking bays, walkway, parameter fence, gutters and garden.		R	R
<ul style="list-style-type: none"> • Grass cutting • Trimming of gardens (flowers beds and hedges) • Maintain garden and grounds • Trimming of trees • Disposing of rubbish • Weeds killings on the pavement and parking area • Cleaning parking, drive way and walk ways • Removal leaves and lose grass • Pick up debris 			

PRICING SUMMARY

CAMPUSSES	TOTAL MONTHLY PRICE (INCL VAT)	BID PRICE (ALL-INCLUSIVE, INCL. VAT FOR THIRTY-SIX (36) MONTHS)
Head Office	R	R
Molapo	R	R
Dobsonville	R	R
Roodepoort West	R	R
Technisa	R	R
George Tabor	R	R
Land is Wealth Farm	R	R
Rooderpoort	R	R
TOTAL BID PRICE (INCL VAT)	R	R

NB: Labour rates shall be subject to statutory increases.