



**REQUEST TO TENDER  
TSHWANE UNIVERSITY OF TECHNOLOGY (TUT)**

**Tshwane University of Technology in collaboration with the Purchasing Consortium Southern Africa hereby invites qualified, competent, and suitable service providers to submit bids as follows:**

	<b>Bid No:</b>	<b>Project Description</b>	<b>Briefing Session</b>	<b>Tender Document Related Queries</b>	<b>Closing Date</b>
1	<b>TR 09-2026</b>	Panel of Legal Services Practitioners	Non-Compulsory Online Briefing Session will be held on <b>Tuesday, 17 March 2026</b> at <b>10:00 – 11:00</b>  <b>Venue:</b> MS Teams	Email <b>Ms. Boipelo Setou</b> at <a href="mailto:Boipelo.setou@purcosa.co.za">Boipelo.setou@purcosa.co.za</a> and copy <b>Mr. Syrus Marule</b> at <a href="mailto:Syrus.Marule@purcosa.co.za">Syrus.Marule@purcosa.co.za</a>	<b>Tuesday, 31 March 2026 at 23:59</b>  (Online submission via the PURCO SA website)

All potential tenderers are to register to attend the non-compulsory online information session. Register at [www.purcosa.co.za/tenders](http://www.purcosa.co.za/tenders) no later than 09h00 on **Tuesday, 17 March 2026**. A confirmation email will be sent to tenderers with the MS Teams link.

**PURCHASING OF TENDER DOCUMENTS**

Tender documents can be purchased at a non-refundable fee of R 1,150.00 (VAT included) on the PURCO SA website and will be **available from Thursday, 12 March 2026**, but will only be obtainable until **16:00 on Monday, 23 March 2026** – no tender documents will be available for purchase after this date.

**The steps below should be followed for LOGIN OR REGISTER on the PURCO SA website:**

1. Navigate to <https://purcosa.co.za>
2. Click on the 'Login or Register' button and select the appropriate option
3. Not registered on the website.
  - o Click 'Register here'
  - o Complete the form and click 'Create new account'
  - o Wait for the Account details email from PURCO SA. Check your spam filter if necessary.
  - o Click on the link in the email to login to the PURCO SA website and add a password.

**The steps below should be followed to purchase the tender document on the PURCO SA website:**

1. Under the Supplier Hub menu click on 'Open Tenders'
2. Select the tender and click on 'View'
3. Click on the 'Buy now' button
  - o You will be redirected to our payment gateway (Payfast) to make payment.
  - o If you encounter problems on the Payfast pages, go to [www.payfast.co.za/contact](http://www.payfast.co.za/contact) for help.
  - o When your payment has been processed you will be automatically redirected back the PURCO SA Checkout page where you will find your purchased tender document/s

TUT reserves the right to award this tender to an empowerment company or may award this tender on condition that a joint venture with an empowerment company is formed. This will be added to the criteria when evaluating the tenders.

The Tshwane University of Technology (TUT) is committed to broad-based black economic empowerment. We strive to comply with the provisions of all relevant legislation. Details are included in the tender document.

**All shortlisted Tenderers will be subjected to vetting.**

**TUT reserves the right not to accept the lowest or any tender in part or in whole.**