

**Rhodes University in collaboration with the Purchasing Consortium Southern Africa hereby invites qualified, competent, and suitable service providers to submit proposals for the following:**

RFP No:	Project Description	Briefing Session	Closing Date
<b>PU8111/063</b>	Website Design and Development, Content Strategy and CMS Training for Rhodes University Website	<p><b>A compulsory online briefing session will be held on MS Teams on Wednesday, the 12th of March 2025 at 10:00 - 11:00.</b></p> <p><b>Register on the link below to get the link to join the session:</b> <b><a href="https://purcosa.co.za/tender/14823">https://purcosa.co.za/tender/14823</a></b></p>	<p><b>Thursday, 27 March 2025 at 23:59</b></p> <p>(Online submission via the PURCO SA website)</p>

#### **PURCHASE OF TENDER DOCUMENTS:**

Tender documents can be purchased at a non-refundable fee of R1 150.00 (VAT included) on the PURCO SA website.

#### **The steps below should be followed for LOGIN OR REGISTER on the PURCO SA website:**

1. Navigate to <https://purcosa.co.za>
2. Click on the 'Login or Register' button and select the appropriate option.
3. Not registered on the website?
  - Click 'Register here'
  - Complete the form and click 'Create new account'
  - Wait for the Account details email from PURCO SA. Check your spam filter if necessary.
  - Click on the link in the email to login to the PURCO SA website and add a password.

#### **The steps below should be followed to purchase the tender document on the PURCO SA website:**

1. Under the Supplier Hub menu click on 'Open Tenders'
2. Select the tender and click on 'View'
3. Click on the 'Buy now' button
  - You will be redirected to our payment gateway (Payfast) to make payment.
  - If you encounter problems on the Payfast pages go to [www.payfast.co.za/contact](http://www.payfast.co.za/contact) for help.
  - When your payment has been processed you will be automatically redirected back the PURCO SA Checkout page where you will find your purchased tender document/s

Technical inquiries regarding the RFP must be posted on the PURCO SA Q&A online platform by the **24 March 2025 at 23:59 (midnight)**.

**Contact person for the purchase of tender documents only:** Miss Rosina Moota at [rosina.moota@purcosa.co.za](mailto:rosina.moota@purcosa.co.za)

**LATE BIDS, COPIED/FAXED/PHYSICAL BID DOCUMENTS WILL NOT BE ACCEPTED. THE UNIVERSITY RESERVES THE RIGHT NOT TO ACCEPT ANY BIDS AT ALL.**