



INVITATION TO TENDER

TENDER NUMBER: TR 02-2024:

PROVISION OF CATERING SERVICES FOR TSHWANE UNIVERSITY OF TECHNOLOGY (TUT)

Experienced Tenderers who are interested in offering proposals for the provisioning of catering services at the Tshwane University of Technology (TUT) campuses specified herein, are requested to submit proposals.

COMPULSORY PHYSICAL INFORMATION SESSIONS AND COMPULSORY SITE VISITS:

- 1. Pretoria West Campus (including off-campus residences, Arts and Arcadia sites)**
Monday, 30 September 2024 at 09h00-10h00
Venue: Building 21, Dinokeng /Prestige Auditorium
Address: Staatsartillerie Road, Pretoria West, Pretoria 0183
- 2. Ga-Rankuwa Campus (including Soshanguve sites)**
Tuesday, 01 October 2024 at 09h00 - 10h00
Venue: Building 3-G14
Address: 2827 Zone 2, Botsi Steet, Ga-Rankuwa 0208
- 3. Polokwane Campus**
Wednesday, 02 October 2024 at 12h00 - 13h00
Venue: Library Extension
Address: 109 Market Street, Polokwane 0699
- 4. eMalahleni Campus**
Thursday, 03 October 2024 at 11h00 – 12h00
Venue: Building 1-G08
Address: Tshwane University of Technology eMalahleni Campus, 19 OR Tambo Drive, eMalahleni 1035
- 5. Mbombela Campus**
Friday, 04 October 2024 at 12h00 - 13h00
Venue: Staff Cafeteria
Address: Corner Techno and Madiba drive, Barbeton Road, Mbombela 1200

NOTE: INFORMATION SESSIONS WILL BE FOLLOWED BY SITE VISITS FOR EACH CAMPUS.

Kindly visit the PURCO SA website on this link <https://purcosa.co.za/tender/13537> to access the full schedule for the various information sessions and site visits.

REGISTRATION FOR THE COMPULSORY PHYSICAL INFORMATION SESSIONS:

All potential tenderers are required to register to attend the compulsory physical briefing session and site visits. Register at <https://purcosa.co.za/tender/13537> no later than **13h00** on **Friday, 27th September 2024**.

PURCHASE OF TENDER DOCUMENTS:

Tender documents will only be available from **Monday, 23 September 2024 until Tuesday, 08 October 2024 at 16h00**. No tender documents will be available after this date.

Tender documents can be purchased at a non-refundable fee of R1,150.00 (VAT included) on the PURCO SA website.

The steps below should be followed for LOGIN OR REGISTER on the PURCO SA website:

1. Navigate to <https://purcosa.co.za>
2. Click on the 'Login or Register' button and select the appropriate option
3. Not registered on the website?
 - o Click 'Register here'
 - o Complete the form and click 'Create new account'
 - o Wait for the Account details email from PURCO SA. Check your spam filter if necessary.
 - o Click on the link in the email to login to the PURCO SA website and add a password.

The steps below should be followed to purchase the tender document on the PURCO SA website:

1. Under the Supplier Hub menu click on 'Open Tenders'
2. Select the tender and click on 'View'
3. Click on the 'Buy now' button
 - o You will be redirected to our payment gateway (Payfast) to make payment.
 - o If you encounter problems on the Payfast pages go to www.payfast.co.za/ contact for help.
 - o When your payment has been processed you will be automatically redirected back the PURCO SA Checkout page where you will find your purchased tender document/s

Contact person for the purchase of tender documents only: Ms Rosina Moota; PURCO SA; e-mail: Rosina.Moota@purcosa.co.za and copy email Ms Bulelwa Rollom, e-mail: RollomB@tut.ac.za.

CLOSING DATE AND TIME FOR ELECTRONIC SUBMISSION OF TENDER DOCUMENTS:

Date: Tuesday, 22 October 2024

Time: 23:59 (before midnight)

Further information regarding the electronic submission of tenders will be shared at the compulsory Information Session and via email after purchase of the tender document.

Tshwane University of Technology (TUT) reserves the right not to accept the lowest tender or any tender in part or in whole. TUT reserves the right to award this tender to an empowerment company or may award this tender on condition that a joint venture with an empowerment company is formed. This will be added to the criteria when evaluating the tenders. TUT reserves the right to award this tender as a whole or in part without furnishing reasons.

The Tshwane University of Technology (TUT) is committed to broad-based black economic empowerment. We strive to comply with the provisions of all relevant legislation. Details are included in the bid.

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