



higher education
& training
Department:
High Education and Training
REPUBLIC OF SOUTH AFRICA



Eastcape
Midlands
TVET College

EASTCAPE MIDLANDS TVET COLLEGE (EMC)

Herein referred to as (EMC)

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR THE
SUPPLY AND DELIVERY OF CLEANING MATERIALS TO VARIOUS SITES OF EASTCAPE
MIDLANDS TVET COLLEGE FOR TWENTY-FOUR MONTHS**

Tender No.: PU4713/012

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the PURCO SA Website.

Proposals in response to **PU4713/012 THE SUPPLY AND DELIVERY OF CLEANING MATERIALS TO VARIOUS SITES OF EASTCAPE MIDLANDS TVET COLLEGE FOR TWENTY-FOUR MONTHS**

The closing time and date for receipt for online tender **PU4713/012** is at 11h00 on Wednesday, **23 October 2024.**

Tender number	PU4713/012	
Date issued	03/10/2024 (03 October 2024)	
Tender closing date	23/10/2024 (23 October 2024)	11h00 AM
	Tender Submission will be Electronic on www.purcosa.co.za Supplier Hub- Online Tender Submission Guide	
Compulsory Information Session	09/10/2024 (09 October 2024)	09h00 AM
	An online compulsory briefing session will be facilitated via MS Teams	

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

1.1 DELIVERY INSTRUCTIONS

All Suppliers must submit their responses in the following format:

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	A duly authorised representative must initial each page and the declaration signed in full.
Appendix B	Completed technical specifications and pricing	Pricing according to the technical specification indicating SABS approved products. Pricing schedule to also be saved in excel format.
Appendix C	Proof of Bank Account	Cancelled cheque or signed letter from the bank (Not older than 3 Months)
Appendix D	Company registration documents	Company registration documents
Appendix E	Tax Pin	An original valid Tax Pin
Appendix F	BBBEE certification	A valid B-BBEE certificate from a SANAS accredited agency/Affidavit
Appendix G	SBD Forms	SBD 4 SBD 6.1 SBD 6.2 SBD 8 SBD 9
Appendix H	COIDA	Submit valid letter of good standing from the Department of Labour (Not from Federated Employers Mutual Assurance Company FEM)
Appendix I	Declaration of Interest	Please sign point 9 of this tender document
Appendix J	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.

1.1.1 STAGE 1: EVALUATION OF FUNCTIONALITY

Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p>Previous Experience (Relevant Supply of Cleaning Materials Experience) Provide Completion certificates at least two to the same value</p> <ul style="list-style-type: none"> • Of contracts of similar but tender related nature or services • For the past five (5) years: • Letters must be clearly dated (Commencement ,Completion and Duration) • Letters must not be from the same company <p>4 Completion verified =40 Points 3 Completion verified =30 Points 2 Completion verified =20 Points 1 Completion verified =10 Points No evidence provided =00 Points</p>	<p>40</p>
<p>Telephonic and Email reference verification</p>	<p>Max 15</p>
<p>Company offices in the Eastern Cape (Send proof of address E,g Utility Bill)</p> <ul style="list-style-type: none"> • 230km radius of ECM Campuses = 30 Points • Outside 230km radius of all ECM Campuses = 00 Point 	<p>30</p>
<p>Recent Audit Annual Financial Statement or signed by an accountant</p> <ul style="list-style-type: none"> • Provided =15 Points • Not Provided =00 Points 	<p>15</p>
<p>Total points</p>	<p>100</p>

SPECIFICATION

BACKGROUND

The Eastcape Midlands TVET College seeks to procure cleaning materials for all its campuses. We hereby request the supply and delivery of cleaning to various campuses as indicated on the specification attached.

Please note that all cleaning products must be SABS approved

PRICING SCHEDULE

CLEANING MATERIALS 2024				
DESCRIPTION	QUANITITES EXPLAINED	QTY	UNIT PRICE (INCL VAT)	TOTAL PRICE (INCL VAT)
Long Handle feather duster	Remove loose superficial dust from surface (such as painting and paper crafts) or around fragile items (such as porcelain glassware (1840MM)	30	R	R
Synthetic Duster	Synthetic multi – colour-cleaning feather duster, Removing dust from furniture, ornaments, or other objects. (22 cm – handle) (34 cm – synthetic duster)	30	R	R
Sanitary Plastic Bags	Clear sanitary Bags. They eliminate the risk of spreading disease and nasty odours. (560 660 x 27 micron) (250 in a pack)	10	R	R
Toilet Brushes	Round White plastic toilet brushers. Cleaning inside of toilet thoroughly and the toilet bowl. A Long – handle scrubbing brush with hard bristle arranged in a round shape.	60	R	R
Colour Yellow	Yellow rubber latex gloves .A durable elbow length household glove with a light powder coated finish. The glove is fit for greasy, oil and wet environment with a good resistance to soft chemicals and excellent for janitorial task.		R	R

		Box of 10s Colour green, Size required S/M/L/XL		
Thick Bleach	Strong antiviral & antibacterial surface disinfecting and cleaning solution .Removes and kills 99.9% Gems 25LT	50	R	R
Stripper	Floor stripping chemical is to dissolve the existing floor finish so that it can remove without harming the flooring, to eliminate scratches, stains and dirt that the floor has collected over time. Clear, slightly, viscous liquid mild. (5litres)	50	R	R
Window Cleaner	Washing and cleaning all types of glass surfaces to remove dust, dirt and other substances. (5litres)	20	R	R
Heavy Duty Washing Liquid	Economical in use high active content safe on all surface streak free rinsing gentle on hands lemon scented. 25LT	50	R	R
Trimmer Line	Designed for longer grass and can be used for medium power trimmers or bush cutters, helps to grip the weed and provide a clean trim. 204 x 434m white translucent	30	R	R
Weed Killer	Soluble concentrated, non-selective systematic post emergence with little or no soil activity for the control of perennial and annual weeds in agriculture and industrial areas. 5L	30	R	R
Wire Mesh trash Can	Multi – Scene use, very practical, creative, chic and elegant wonderful for office use .Durable iron wire mesh in black, reinforced with solid metal base and solid edging along bottom and top rim. Waste Bins – 28 cm high.	50	R	R
Fresh Cubes	Designed out of a polymer that contains fragrance oil to deodorize and keep bacteria from growing around sinks and washing basins, prevent cockroaches from entering certain	50	R	R

	areas. Made of environmentally material, these 100% recyclable cubes will not dissolve in or pollute water. Fresh cubes 5kg bucket Deo Block.			
Hand Soap	Hand wash Liquid soap for dispensers. Designed to make it easier to remove grease, bacteria and other contaminants from skin, hand cleaner with moisturizer, can protect you and others from a range of infectious diseases.5LT	50	R	R
Automatic Air Freshener Refill	Product that delivers ambient fragrance substances ,which serves to mask or remove perceived unpleasant odours or to create a pleasant ambiance due to the presence of perceived nice smells .250ml	48 bottles in a box (30 boxes)	R	R
Finish Dish washing Powder	Gives deep cleaning power you need to remove tough food stains. 250ml	20	R	R
Auto Dishwasher Tablets	Rinse –Aid. Dispensed during the final rinse of the cycle to help water run dishes and the interior of the unit ,promoting better drying.200ml	20	R	R
Drain Cleaner	Drain cleaner (crystals) –Dissolves fat & oil .Cleans waste discharge pipes.5LT	10	R	R
Sponge Cleaning Tool	Sponge Scourer Great for doing the dishes but also in the kitchen to wipe up spills or for other cleaning purposes. 110mm x 80mm (Pack of 3)	20	R	R
Microfiber cloth	Extra absorbent variety of cloths for different users, use around the house and offices.	5 per pack (X30 packets)	R	R
Fan Mop	Fan Mop with metal holder Wooden handle – 22 mm x 1.2m (Please assemble product)	20	R	R
Pine Gel	Surface cleaner for washing floors ,walls ,and containers and also used to	50	R	R

	for toilet cleaning ,nonabrasive, but tackles strainers, on floors and paint work, floor cleaning on concrete ,tiles wood ,and sealed hardwood floors.25LT			
HI – Light floor polish	Durable, Acrylic floor dressing, which is hardwearing & slip resistant.	50	R	R
Industrial Brooms	Soft bristle platforms used to sweep the industrial floors of big areas, such as asphalt, reinforced concrete, quartz.	20	R	R
Multi – Purpose Insect Killer	Multi – Purpose Insect Killer Chemical used to killing flying and crawling insects.300ml	48's (50 boxes)	R	R
Eco Mops - Green	Penetrates even the toughest dirt to loosen it more effectively than any other mops without using any chemicals. 44 x 15 x 1.5cm Weight 550g	20	R	R
Multi – surface Furniture polish	400ml	48 per box (X5 boxes)	R	R
Spinning Mops	Rotating 360 Spinning Mops & plastic bucket set Picks up dirt and dust effortlessly for a streak – free ,finish soft ,thick microfiber strands ,get right into corners ,effortlessly clean tiles	30	R	R
Hygiene Brooms	Soft Hygiene Broom The handles are aluminium ,sweeping walls of cobwebs .They are applicable to non-sensitive areas.300mm	50	R	R
Dish Cloths	Heavy duty terry Dishcloths Dish Swabs Used to dry dishes after they have been washed.	5 per pack x 100 (25 small) (25 Large)	R	R
Disinfected floor Cleaner	Disinfected Multi – Surface floor cleaner, an optimal high performance disinfectant floor cleaner that is both virucidal anti-bacterial for use in healthcare, catering and other high risk applications ,removes offensive odour and avoiding the spread of dirt.25LT	50	R	R

2 Ply Toilet Paper	Toilet Tissue Soft yet durable each roll gentle care and superior absorption.	500 bales	R	R
1 Ply Toilet Paper	Toilet Tissue Soft yet durable each roll gentle care and superior absorption.	1000 bales	R	R
1 Ply Toilet Paper	Soft yet durable each roll gentle care and superior absorption.200ml x 1	200 bales	R	R
Refined Coarse Dishwasher salt	Comes in coarse granules to prevent clogging, it is specially designed to help remove hard water and build-up 1KG	20 X 1Kg	R	R
Urinal PMAT (Urinal screens)	Urinal PMAT/Urinal screens air freshener deodorizer, with the best splash elimination available, it increases hygiene. Urinal PMAT prevents debris and bacteria from building up. Urinal PMAT reduces the spread of germs.	Pack of 10 in a box X 10	R	R
DELIVERY			R	R
TOTAL PRICE (INCL VAT)			R	R