



**higher education  
& training**

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

**TALEISO TVET COLLEGE**

**Herein referred to as (TAL)**

Prospective Suppliers who are interested in participating in the below tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the **PURCO SA Website**.

Proposals in response to **PU8110/058 THE APPOINTMENT OF A PRINCIPAL AGENT (PA) WITH MULTI-DISCIPLINARY TEAM OF ENGINEERING PROFESSIONALS FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

**TENDER DOCUMENTS:**

The closing time and date for receipt for online tender **PU8110/058** is at 11h00 AM

<b>Tender number</b>	<b>PU8110/058</b>
<b>Date issued</b>	<b>02 December 2025</b>
<b>Tender closing date</b>	<b>15 December 2025</b> <b>Time: 11:00 AM</b> <b>Tender Submission will be Electronic on <a href="http://www.purcosa.co.za">www.purcosa.co.za</a></b> <b><a href="#">Supplier Hub- Online Tender Submission Guide</a></b>
<b>Information Session</b>	<b>No information Session</b>

<b>Company Name</b>		
<b>Address</b>		
<b>Contact person</b>	Mr/Mrs/Ms/Dr/Prof.	
<b>Contact numbers</b>	(w)	(cell)
<b>Email address</b>		

**1. TECHNICAL SPECIFICATION**

TAL has included specification and estimate volumes / quantity to assist suppliers in pricing. Refer to attachment for instructions.

**2. EVALUATION PROCESS**

**2.1 AIM OF EVALUATION**

To ensure that all proposals received are afforded the opportunity to compete equally and enable TAL a chance to evaluate the tender received in fair and unbiased manner, as per pre – described process of evaluating proposals.

**2.2 EVALUATION CRITERIA**

The evaluation criteria as set out hereunder will assist TAL to ensure conformity to all tender requirements. TAL’S evaluation team shall use the evaluation criteria, weights, applicable values and / or minimum qualifying score for functionality as indicated in the tender document. The evaluation criteria can be discussed and clarified with all attendees at the compulsory information session, where applicable, as an aid to prepare for such evaluation.

The set evaluation criteria shall be used as a guideline, but not limited to the following process:

**2.2.1 PRE-QUALIFICATION/MANDATORY INFORMATION REQUIREMENT**

The Pre-qualification/Mandatory Information Requirement phase validates the tenderers’ compliance to the legal requirements to conduct business in SA, as well as to specific industry requirement for the supply of services where applicable.

<b>I/We have attached to this document:</b>	<b>Tick if submitted</b>		<b>Office use</b>
Valid (at the closing of the bid) SARS Tax Clearance Certificate and SARS Pin	Yes	No	
Initial each and every page of this RFP document	Yes	No	
Proof of my/our company/closed corporation registration and a copy of my/our CM/CK certificates	Yes	No	
Signed Declaration of Interest	Yes	No	
SBD forms, Completed and signed SBD1, SBD4, SBD8 and SBD9 Form	Yes	NO	
Attach certified identity copies (not older than 6 months) for all shareholders, directors and key personnel (Engineering Professionals)	Yes	No	
Attach proof of professional registration certificate/s with relevant bodies for all key personnel (engineering professionals) and tendering entity	Yes	No	
Pricing Schedule (initial and complete)	Yes	No	

Provide proof of Professional Indemnity Insurance of R20 million	Yes	No	
Principal Agent must be based or has representation in North West Province (provide proof, e.g. lease, municipality statement, etc not older than 6 months)	Yes	No	
Qualifications – bidders to submit qualifications for all engineering professionals – Submit your tertiary qualification refer to <b>16.1.2 of this tender document</b>	Yes	No	
Submit valid B-BBEE Verification Certificate by a SANAS accredited verification agency / Sworn Affidavit (where applicable) (Please note that college will use specific goals)	Yes	No	
Provide Audited / Independently reviewed Annual Financial (signed) statements or Management accounts for the last 2 Years	Yes	No	

**ADDITIONAL REQUIREMENTS AND/OR CONDITIONS OF CONTRACT**

I/We have attached to this document:	Tick if submitted		Office use
	Yes	No	
Proof of Bank Account, submit letter from bank	Yes	No	
VAT Registration Certificate	Yes	No	

***NB: Despite the above, the College reserves the right to request information (which must be responded and/or provided to the College within the period as determined and communicated by the College) where the information provided is insufficient, is not supplied, is unsuitable or does not provide adequate detail.***

***NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements may not advance to the next phase of the evaluation process.***

## 2.2.2 STAGE 1: EVALUATION OF FUNCTIONALITY

Tenderers need to obtain a minimum percentage score of **70%** and above in order to progress to the next stage of evaluation.

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p><b>Provide Four (4) valid writtern and contactable reference letters of contracts of similar size not older than five (5) years supported by appointment letter or SLA: (Turnkey Projects) Reference must indicate the involvement of key personnel</b></p> <p>4 Written verifiable references = 30 points            3 Written verifiable references = 20 points            2 Written verifiable references = 10 points            1 Written verifiable references = 05 points            None Provided = 00 points</p>	<b>30</b>
<p><b>Relevant Experience of Principal Agent.</b>            Principal Agents must supply proof of specific experience as Principal Agent on projects of similar complexity with relevant JBCC Contract Management experience.</p> <p>3 Completion certificates = 20 points            2 Completion certificates = 10 points            1 Completion certificate = 05 points            0 None provided = 00 points</p>	<b>20</b>
<p><b>Provide Company Experience (PA) in the provision of similar projects completed (Submit company profile)</b></p> <p>More than 10 years of experience = 15 points            Experience between 5 and 9 years = 10 points            Experience below 5 years = 05 points            None Provided = 00 points</p>	<b>15</b>
<p><b>Quality Control System and Procedures which ensure compliance with the standards and specifications required for the delivery of the project.</b></p> <p>Bidders are to provide documentation indicating the availability of a quality management system or a quality management plan that is functional within the organisation and can be used for this project. Details of certification/ accreditation and maintenance of the quality control and assurance system is to be provided.</p> <ul style="list-style-type: none"> <li>• Fully comprehensive = 20 Points</li> <li>• Partially comprehensive = 15 Points</li> <li>• Not Comprehensive = 10 Points</li> <li>• Not Provided = 0 Points</li> </ul>	<b>20</b>
<p><b>Locality proof under bidding company (municipality bill, lease, rates statement, CSD)</b></p> <ul style="list-style-type: none"> <li>• within the district Ngaka Molemo Modire = 15 Points</li> <li>• Outside the district but within the North West province = 10 Points</li> <li>• Outside the North West Province = 5 Points</li> </ul>	<b>15</b>
<b>Total points</b>	<b>100</b>

**2.2.3 QUALIFICATIONS AND PROFESSIONAL FEES**

All bidders MUST submit all qualification and CVs for all professional listed hereunder:

<b>Professional Provided</b>	<b>Qualifications</b>	<b>Submit Certified Copies of Qualifications (Mandatory)</b>
<b>Principal Agent /Project Manager</b>	(Pr CPM - SACPCMP or Built Environment)	
<b>Architects</b>	(Pr Arch/ Snr Pr Arch Technologist/ Pr Arch Technologist)	
<b>Quantity Surveyor</b>	(Pr QS)	
<b>Civil &amp; Structural Engineer</b>	(Pr Eng/ Pr Tech)	
<b>Mechanical Engineers</b>	(Pr Eng/ Pr Tech)	
<b>Electrical &amp; Electronics Engineer</b>	(Pr Eng/ Pr Tech)	
<b>Professional Occupational Health &amp; Safety Agent</b>	(Pr CHSA)	

### 3. PROJECT-BASED FEE STRUCTURE

The Professional Fees will Project-Based and fixed, bidders must indicate their percentage for their fees hereunder:

Item	Description	Project-Based Fixed %
1	Principal Agent Professional Fees	%
2	Architects	%
3	Quantity Surveyor	%
4	Civil & Structural Engineer	%
5	Mechanical Engineers	%
6	Electrical & Electronics Engineer	%
7	Professional Occupational Health & Safety Agent	%
8	Total Professional Fees (Incl. VAT)	%

#### 3.1 DISBURSEMENT: ALL DISCIPLINES

Bidders are expected to quote in full, even if third parties provide this service.

Item	Claim	Unit of Measurement	Price Per Unit Including VAT
1	Travel – SARS rates (will be paid ONLY within North West province)	Rand per km/ R4.84	R
2	A1 computer original plots (other size plots part thereof)	Per copy	R
3	A1 prints monochrome	Per copy	R
4	A3 prints monochrome	Per copy	R
5	A3 prints colour	Per copy	R
6	A4 prints monochrome	Per copy	R
7	A4 prints colour	Per copy	R
8	A0 paper	Per copy	R
9	Accommodation & meals	N/A	

**NB: Bidders are expected to quote in full, even if third parties provide this service.**