



TO ALL BIDDERS

PROCUREMENT OF CELLPHONES, 5 G CARDS AND ROUTERS FOR COLLEGE COUNCIL AND COLLEGE EMPLOYEES FOR THE PERIOD OF TWO (2) YEARS

KING SABATA DALINDYEBO TVET COLLEGE

Background

The College provides an allowance for all College Managers in the form of a Cell phones and a 5g Card. The College has over the years always had a Cell phone and 5g card contract with a networking company so as to provide these services for existing and incoming Managers and college employees at large

SPECIFICATION FOR CELLPHONES, 5 G CARDS AND ROUTERS FOR THE PERIOD OF 2 YEARS

THE COLLEGE COUNCIL AND COLLEGE MANAGEMENT FOR CELLPHONE

Council Members	- (16 Members – R 1500.00)
Level 13 Accounting Officer	- (1 Member – R 1500.00)
Level 12 Deputy Principal	- (4 Member – R 1100.00)
Below Level 9 – 11 Max Limit	- (30 Member – R750.00)

Council Members and College Management for 5 G Cards

Council Members	- (16 Members – 20 Gig Monthly data)
Level 13 Accounting Officer	- (1 Member – 20 Gig Monthly Data)
Level 12 Deputy Principals	- (4 Member – 20 Gig Monthly Data)
Below Level 9 – 11 Max Limit	- (30 Members – 15 Gig Monthly Data)

College Staff in key Positions for 5 G Cards

4 Members (20 Gigs Monthly data)

Routers for the College Campuses

11 for Various Campuses (30 Gig Data)

College Lecturing Staff

186 Members (30 Gig Monthly Data)

Administration Centre	Mthatha Campus	Libode Campus	Mngazi Campus	Mapuzi Campus	Zimbane Campus	Ntabozuko Campus	Ngcobo Campus
R61 Queenstown Road Cicira Village Mthatha, 5099 Tel: 047 505 1000	R61 Queenstown Road Cicira Village Mthatha, 5099 Tel: 047 505 1000	R61 Port St Johns Road Libode, 5160 Tel: 047 555 7941	R61 Psj Road Mgwenyana A/A Libode, 5160 Tel: 047 555 7944	Coffey Bay Road Coffey Bay Mqanduli, 5080 Tel: 047 575 9044	Zimbane A/A Mthatha, 5099 Tel: 047 050 4490	C/O Madwaleni Gusi A/A Elliotdale, 5070 Tel: 047 577 8904	Queenstown Road Idutywa Junction Ngcobo, 5050 Tel: 047 548 0103

NB

- The interested bidders are required to come and provide a presentation of their services that they will be offering to the college based on the above listed thresholds.
- The college must only be billed based on active numbers for both the routers and Cellphones as the college has made provisions for incoming staff that have not been employed especially on the threshold affecting the college management. This must also be applied to lecturing and support staff routers as the college sometimes employ staff on a temporary/Contract basis at times due to needs that arise at that particular period.
- The Bidder should be able to provide free minutes for all cellphones that are in the various thresholds envisaged by the College Council and College Management.
- College numbers should be able to call each other at zero (0) or Nil Tariffs
- Add contingency project fee

Duration of the project

The project shall be for two (2) consecutive years that is 24 months period and with no renewal obligation as the college reserves the right to amend or terminate the contract.

DURATION OF ASSIGNMENT

The assignment shall commence as soon as the winning bidder receives the appointment letter. The contract will conclude on the completion of agreed scope of work.

1. PRICE (INCLUDE VAT)

Please note that all rates quoted must be Vat Inclusive and Include all disbursements

Please note that a Total cost (Including Vat and Disbursements) must be reflected on the proposal.

ADMINISTRATIVE COMPLIANCE REQUIREMENTS

1. Company profile
2. List of Reference letters where similar work was performed (Include contact details for points scoring purpose on functionality)
3. Valid tax clearance certificate/Pin.
4. Certified Copy of Company registration e.g copy of CK document
5. Certified ID copies of directors/partners not older than six (06)
6. Proof of registration on CSD (detailed CSD report)
7. SBD 4 Form (attached in this document)
8. SBD 6.1 Form (attached in this document)

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Mthatha Campus
047 505 1000

Zimbane Campus
047 537 4901

Ngcobo Campus
047 548 1467

Ntabozuko Campus
047 577 8904

Mapuzi Campus
047 575 9044

Libode Campus
047 555 7941

Mngazi Campus
047 575 9044

9. SBD 8 Form (attached in this document)
10. SBD 9 Form (attached in this document)
11. Municipal Clearance Certificate or copy of lease agreement (Failure to submit this will lead into not getting points for locality)
12. Original BBBEE Certificate/Sworn Affidavit or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for BBBEE Level

Failure to supply all the required information or failure to complete and sign SBDs will result in tender being deemed non-responsive and therefore the tender will not be considered for evaluation.

KSD TVET College reserves the right to contact any of the references listed to discuss the scope of work performed, the working relationship and client satisfaction with work performed.

TENDER AWARDING PROCEDURE :

The bid will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No. 5, 2000), and the regulations pertaining thereto (2017) as well as KSD TVET College Supply Chain Management Policy.

2 PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO5, 2000 (PPPFA) POINT WILL BE ALLOCATED AS FOLLOWS:

Received and Responsive Proposals will be evaluated based on the following criteria, namely:

Stage 1 – Administrative compliance

Stage 2 – Functionality (Inloco Inspection follow up)

Stage 3 – Price and Specific Goals (80/20)

Only bidders who score at least 70 points or more on stage 1 will be evaluated further and therefore eligible for the award:

6.1 Functionality

6.2.1 The Sabata Dalindyebo Tvet College shall consider the evaluation criteria listed below as the basis for the evaluation of functionality. A bidder that score less than **70** points out of **100** in respect of functionality will be disqualified.

6.3 Bid is responsive if it complies in all respects with the specifications and condiyons of contract.

The following criteria apply for the elevation on functionality:

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000 (PPPFA) POINT WILL BE ALLOCATED AS FOLLOWS:

STAGE 2 FUNCTIONALITY- EVALUATION CRITERIA

FUNCTIONALITY			
	CRITERIA	WEIGHT	TOTAL
1	<u>Capacity:</u>		40
1.1	<p>Revent experience from the Communication services</p> <p><u>No of Years in Services</u></p> <p>5 Year and Above = 20 Points</p> <p>4 Years = 15 Points</p> <p>3 Years = 10 Points</p> <p>2 Years = 05 Points</p> <p>1 Years = 05 Points</p> <p>Below 1 year = 0 Points</p> <p><u>No of reference letter or copy of order or copy of SLA</u></p>	<p>20</p> <p>20</p>	

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	5 Letter or more = 20 Points 4 letters = 15 Points 3 letters = 10 Points 2 letters = 08 Points 1 letters = 05 Points 0 letters = 0 Points		
2	Tenders are locally based: Proof lease or municipal clearance or posted letter		10
	<u>Foot print :</u> Based in Eastern Cape = 10 Points Outside eastern Cape = 05 Points	10	
4	Project Plan/Methodology	25	25
	<u>Inloco Inspection</u> Presentation of Service = 10 Point Valid ICASA License(Electronic Communications Services) = 05 Points Availability of Excess stock = 05 Points Contingency project Plan = 05 Points Bidders must submit a contingency plan for any disrupsions that may be experienced during the implementation of the contract	25	25
	Total Functionality Points		100

NB : A bidder that scores less than 70 point out of 100 in respect of functionality will be disqualified and will not be considered for stage two evaluation.

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