



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR CONSTRUCTION OF
CARPORTS AT VANDERBIJLPARK CAMPUS**

ESTIMATED CIDB GRADING 4CE PE OR HIGHER

TENDER NO: PU7215/148

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the **PURCO SA Website**.

Proposals in response to **PU7215/148 CONSTRUCTION OF CARPORT AT VANDERBIJLPARK**

The closing time and date for receipt for online tender **PU7215/148** is at 11h00 on Friday, 19 July 2024.

Tender number	PU7215/148	
Date issued	09 June 2024	
Tender closing date	19/07/2024 (19 July 2024)	11h00 on Friday
Compulsory Information Session	21/06/2024 (21 June 2024) Time:10H00 am 6 Frikkie Meyer Blvd & Jan Viljoen Street, Vanderbijlpark C. W. 3, Vanderbijlpark, 1911 (Auditorium)	

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

1.1.1 PRE-QUALIFICATION/MANDATORY INFORMATION REQUIREMENT

The Pre-qualification/Mandatory Information Requirement phase validates the tenderers' compliance to the legal requirements to conduct business in SA, as well as to specific industry requirement for the supply of services where applicable.

Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix B	Bill of Quantity Priced in full	The BOQ is attached separately, must be priced in full and initial each page and Final Summary page to be signed (incomplete BOQ renders disqualification)
Appendix C	Proof of Bank Account	Signed or stamped letter from bank
Appendix D	Company Registration Documents	Company Registration Documents
Appendix E	ID Documents	Certified copies ID documents for directors/shareholder/senior managers (not older than 6 months)
Appendix F	Board Resolution	Attach copy of board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix H	B-BBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency or Sworn Affidavit
Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements (2022/2023)	Provide fully signed recent Audited Financial Statements signed off by registered Auditor or Qualified Accountant / Annual Financial Statements (in case of JV both parties must submit Audited Financial Statements)
Appendix J	Declaration of Interest	Please complete in full the point 9 of the tender document
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
Appendix L	CIDB grading of 4CE	Submit valid proof of 4CE grading or higher

Appendix M	COIDA – Construction Industry	Submit valid letter of good standing from the Department of Labour (Not from Federated Employers Mutual Assurance Company FEM)
Appendix N	Local Labour - Vanderbijlpark and surrounding areas	Bidders must show commitment of using local labour in Vanderbijlpark and surrounding areas, if awarded.
Appendix O	Locality	Attach municipality bill, rates and taxes, lease agreement
Appendix P	Proposed Programme of works	Proposed Programme of works

NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements will not advance to the next phase of the evaluation process.

1.1.2 STAGE 1: EVALUATION OF FUNCTIONALITY

	FUNCTIONALITY
1.	Schedule of previous experience <ul style="list-style-type: none"> The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided. No references is zero (0) points The above mentioned references should be aligned to the building works projects. No letter of appointment or completion certificates will be accepted as previous experience.
2.	Email reference verification <ul style="list-style-type: none"> Bidders to provide contactable references for previously completed building works The reference provided will be contacted via email for verification
3.	Locality or Local labour <ul style="list-style-type: none"> Maximum points will be given to bidders/tenderers within the Sedibeng District Municipalities, minimum points to be given to bidders/tenderers from outside the Sedibeng district municipality. Tenderers will be required to submit proof of residence either from the municipality or traditional authority. No affidavit as proof of residence will be accepted.
	Project Execution Plan (PEP) / Methodology The tenderer/bidder shall include as an attachment to their submission the detailed Methodology

4.	<p>Statement or PEP for the works which details amongst other the following:</p> <p>Tasks = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works.</p> <p>Duration = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined.</p> <p>Milestones = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal.</p> <p>Responsibilities = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</p>
5.	<p>Technical capability/Capability of the proposed team</p> <p>Points will only be allocated to contract managers/construction supervisors who have civil and building work experience between 5 – 10 years, with a minimum of a National Diploma in the Built Environment or higher qualification</p> <p>The following information must therefore be provided in the cv as evidence of the above mentioned requirements in order to obtain the points</p> <ul style="list-style-type: none"> • Name and description of the project/s • Value of the project/s • Role played • Year (start to end) <p>If any of the above not appear in the cv and the minimum criteria are not met, zero point will be awarded.</p>

The evaluation criteria for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

Client's referral letters for work done in the work past five (5) years, for similar building and civil works projects.

Item No.	Criteria Description	Weighting
	Tender bids scoring less than a minimum of 70% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	
	FUNCTIONALITY	
1.	<p>Experience, Skills, and Ability of service provider to fulfil SEDCOL TVET College's requirements, experience in Building and Civil works:</p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the contractor.</p> <p>3-5 valid reference letters of projects completed: NB: No letter of appointment or completion certificates will be accepted as previous experiences.</p> <ul style="list-style-type: none"> • 5 and more reference letters = 25 Points • 4 Reference letters = 20 Points • 3 Reference letters = 15 Points • Less than 3 reference letters = 5 Points <p>No references = 0 points</p> <p>Irrelevant references = 0 points</p> <p>SEDIBENG TVET College has right to verify the company references.</p>	25
2.	<p>Email reference verification: NB: Bidders to provide contactable references for previous building and civil works completed.</p> <ul style="list-style-type: none"> • 3 references verified = 15 Points • 4 references verified = 10 Points • 5 references verified = 5 Points <p>Verification invalid or unverifiable = 0 Points</p>	15
3.	<p>Locality:</p> <ul style="list-style-type: none"> • 10 Points within Sedibeng District • 5 Points outside the Sedibeng District <p><u>No affidavit as proof of reference will be accepted.</u></p>	10
	<p><u>Project Execution Plan (PEP):</u></p> <ul style="list-style-type: none"> • Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including: 	

4.	<p>Tasks: To demonstrate how the contractor intends to sequence the works = 5 points</p> <p>Duration and Milestones: How long the contractor intends to complete tasks, to reach a set milestone. Congruency with the project schedule will also be examined = 10 points.</p> <p>Responsibilities: The manner in which the contractor intends to allocate the resources = 5 points</p> <p>Non-compliance with the above = 0 points</p>	20
5.	<p>Technical Capability</p> <p>Bidder to provide the CVs and qualifications for the number of skilled labours that will be deployed for the duration of the project. (Also attach an organogram)</p> <ul style="list-style-type: none"> • Site Agent: Must have Building engineering experience at least 5 years' experience or more, with a minimum of NQF Level 6 National Diploma in Built Environment, Civil Engineering or Higher Qualification = 10 points • Foreman: Must have experience of at least 10 years' experience or more in Civil or Building Works = 15 points • Safety Officer: must be registered SAMTRAC/ SACPCMP = 05 points 	30
	<ul style="list-style-type: none"> • TOTAL 	100
<p>Note: Employment of Local Contractors/Subcontractors</p> <p>Employment of local unskilled labour promoted and advised at appointment stage.</p>		