



## **INVITATION TO TENDER:**

## PU8011/008

Eduvos in collaboration with the Purchasing Consortium of Southern Africa (PURCO SA) request proposals from experienced and suitably qualified and accredited service providers to respond to this tender.

TENDER NO.	PROJECT DESCRIPTION	TENDER DOCUMENT FEE	COMPULSORY BRIEFING SESSION	CLOSING DATE AND TIME
PU8011/008	Microsoft Dynamics 365 Human Resource Management System (HRMS) Implementation for Eduvos	R1 150.00	20th of May 2024 at 13:00 -14:00 (Online via Microsoft Teams) – Click on link below to register: https://purcosa.co.za/tend er/12702	Monday, 10 <sup>th</sup> of June 2024 at 23:59

Tender documents can be purchased at a non-refundable fee of R 1,150.00 (VAT included) on the PURCO SA website. To download the tender document, the steps below should be followed:

**NOTE**: If you have not yet registered your company on the PURCO SA website, do so now.

## HOW TO LOGIN OR REGISTER ON THE PURCO SA WEBSITE:

- 1. Navigate to <a href="https://purcosa.co.za">https://purcosa.co.za</a>
- 2. Click on the 'Login or Register' button and select the appropriate option
- 3. Not registered on the website?
  - o Click 'Register here'
  - o Complete the form and click 'Create new account'
  - Wait for the Account details email from PURCO SA. Check your spam filter if necessary.
  - Click on the link in the email to login to the PURCO SA website and add a password.

All potential tenderers are required to register to attend the compulsory online briefing session. Register by no later than **16h00 on Friday**, **17**<sup>th</sup> **of May 2024**. A confirmation email will be sent to tenderers with the online meeting details.

## HOW TO PURCHASE THE TENDER DOCUMENT ON THE PURCO SA WEBSITE:

- 1. Log in to the purcosa.co.za website using the username and password
- 2. Under the Supplier Hub menu click on 'Open Tenders'
- 3. Select the tender and click on 'View'
- 4. Click on the 'Buy now' button
  - o You will be redirected to our payment gateway (Payfast) to make payment.
  - If you encounter problems on the Payfast pages go to <u>www.payfast.co.za/contact</u> for help.
  - When your payment has been processed you will be automatically redirected back the PURCO SA Checkout page where you will find your purchased tender document/s





Further information regarding the electronic submission of tenders will be shared at the compulsory Information Session and via email after purchase of the tender document.

For any queries, contact Mr. Syrus Marule at <a href="mailto:Syrus.Marule@purcosa.co.za">Syrus.Marule@purcosa.co.za</a>

NB: Shortlisted prospective Bidders will be subjected to presentations and a vetting process. Eduvos reserves the right not to accept the lowest tender or any tender in part or whole. Eduvos reserves the right to award this tender as a whole or in part without furnishing reasons.

Please note the cut-off date for tender clarifications/questions is the 31st of May 2024 @ 16:00.