



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

INVITATION TO TENDER FOR EXTENTION TO EXISTING ADMINISTRATION BUILDING AT

VAN DER BIJLPARK CAMPUS

ESTIMATED 7GB CIDB GRADING OR HIGHER

TENDER NO: PU7214/026

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the **PURCO SA Website**.

The closing time and date for receipt for online tender **PU7214/026** is at 11h00 on Monday, 26 February 2024

Tender number	PU7214/026	
Date issued	04 February 2024	
Tender closing date	26 February 2024	Time: 11h00 Tender Submission will be Electronic on www.purcosa.co.za Supplier Hub- Online Tender Submission Guide
Compulsory Information Session	12 February 2024	Time: 11h00-12h00 An online compulsory briefing session will be facilitated via MS Teams

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

1.1 RFP FORMAT

All Supplier responses must follow the prescribed format. Refer to “Delivery Instructions” below. Failure to do so may result in disqualification from this RFP/Proposal process.

1.2 DELIVERY INSTRUCTIONS

All Bidders must submit their responses in the following format:

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix B	Bill of Quantity Priced in full	Attach the fully priced & signed BoQ.
Appendix C	Proof of Bank Account	Signed or stamped letter from bank (recent)
Appendix D	Company Registration Documents	Company Registration Documents
Appendix E	ID Documents	Certified copies ID documents for directors/shareholder/senior managers (not older than 6 months)
Appendix F	Board Resolution	Attach copy of board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix H	B-BBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency or Sworn Affidavit
Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements (2022/2023)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements
Appendix J	Declaration of Interest SBDs forms SBDs 4,6,2, 8 & 9 Forms to be completed in full	Please sign point 9 of this tender document and fully complete SBD Forms
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
Appendix L	CIDB grading for 7GB	Submit valid proof of 7GB grading or higher

Appendix M	COIDA – Construction Industry	Submit valid letter of good standing from the department of labour
Appendix N	Local labour – Emfuleni	Bidders must show commitment of using local labour in Emfuleni, if awarded.
Appendix O	Locality Emfuleni District Municipality	Attach municipality bill, rates and taxes, lease agreement

Additional Information (**mandatory at contracting stage**):

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Works, Liability and Support Insurance on award
- JV agreement (where applicable)
- Sub-contract a portion of work to companies based and owned by people from communities within and where the campus is located. (Emfuleni District Municipality).
- Workmanship guarantee letter for your bid price from **bank or insurance company**.

The response deadline is **26 February 2024 at 11h00**. Only responses to this RFP received by due date and time will be considered. No exceptions will be considered.

1.2.1 STAGE 1: EVALUATION OF FUNCTIONALITY

	FUNCTIONALITY
1.	<p>Schedule of previous experience</p> <ul style="list-style-type: none"> • The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided. • No references is zero (0) points • The above mentioned references should be aligned to the building works projects. • No letter of appointment or completion certificates will be accepted as previous experience.
2.	<p>Email reference verification</p> <ul style="list-style-type: none"> • Bidders to provide contactable references for previously completed building works • The reference provided will be contacted via email for verification
3.	<p>Locality or Local labour</p> <ul style="list-style-type: none"> • Maximum points will be given to bidders/tenderers within the Emfuleni District Municipalities, minimum points to be given to bidders/tenderers from outside the Emfuleni district municipality. • Tenderers will be required to submit proof of residence either from the municipality or traditional authority. • No affidavit as proof of residence will be accepted.
4.	<p>Project Execution Plan (PEP) / Methodology</p> <p>The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following:</p> <p>Tasks = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works.</p> <p>Duration = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined.</p> <p>Milestones = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal.</p> <p>Responsibilities = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</p>

5.

Technical capability/Capability of the proposed team

Points will only be allocated to contracts manager/construction supervisor who is SACPCMP certificate which is in line with project management professional registered and has a minimum of 5 - 10 years' experience **post** registration.

The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points:

- Name and description of the project/s
- Value of the project/s
- Role played
- Year (start to end)
- SACPCMP certificate must be attached (the member must be in good standing) SACPCMP, SACAP, ECSA, NOSA certificate must be attached (the member must be in good standing)

The evaluation criteria for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

Client's referral letters for work done in the work past five (5) years, for similar building works projects.

Item No.	Criteria Description	Weighting												
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.													
	FUNCTIONALITY													
1.	<p><u>Experience, Skills, and Ability of service provider to fulfil Sedcol TVET College – requirements, experience in building works:</u></p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none"> • 3-5 valid reference letters of projects completed: <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Less than 3 references</td> <td style="text-align: right;">= 5 Points</td> </tr> <tr> <td>3 Reference letters</td> <td style="text-align: right;">= 15 Points</td> </tr> <tr> <td>4 Reference letters</td> <td style="text-align: right;">= 20 Points</td> </tr> <tr> <td>5 and more Reference letters</td> <td style="text-align: right;">= 25 Points</td> </tr> <tr> <td>No references</td> <td style="text-align: right;">= 0 points</td> </tr> <tr> <td>Irrelevant references</td> <td style="text-align: right;">= 0 points</td> </tr> </table> <p>SEDIBENG TVET College - has right to verify the company references.</p>	Less than 3 references	= 5 Points	3 Reference letters	= 15 Points	4 Reference letters	= 20 Points	5 and more Reference letters	= 25 Points	No references	= 0 points	Irrelevant references	= 0 points	25
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5 and more Reference letters	= 25 Points													
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Irrelevant references	= 0 points													
2.	<p><u>Email reference verification:</u></p> <ul style="list-style-type: none"> • 3 references verified = 5 Points • 4 references verified = 7 Points • 5 references verified = 10 Points <p>Verification invalid or unverifiable = 0 Points</p>	10												
3.	<p><u>Locality:</u></p> <ul style="list-style-type: none"> • 10 Points within the Gauteng Province • 5 Points outside the Gauteng Province <p><u>No affidavit as proof of reference will be accepted.</u></p>	10												
4.	<p><u>Project Execution Plan (PEP):</u></p> <ul style="list-style-type: none"> • Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including: Duration and Milestones = 10 Points Responsibilities = 15 Points Tasks = 10 Points 	35												

	<p>Duration and Milestones: How long the contractor intends to complete tasks, to reach a set milestone. Congruency with the project schedule will also be examined.</p> <p>Responsibilities: The manner in which the contractor intends to allocate the resources.</p> <ul style="list-style-type: none"> • Non-compliance with the above = 0 points 	
5.	<p>Technical capability</p> <p>Bidder to provide the CVs and qualifications of the construction supervisor and/contracts manager that will be deployed for the duration of the project.</p> <p>Construction Supervisor: Must have building work experience of at least 5 - 10 years' experience or more, with SACPCMP and/or PMP professional registration</p> <p>5 - 7 years of experience with SACPCMP and/or PMP professional registration = 5 points.</p> <p>8 - 10 years of experience with SACPCMP and/or PMP professional registration = 10 points.</p> <p>10 years or more experience with SACPCMP and/or PMP professional registration = 15 points.</p> <p>3 - 5 years of experience on Occupational Health and safety practitioner professionally registered (SACPCMP or related bodies) = 5 points</p>	20
	<ul style="list-style-type: none"> • TOTAL 	100

Note: Employment of Local Contractors/Subcontractors

Employment of local unskilled labour promoted and advised at appointment stage.

CIDB GRADING

SEDIBENG TVET COLLEGE	CIDB GRADING MINIMUM REQUIREMENTS
ADMINISTRATION BUILDING	7GB or higher