



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR THE CONSTRUCTION OF
NEW ADMINISTRATION BLOCK AT HEIDELBERG CAMPUS - CIDB GRADING OF 7GB OR
HIGHER**

TENDER NO: PU7212/048

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the PURCO SA Website.

Proposals in response to PU7212/048 the Construction of new administration block at Heidelberg campus.

The closing time and date for receipt for online tender for PU7212/048 is at 11h00 on Friday, 09 June 2025.

Tender number	PU7212/048	
Date issued	18 May 2025	
Tender closing date	09 June 2025	Time: 11h00
Compulsory Information Session	27 May 2025 1 Frazer Avenue, Sedibeng TVET College, Heidelberg Campus *Bidders who are 15 minutes late will not be allowed to sign the attendance register.	Time: 10h00 – 12h00

1.1.1 PRE-QUALIFICATION/MANDATORY INFORMATION REQUIREMENT

The Pre-qualification/Mandatory Information Requirement phase validates the tenderers' compliance to the legal requirements to conduct business in SA, as well as to specific industry requirement for the supply of services where applicable.

Appendix Number	Description of Appendix	Requirement	Circle yes if submitted	
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative	Yes	No
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document	Yes	No
Appendix C	Proof of Business Bank Account	Signed or electronically stamped letter from bank, in case of JV each company must submit their company registration document.	Yes	No
Appendix D	Company registration documents	Company registration documents, in case of JV each company must submit their company registration document.	Yes	No
Appendix E	ID documents	Certified copy(s) of Identity Document(s) (ID) for directors/shareholders (not be older than 6 months) in case of JV each company must submit their director's certified ID copies.	Yes	No
Appendix F	Board resolution	Attach copy of board resolution on the company letter head, Unless sole proprietor	Yes	No
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing) in case of JV each company must submit their valid tax pin.	Yes	No
Appendix H	B-BBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit in case of JV each company must submit their B-BBEE certification.	Yes	No

Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements 2022/2023 & 2023/2024 or if applicable 2024/2025	Provide fully signed Audited Annual Financial Statements in case of JV each company must submit their Financial statements.	Yes	No
Appendix J	Declaration of Interest	Please sign and fully complete point 9 of this tender document	Yes	No
Appendix K	Registration on National Treasury (CSD)	Provide valid a copy of the full report of registration on National Treasury Central Bidder Database (Printed from the date of advert to the closing date of the tender) in case of JV each company must submit their CSD registration.	Yes	No
Appendix L	CIDB grading for 7GB	Submit valid proof of 7GB CIDB grading or higher	Yes	No
Appendix M	COIDA	Submit valid letter of good standing from the department of labour (within the built environment and related service industries). in case of JV each company must submit their COIDA certificate.	Yes	No
Appendix N	Local labour - Heidelberg	Bidders must show commitment of using local unskilled labour in Heidelberg, if awarded.	Yes	No
Appendix O	Proof of Business Address	Attach municipality bill, rates and taxes, lease agreement	Yes	No

Additional Information (mandatory at contracting stage):

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Submit a letter of intent for Works, Liability and Support Insurance on award
- JV agreement (where applicable)
- Sub-contract a portion of work to companies based and owned by people from communities within and where the campus is located. (Heidelberg).
- Submit a letter of intent for Workmanship guarantee letter for your bid price from bank or insurance company.

NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements will not advance to the next phase of the evaluation process.

1.1.2 STAGE 1: EVALUATION OF FUNCTIONALITY

	FUNCTIONALITY
1.	<p>Schedule of previous experience</p> <ul style="list-style-type: none"> The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided. Zero (0) points will be allocated if no references are provided. The above mentioned references should be aligned to the Building works projects. No letter of appointment or completion certificates will be accepted as previous experience.
2.	<p>Locality or Local labour</p> <ul style="list-style-type: none"> Maximum points will be given to bidders/tenderers within the Lesedi District Municipality, minimum points to be given to bidders/tenderers from outside the Lesedi District Municipality. Tenderers will be required to submit proof of residence of the business in a form of either lease agreements, municipal bills, or letter from the traditional authorities. <p>No affidavit as proof of residence will be accepted.</p>
3.	<p>Project Execution Plan (PEP) / Methodology</p> <ul style="list-style-type: none"> The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following: <p>Tasks = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works</p> <p>Duration = How long the contractor intends to complete tasks, to reach a set milestone. Congruency with the project schedule will also be examined.</p> <p>Milestones = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal.</p> <p>Responsibilities = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.</p>
4.	<p>Technical capability/Capability of the proposed team</p> <p>Points will only be allocated to construction manager and/or Structural/Civil Engineer who has South African Council for the Project and Construction Management Profession (SACPCMP) or Project Management Professional (PMP) and/or Engineering Council of South Africa (ECSA) certificate as a Construction Manager and/or Structural/Civil Engineer with minimum of 10 years experience and above post registration.</p> <p>The following key personnel are a requirement:</p> <ul style="list-style-type: none"> Construction Supervisor/ Foreman (National Diploma in Building/Civil engineering with 5

	<p>years experience post graduation)</p> <ul style="list-style-type: none"> Construction Safety officer (SACPCMP) registered <p>The following information must therefore be provided in the CV as evidence of the above mentioned requirements in order to obtain the points :</p> <ul style="list-style-type: none"> Name and description of the previous and similar project/s Value of the project/s Role played Year (start to end) SACPCMP/PMP/ECSA/ certificate must be attached (the member must be in good standing)
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation. Client's referral letters for work done in the work past five (5) years, for similar **Building Works** projects.

Item No.	Criteria Description													
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting												
	FUNCTIONALITY													
1.	<p><u>Experience, Skills, and Ability of service provider to fulfil SEDCOL's requirements, experience in building works:</u></p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none">3-5 valid reference letters of projects completed: <table><tr><td>Less than 3 references</td><td>= 5 Points</td></tr><tr><td>3 Reference letters</td><td>= 15 Points</td></tr><tr><td>4 Reference letters</td><td>= 20 Points</td></tr><tr><td>5 and more Reference letters</td><td>= 25 Points</td></tr><tr><td>No reference letter provided</td><td>= 0 points</td></tr><tr><td>Irrelevant references</td><td>= 0 points</td></tr></table> <p>SEDCOL has the right to verify the company reference</p> <p>NOTE: Reference letters must strictly be provided by the contracting client.</p>	Less than 3 references	= 5 Points	3 Reference letters	= 15 Points	4 Reference letters	= 20 Points	5 and more Reference letters	= 25 Points	No reference letter provided	= 0 points	Irrelevant references	= 0 points	25
Less than 3 references	= 5 Points													
3 Reference letters	= 15 Points													
4 Reference letters	= 20 Points													
5 and more Reference letters	= 25 Points													
No reference letter provided	= 0 points													
Irrelevant references	= 0 points													
2.	<p><u>Locality:</u></p> <ul style="list-style-type: none">25 Points within Lesedi District Municipality15 Points outside Lesedi District Municipality but within Gauteng province10 Points outside Gauteng Province but within South Africa <p>No proof of the above = 0 Points</p>	25												
	<u>Project Execution Plan (PEP):</u>													

3.	<ul style="list-style-type: none"> Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables – detailed realistic programme plan including: Duration and Milestones, = 10 Points Responsibilities = 5 Points Tasks = 5 Points Non-compliance with the above = 0 points 	20
4.	<p><u>Technical capability:</u></p> <p>Bidder to provide the CVs and qualifications for the construction manager and/or Structural/Civil Engineer and site agent that will be deployed for the duration of the project.</p> <p>Construction Manager and/or Structural/Civil Engineer: Must have building work experience at least 10 years' experience or more, with SACPCMP, PMP, ECSA professional registration</p> <p>3 years experience with SACPCMP and/or PMP and/or ECSA professional registration = 5 points. 4 - 9 years experience with SACPCMP and/or PMP and ECSA professional registration = 10 points. 10 years or more experience with SACPCMP and/or PMP and/or ECSA professional registration = 15 points.</p> <p>Construction Supervisor/ Foreman (National Diploma in Building/Civil engineering with 5 years experience post graduation) = 10 points</p> <p>Occupational Health and safety practitioner professionally registered with (SACPCMP) = 5 points</p>	30
	<ul style="list-style-type: none"> TOTAL 	100
<p>Note: Employment of Local Contractors/Subcontractors.</p> <p>Employment of local unskilled labour promoted and advised at appointment stage.</p>		