



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR SUPPLY AND
INSTALLATION OF TWO (2) NEW ELEVATED STEEL WATER STORAGE TANKS AT
HEIDELBERG CAMPUS - CIDB GRADING OF 6CE OR HIGHER**

TENDER NO: PU3018/007

Prospective bidders who are interested in participating in the afore-mentioned tender are invited to submit their proposal in full compliance to the requirement of this tender document. The completed document with all attachments must be signed and submitted on the PURCO SA website.

Tender number	PU3018/007	
Date issued	18 May 2025	
Tender closing date	09 June 2025	Time: 11h00
Compulsory Information Session	27 May 2025 Address: 01 Fraser Avenue, Heidelberg, 1930 *Bidder's who are 15 minutes late will not be allowed to sign the attendance register.	Time: 13h00 – 15h00

1.1.1 PRE-QUALIFICATION/MANDATORY INFORMATION REQUIREMENT

The Pre-qualification/Mandatory Information Requirement phase validates the tenderers' compliance to the legal requirements to conduct business in SA, as well as to specific industry requirement for the supply of services where applicable.

Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

Appendix Number	Description of Appendix	Requirement	Circle yes if submitted	
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative	Yes	No
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document	Yes	No
Appendix C	Proof of Business Bank Account	Signed or electronically stamped letter from bank	Yes	No
Appendix D	Company registration documents	Company registration documents	Yes	No
Appendix E	ID documents	Certified copy(s) of Identity Document(s) (ID) for directors/shareholders (not be older than 6 months)	Yes	No
Appendix F	Board resolution	Attach copy of board resolution on the company letter head, Unless sole proprietor	Yes	No
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)	Yes	No
Appendix H	B-BBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit	Yes	No
Appendix I	Fully signed Audited Financial Statements (2023/2024 to 2024/2025)	Provide fully signed recent Audited Financial Statements signed off by registered Auditor or Qualified Accountant (in case of JV both parties must submit Audited Financial Statements)	Yes	No
Appendix J	Declaration of Interest	Please sign and fully complete point 9 of this tender document	Yes	No

Appendix K	Registration on National Treasury (CSD)	Provide valid a copy of the full report of registration on National Treasury Central Bidder Database.	Yes	No
Appendix L	CIDB grading for 6CE	Submit valid proof of 6CE CIDB grading or higher	Yes	No
Appendix M	COIDA	Submit valid letter of good standing from the department of labour	Yes	No
Appendix N	Local labour - HEIDELBERG	Bidders must show commitment of using local unskilled labour in HEIDELBERG, if awarded.	Yes	No
Appendix O	Proof of Business Address	Attach municipality bill, rates and taxes, lease agreement	Yes	No

Additional Information (mandatory at contracting stage):

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Works, Liability and Support Insurance on award (Letter of intent)
- JV agreement (where applicable)
- Sub-contract a portion of work to companies based and owned by people from communities within and where the campus is located. (Heidelberg).
- Workmanship guarantee letter for your bid price from bank or insurance company.

NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements will not advance to the next phase of the evaluation process.

1.1.2 STAGE 1: EVALUATION OF FUNCTIONALITY

	FUNCTIONALITY
1.	Schedule of previous experience • The bidder will receive five (5) points when they provide less than three (3) references, upon provision of three (3) references fifteen (15) points will be allocated, at provision of four (4) references 20 points will be allocated and a maximum of twenty-five (25) points will be allocated when five (5) references are provided. • No references is zero (0) points • The above mentioned references should be aligned to civil and/or structural engineering projects including water works. • No letter of appointment or completion certificates will be accepted as previous experience.
2.	Email reference verification • Bidders to provide contactable references for previous civil and/or structural works projects completed • The reference provided will be contacted via email for verification
3.	Locality or Local labour • Maximum points will be given to bidders/tenderers within the Sedibeng District Municipality, minimum points to be given to bidders/tenderers from outside the Sedibeng district municipality • Tenderers will be required to submit proof of residence either from the municipality or traditional authority • No affidavit as proof of residence will be accepted.
4.	Project Execution Plan (PEP) / Methodology • The tenderer/bidder shall include as an attachment to their submission the detailed Methodology Statement or PEP for the works which details amongst other the following: Tasks = The contractors to demonstrate on their submission the understanding of the tasks and/or the activities that will be required of them upon being appointed. The contractors must be able to demonstrate on their methodology how they intend to execute the works with specific to the proposed works Duration = How long the contractor intends to complete task, to reach a set milestone. Congruency with the project schedule will also be examined. Milestones = The tool used to mark specific points along a project timeline, these may signal anchors such as project start date and project end date. The contractors must demonstrate in their submission the measures that they will use to reach an ultimate goal. Responsibilities = The manner in which the contractor intends to allocate the resources. This describes people and their roles in completing tasks or deliverables for a project.

5.	Technical capability/Capability of the proposed team Points will only be allocated to contracts manager/construction supervisor who is ECSA certificate which is in line with Civil and/or structural professional registered and has a minimum of 7 years' experience post registration. The following information must therefore be provided in the CV as evidence of the above-mentioned requirements in order to obtain the points: • Name and description of the project/s • Value of the project/s • Role played • Year (start to end) • ECSA certificate must be attached (the member must be in good standing)
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The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

Client's referral letters for work done in the past five (5) years, for Civil and/or Structural Engineering projects including Water Works).

Item No.	Criteria Description													
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting												
	FUNCTIONALITY													
1.	<u>Experience, Skills, and Ability of service provider to fulfil SEDCOL’s requirements, experience in building works:</u> The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier. 3-5 valid reference letters of projects completed: <table><tr><td>Less than 3 references</td><td>= 5 Points</td></tr><tr><td>3 Reference letters</td><td>= 15 Points</td></tr><tr><td>4 Reference letters</td><td>= 20 Points</td></tr><tr><td>5 and more Reference letters</td><td>= 25 Points</td></tr><tr><td>No references</td><td>= 0 points</td></tr><tr><td>Irrelevant references</td><td>= 0 points</td></tr></table> SEDCOL has the right to verify the company reference NOTE: Reference letters must strictly be provided by the contracting client.	Less than 3 references	= 5 Points	3 Reference letters	= 15 Points	4 Reference letters	= 20 Points	5 and more Reference letters	= 25 Points	No references	= 0 points	Irrelevant references	= 0 points	25
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2.	Locality: 20 Points within Sedibeng District Municipality 15 Points outside Sedibeng District Municipality but within Gauteng province 10 Points outside Gauteng Province but within South Africa (or letter from the traditional authorities) No proof of the above = 0 Points	20												
3.	Project Execution Plan (PEP) Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including: Tasks = 10 Points													

	Duration and Milestones = 10 Points Responsibilities = 10 Points Non-compliance with the above = 0 points	30
4.	Technical capability Bidder to provide the CVs and qualifications for the number of construction supervisor/contracts manager that will be deployed for the duration of the project. Construction Manager: Must have civil and/or structural engineering works at least 3 - 7 years' experience or more post ECSA professional registration (Civil and/or Structural engineering) 7 years or more experience with ECSA professional registration = 20 points. 5-6 years' experience with ECSA professional registration = 15 points. 3-4 years' experience with ECSA professional registration = 10 points. - Less than 3 years with ECSA Professional registration = 5 Points - No experience = 0 Points - Occupational Health and safety practitioner professionally registered with SACPCMP = 5 points - Construction Supervisor/ Foreman (National Diploma in Building/Civil engineering with 5-7 years' experience post-graduation) = 5 points	25
	TOTAL	100

Note: Employment of Local Contractors/Subcontractors

Employment of local unskilled labour promoted and advised at appointment stage.