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## **PROJECT MANAGEMENT CONSULTANTS IN THE BUILT ENVIRONMENT EXPRESSION OF INTEREST FOR A PERIOD OF 36 MONTHS**

### **1. OBJECTIVE OF THE EXPRESSION OF INTEREST SPECIFICATIONS**

The objective of the expression of interest is for interested professionals in the built environment space to submit applications to be included in the list of approved service professionals who will assist the college with project management services on an ad hoc basis.

### **2. SCOPE OF WORK**

The nature and type of projects to be implemented in terms of the identification of work shall be all construction work within the built environment. The scope of services must be in line with the PROJECT AND CONSTRUCTION MANAGEMENT PROFESSIONS ACT NO. 48 OF 2000.

Project Stage	Description	Key Activities
1	Project initiation and briefing	Agreeing the college requirements and preferences, assessing user needs and options,  Advise appointment of necessary consultants in establishing project brief, objectives, priorities, constraints, assumptions and strategies in consultation with the college in line with the Supply Chain Management Policy of the college.
2	Concept and feasibility	Finalization of the project concept and feasibility



3	Design development	Manage, co-ordinate and integrate the detail design development process within the project scope, time, cost and quality parameters.
4	Tender documentation and procurement support	The process of establishing and implementing procurement strategies and procedures, including the preparation of necessary documentation, for effective and timeous execution of the project.
5	Construction documentation and management	The management and administration of the construction contracts and processes, including the preparation and co-ordination of the necessary documentation to facilitate effective execution of the works.
6	Project close out report	The process of managing and administering the project closeout, including preparation and co-ordination of the necessary documentation to facilitate the effective operation of the project

### 3. REQUIREMENTS

Interested professionals must submit a project proposal that has the following minimum details:

- I. Demonstrate capacity and experience in managing medium to large industrial projects in the education and training sector and or in the commercial property space.
- II. Provide sufficient appropriate details of previous project management consultant roles, including
  - a. Scope
  - b. Industry
  - c. Project Size
  - d. Project Out-Comes
- III. Show expertise in:
  - a. Project management.
  - b. Construction Management.