



**higher education  
& training**  
Department:  
Higher Education and Training  
**REPUBLIC OF SOUTH AFRICA**

**TALETSSO TVET COLLEGE, IN COLLABORATION WITH PURCHASING CONSORTIUM SOUTHERN  
AFRICA (TALETSSO)**

**REQUEST FOR PROPOSALS (RFP) FOR**

**POTENTIAL BIDDERS FOR PROPOSALS (RFP) TO THE SUPPLY AND INSTALLATION OF A  
THREE HUNDRED AND TWENTY SIX KILOLITRES, NINE HUNDRED LITRES OF STEEL WATER  
STORAGE TANK (326 900 LITRES), PLACED ON TAPERED CONCRETE BEAMS FOR  
LEHURUTSHE CAMPUS**

**TENDER NO: PU7215/145**

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the **PURCO SA Website**.

The closing time and date for receipt for online tender **PU7215/145** is at 11:00am on Monday, 25 March 2024.

<b>Tender number</b>	<b>PU7215/145</b>
<b>Date issued</b>	<b>25 February 2024</b>
<b>Non Compulsory Information Session</b>	<b>11 March 2024</b> <b>Time:11:00am</b> <b>Lehurutshe Campus, Leah Mangope Drive, Next to Lehurutshe Hospital, 2765</b>
<b>Tender closing date</b>	<b>25 March 2024</b> <b>Time:11:00am</b> <b>Tender Submission will be Electronic on <a href="http://www.purcosa.co.za">www.purcosa.co.za</a> <a href="#">Supplier Hub- Online Tender Submission Guide</a></b>

<b>Company Name</b>		
<b>Address</b>		
<b>Contact person</b>	Mr/Mrs/Ms/Dr/Prof.	
<b>Contact numbers</b>	(w)	(cell)
<b>Email address</b>		

Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

<b>Appendix Number</b>	<b>Description of Appendix</b>	<b>Requirement</b>	<b>Circle yes if submitted</b>	
Appendix A	RFP Document	Each page of the RFP document to be <b>initialled</b> by a delegated representative	Yes	No
Appendix B	Completed technical specifications and pricing	Complete and Attach your pricing schedule as per specifications	Yes	No
Appendix C	Proof of Bank Account	Signed or stamped letter from bank	Yes	No
Appendix D	Company registration documents	Company registration documents	Yes	No
Appendix E	ID documents	Certified copies ID documents for directors/shareholder/senior managers (not be older than 6 months)	Yes	No
Appendix F	Board resolution	Attach copy of board resolution. Unless sole proprietor	Yes	No
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)	Yes	No
Appendix H	B-BBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit	Yes	No
Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements (2020/2021)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements	Yes	No
Appendix J	Declaration of Interest	Please sign point 9 of this tender document	Yes	No
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.	Yes	No
Appendix L	CIDB grading for 4CE	Submit valid proof of 4CE CIDB grading or higher	Yes	No
Appendix M	COIDA – construction industry	Submit valid letter of good standing from the department of labour	Yes	No
Appendix N	Proposed Programme of works	Proposed Programme of works	Yes	No

**NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements may not advance to the next phase of the evaluation process.**

### 1.1.1 STAGE 1: EVALUATION OF FUNCTIONALITY

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

	FUNCTIONALITY
1.	<b>Schedule of previous experience</b> <ul style="list-style-type: none"><li>• The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided.</li><li>• No references is zero (0) points</li><li>• The above mentioned references should be aligned to civil and/or structural engineering projects including water works.</li><li>• No letter of appointment or completion certificates will be accepted as previous experience.</li></ul>

2.	<b>Email reference verification</b> <ul style="list-style-type: none"><li>• Bidders to provide contactable references for previous civil and/or structural works projects completed</li><li>• The reference provided will be contacted via email for verification</li></ul>
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3.	<b>Locality or Local labour</b> <ul style="list-style-type: none"><li>• Maximum points will be given to bidders/tenderers within the TALETSODistrict Municipality, minimum points to be given to bidders/tenderers from outside the TALETSODistrict municipality</li><li>• Tenderers will be required to submit proof of residence either from the municipality or traditional authority</li><li>• No affidavit as proof of residence will be accepted.</li></ul>
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4.	<b>Project Execution Plan (PEP) / Methodology</b> <ul style="list-style-type: none"><li>• The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following: <b>Tasks</b> = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works <b>Duration</b> = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined. <b>Milestones</b> = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal. <b>Responsibilities</b> = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</li></ul>
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<b>5.</b>	<p><b>Technical capability/Capability of the proposed team</b></p> <p>Points will only be allocated to contracts manager/construction supervisor who is ECSA certificate which is in line with Civil and/or structural professional registered and has a minimum of 7 years' experience <b>post</b> registration.</p> <p>The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points:</p> <ul style="list-style-type: none"> <li>• Name and description of the project/s</li> <li>• Value of the project/s</li> <li>• Role played</li> <li>• Year (start to end)</li> <li>• ECSA certificate must be attached (the member must be in good standing)</li> </ul>
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The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

Client's referral letters for work done in the past five (5) years, for Civil and/or Structural Engineering projects including Water Works).

Item No.	Criteria Description															
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting														
	FUNCTIONALITY															
1.	<p>Experience, Skills, and Ability of Service Provider to fulfil TALETSOTVET College's requirements, experience in civil and water works:</p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none"><li>3-5 valid reference letters of projects completed:</li></ul> <table><tr><td>3 Reference letters</td><td>=15 Points</td></tr><tr><td>4 Reference letters</td><td>= 20 Points</td></tr><tr><td>5 and more Reference letters</td><td>= 25 Points</td></tr><tr><td colspan="2"> </td></tr><tr><td>Less than 3 references</td><td>= 05 Points</td></tr><tr><td>No references</td><td>= 00 Points</td></tr><tr><td>Irrelevant references</td><td>=00Points</td></tr></table>	3 Reference letters	=15 Points	4 Reference letters	= 20 Points	5 and more Reference letters	= 25 Points			Less than 3 references	= 05 Points	No references	= 00 Points	Irrelevant references	=00Points	25
3 Reference letters	=15 Points															
4 Reference letters	= 20 Points															
5 and more Reference letters	= 25 Points															
Less than 3 references	= 05 Points															
No references	= 00 Points															
Irrelevant references	=00Points															

	TALETSOTVET College has right to verify the company reference	
2.	Email reference verification <ul style="list-style-type: none"> <li>3 references verified = 5</li> <li>4 references verified = 7</li> <li>5 references verified = 10</li> </ul> Verification invalid or unverifiable = 0 points	10
3.	Locality: <ul style="list-style-type: none"> <li>15 Points within North West</li> <li>10 Points outside North West</li> </ul>	15
4.	Project Execution Plan (PEP) <ul style="list-style-type: none"> <li>Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including:               <ul style="list-style-type: none"> <li>Tasks = 10 Points</li> <li>Duration and Milestones = 5 Points</li> <li>Responsibilities = 5 Points</li> </ul> </li> <li>Non-compliance with the above = 0 points</li> </ul>	20
5.	Technical capability  Bidder to provide the CVs and qualifications for the number of construction supervisor/contracts manager that will be deployed for the duration of the project.  Construction Supervisor: Must have civil and/or structural engineering works at least 7 - 10 years' experience or more, with ECSA professional registration ( Civil and/or Structural engineering) <ul style="list-style-type: none"> <li>10 years or more experience with ECSA professional registration = <b>25 points.</b></li> <li>8 - 9 years' experience with ECSA professional registration = <b>20 points.</b></li> <li>7-year experience with ECSA professional registration = <b>15 points.</b></li> <li>Less than 7 years with ECSA Professional registration = <b>10 Points</b></li> <li>No experience = <b>0 Points</b></li> <li>Occupational Health and safety practitioner professionally registered (NOSA or related) = <b>5 points</b></li> </ul>	30
	<ul style="list-style-type: none"> <li><b>TOTAL</b></li> </ul>	100

**Note:** Employment of Local Contractors/Subcontractors

Employment of local unskilled labour promoted and advised at appointment stage.