



EOI DOCUMENT

**EXPRESSION OF INTEREST (EOI) FOR SEDIBENG TVET COLLEGE FOR THE
MANAGEMENT SERVICES AND PROFIT SHARING ON THEIR OWNED HOTEL,
THE LORDS SIGNATURE HOTEL FOR A PERIOD OF TEN (10) YEARS**

Reference No.:	PU9011/001	
Description:	Sedibeng TVET College Hotel Management Services	
Submission Date & Time:	Date: 28/10/2024	Time: 11h00

PART A: EOI OVERVIEW

1 EOI OUTLINE

1.1 TVET's Background

The Sedibeng TVET College purchased a Hotel, The Lord's Signature and is wanting qualified service providers to, run, manage and teach from the Hotel. The aim is to profit share with a professional company to make the Hotel a landmark in the town.

2 EOI INVITATION

SEDIBENG TVET COLLEGE is inviting suitably qualified service providers in hotel business operations to submit proposals in line with the requirements of this EOI document. The Sedibeng TVET College in collaboration with Purchasing Consortium of Southern Africa (PURCO SA) requests information from eligible and suitable service providers.

By submitting a proposal, the service provider will be deemed to have acquainted themselves fully with the EOI document, local requirements and laws on all aspects of the work envisaged in the documents prior to the submission of his tender. Uncertainties and doubts as to the meaning and interpretation of items in this documents must be submitted for clarity and explanation before tenders are submitted.

3 PURPOSE OF THIS REQUEST FOR INFORMATION ("EOI")

SEDIBENG TVET COLLEGE currently owns Lord's Signature Hotel to the Lessee who hires the property comprising of hotel rooms, offices, reception area, laundry, staff quarters, maintenance sheds, restaurant, kitchen, conference centre and entertainment areas, including such other sections that may be required to house additional offices and / or restaurants.

The Lords has operated as both a conference facility and hotel. The current Lessee has been managing the Lord's since 2022 under license.

Please see the annexure for further Hotel information.

The current lease agreement will be ending in December 2024 and SEDIBENG TVET COLLEGE is desirous of entering into a new lease agreement with the successful service provider who will operate the facility financially viable and successfully. The proposed lease is for 10 years.

The main aim, besides continuing to be used as hotel and conferencing facilities, will be to utilise the space as a teaching centre and environment for students.

4 EOI- EVALUATION PROCESS

4.1 Phase 1: Pre-Qualification Criteria

- 4.1.1 Service providers should only submit their proposal if the following essential eligibility criteria are met. Failure to do so will result in disqualification.
- 4.1.2 Insert the information below in Schedule 1: mandatory data. Ensure that each criteria is labelled in Schedule 1. The College reserves the right to request additional information (to be responded to within a particular timeframe) related to these items below if insufficient information is provided.

No.	Prequalification Criteria
1	Provide your company information including your profile, CSD details and report, organograms and support staff structure to fulfil the EOI.
2	Provide your companies audited financial statements for the past three years.
3	The proposal must embrace the latest innovation and technologies available. Please provide a service offering profile, portfolio and organogram.
4	If your proposal will be utilising an operating license, please provide the details of the license holder and certification.
5	Show evidence that the company has a record of accomplishment of a minimum of 5 years in the provision of student accommodation or hotel operations. Provide a high-level summary of the record of accomplishment and references.
6	Provide financial model and costing. Total costs and summaries.
7	The EOI submission must be signed and approved by an authorised signatory of the Service provider.