



Goldfields TVET College (GTVETC)
Herein referred to as (GTVETC)

REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP)

REQUEST FOR PROPOSAL

**Description of Tender: APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT
PLACEMENT TESTS FOR CAREER GUIDANCE AND CAREER COUNSELLING DURING
PRE-ENTRY PROGRAMME FOR A PERIOD OF THREE (3) YEARS**

Tender No: PU6010/024

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the PURCO SA Website.

The closing time and date for receipt for online tender **PU6010/024** is at 11h00 on **Monday, 23 June 2025**.

Tender number	PU6010/024	
Date issued	01/06/2025	
Tender closing date	23/06/2025 (23 June 2025)	11h00 on Monday
Non-Compulsory Information Session	Monday 09/06/2025 (09 June 2025) Time 11h00 am Goldfields TVET College, Welkom Campus, Corner Toronto road & Petrus Bosch street, Jan Cilliers park, Welkom, 9460	

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

Description of Appendix	Requirement	Circle yes if uploaded	
RFP Document	A duly authorised representative must initial each page and the declaration signed in full.	Yes	No
Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document	Yes	No
Proof of Bank Account	Signed letter from bank (not older than 3 months)	Yes	No
Company registration documents	Company registration documents	Yes	No
Tax Pin	Submit valid tax compliance certificate	Yes	No
BBBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency/Affidavit	Yes	No
Declaration of Interest	Please sign point 9 of this tender document	Yes	No
Accreditation Certification - Company	Provide accreditation certificates for your company	Yes	No
Accreditation Certification - Consultants	Provide a list of accredited consultants and their certificates	Yes	No
Registration National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Supplier Database.	Yes	No
Fully signed SBD Forms	SBD 4 SBD 6.1 SBD 8 SBD 9	Yes	No
ID Copies	Attach certified (not older than 6 months) ID Copies of directors and share holders	Yes	No

NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements may not advance to the next phase of the evaluation process.

8.2.2 STAGE 1: EVALUATION OF FUNCTIONALITY

Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
Provide three (3) different Contactable Reference Letters of a successful Training Programme related to the tender 3 References verified = 30 Points 2 References verified = 20 Points 1 Reference verified = 10 Points None Provided = 0 Point NB: No reference submitted will lead to disqualification	30
Company Profile (Provide a list and duration of training Programmes Completed) Provided = 30 Points Not Provided = 00 Points	30
Proof of Business offices in Free State (Eg,Utility Bill) In Free-state = 10 Points Outside Freestate = 05 Points	10
Executive Summary This part of the proposal contains an Executive Summary, which should outline a brief overview of the bidder's understanding of the engagement, and should identify the main features and benefits of the proposed work. Provided = 30 Points Not Provided = 00 Points	30
Total points	100

Specification for: Placement Test for career guidance and career counselling during Pre-entry, On - Course and Exit programme,

Item	Description	Quantity	Unit Price (incl. VAT)	Total Price (incl. VAT)
1	Placement and selection test that will provide the following: - Remote Career Guidance (Online) -Remote & On-Campus Placement Tests (Literacy & Numeracy) for Course Choice -Screen for On-course support such as disability and classroom support. -Campus Life Screening: Campus Life Experience and Satisfaction Surveys. -Advanced Engineering Screening. -Alumni Tracker. -Exit Support Screening such as CV Maker and Work Readiness and Work Integration	1 Placement and selection test to be used in both College Campus.	R	R
2	-The system must connect into college administration systems and provide the following programmes: -On-Course support screeners to collect data such as Academic Influences, home and socio-economic information and study skills. -Academic Support: E-Learning modules in Maths and Study Skills done via cell phone and is a self-learning component with automated certification.	1 Placement and selection test to be used in both College Campus.	R	R
Total Bid Price (incl. VAT)				R