



REQUEST FOR PROPOSAL (RFP)

WITS SERVICES DEPARTMENT

TENDER 2024:08 PROVISION OF DINING HALL CATERING SERVICES

The Services Department of the University of the Witwatersrand, Johannesburg, in collaboration with the Purchasing Consortium of Southern Africa (PURCO SA), requires the services of at least two experienced Catering Service Providers to operate the residence kitchens and dining halls. Service providers to meet the requirements of the University as specified in the tender pack.

The services required include the student catering facilities within the University that serve breakfast, lunch, and dinner for approximately 2650 students in catered residences and an estimated 1 100 "Oppidani" students. The University requires the successful service provider to provide the services at the following dining halls:

1. Main Dining Hall (Students' Union Building). 2. Ernest Oppenheimer Dining Hall. 3. Knockando Dining Hall. 4. Highfield Dining Hall. 5. Convocation Dining Hall 6. Jubilee Dining Hall.

The University strictly prohibits any joint ventures or partnerships for these services.

Non-Compulsory Briefing Session: An online **non-compulsory** briefing session will be facilitated via Microsoft Teams on **Wednesday, 24 April 2024 from 11h00 to 12h30**. Tenderer's will be invited upon registration for the info session. Kindly ensure you register for this tender on the **PURCO SA purcosa.co.za/tenders**, tenderer's will also receive the link to the briefing session.

Non-Compulsory Physical Site Visit at Wits: A **non-compulsory** physical site visit at Wits is scheduled on **Friday, 26 April 2024 from 11h00 to 13h30**. Details will be communicated with tenderer's at the online briefing session and posted on the online PURCO SA platform.

CLOSING DATE AND TIME FOR ELECTRONIC SUBMISSION OF TENDER DOCUMENTS: Submission Details: The closing date and time for receipt of this RFP is on **Thursday, 09 May 2024 at 23h59 hrs (before midnight)**.

The tender documents are to be purchased at a non-refundable fee of **R 1 150.00** (VAT included) on the PURCO SA website. To download the tender document, the steps below should be followed: Visit **www.purcosa.co.za** • If you have not yet registered your Company on the PURCO website, do so now • Click on the required RFP in the block provided for tenders and RFP's • Click on the pay now button • System will make documentation available for downloading, immediately after payment is concluded.

The prequalification criteria and scope of work are available for viewing at the Wits and PURCO SA website. Refer to **<https://www.wits.ac.za/about-wits/tenders/>** and **purcosa.co.za/tenders** > Note to purchase the tender pack on the PURCO SA website.

All tender-related queries must be addressed to the tender administrator at both email addresses: Bongani.Machobane@purcosa.co.za AND admin.tenders@wits.ac.za Tenderer's may not contact any other person and all questions must be submitted in writing to the e-mail addresses above.

Tender terms and conditions are included in the tender document. You expressly agree to be bound by these terms by submitting a response.

The University reserves its right to proceed with this request for proposal in full, in parts or not at all, and call for a new RFP in the event of an unsatisfactory reply to this RFP invitation. The conditions of the RFP, instructions, and details regarding the non-compulsory briefing meeting are stated in the RFP Data of the RFP documents.