higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

GOLDFIELDS TVET COLLEGE

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Specification for: Photocopy Machines (New) Rental 2026 – 2029

Item	Description	Quantity	Unit Price	Total Price
1.	Digital copier – printer Black and full colour scanner Network copying, printing, and scanning **Copy speed - A4 – 65 ppm - A3 – 30 ppm (or Similar)** Auto-duplex Standard duplexing Monthly volume – Max 300 000 pages per month Four paper trays – A6 – A3 Paper input capacity – 3 650 sheets Minimum Paper weight – 52-300 gsm System memory – 6GB System hard drive – 128GB Automatic document feeder – Up to 300 originals – A6-A3 Interface – 10/100/1000 – Base – T Ethernet – USB 2.0 Scan output – Format – JPEG, TIFF, PDF – Compact PDF and XPS Manual bypass – 150 sheets 100 Sheet Staple Finisher (Floor Standing) Output Capacity > 3000 sheets Print resolution – 1200 x 1200 dpi Scan resolution – 600 x 600 dpi Zoom – 25 – 400% Data line multi-sector surge protector Operating system – Windows – Macintosh – Linux Security – Secure print **PaperCut compatible**	Tosa 2 Welkom 2 Exam Room's		

2.	Digital copier – printer Black and full colour scanner Network copying, printing, and scanning **Copy speed - A4 – 45 ppm - A3 – 22 ppm. (or Similar)** Auto-duplex speed - Standard duplexing Monthly volume – Max 200 000 pages per month Three paper trays – A6 – A3 Paper input capacity – 3 650 sheets – minimum Paper weight – 52-300 gsm System memory – 4GB System hard drive – 128GB Automatic document feeder – Up to 300 originals – A6-A3 Interface – 10/100/1000 – Base – T Ethernet – USB 2.0 Scan output Format – JPEG, TIFF, PDF – Compact PDF and XPS Manual bypass – 150 sheets 50 Sheet Staple Finisher Print resolution – 1 200 x 1 200 dpi Scan resolution – 600 x 600 dpi Zoom – 25 – 400% Data line multi-sector surge protector Operating system – Windows – Macintosh – Linux Security – Secure print PaperCut compatible	Central 3 Tosa 7 Skills 2 Welkom 7		

3	Network copying, printing, and scanning **Copy speed – A4 – 35 ppm (Mono / Colour)** **- A3 – 18 ppm (Mono / Colour) (or Similar)** Auto-duplex Standard Duplexing Monthly volume – Max 175 000 pages Three paper trays – A6 – A3 Paper input capacity – 3 650 sheets – minimum Paper weight – 52 – 300 gsm System memory – 4GB System hard drive – 128 GB Automatic document feeder – up to 100 originals – A6 – A3 Interface – 10/100/1000 Base – T Ethernet – USB Scan Output Format – JPEG, TIFF, PDF, Compact PDF, Encrypted PDF, XPS Manual Bypass - 150 sheets 50 Sheet Staple Finisher Print Resolution – 1 200 x 1 200 dpi Scan Resolution – 600 x 600 dpi Zoom – 25 – 400% Data line multi-sector surge protector Operating system – Windows – Macintosh – Linux Security – Secure print PaperCut compatible	Central 1 Tosa 1		

4	Digital copier – printer Black and full colour scanner Network copying, printing, and scanning Copy speed - A4 – 44 ppm **(or Similar)** Standard duplexing Monthly volume – Max 20000 pages per month Paper input capacity – 500 sheets – Minimum Paper weight – 60-210gsm System memory – 2GB System hard drive – 128GB Automatic document feeder – Up to 80 originals – A6-A4 Interface – 10/100/1000 – Base – T Ethernet – USB 2.0 Floor standing Scan output Format – JPEG, TIFF, PDF – Compact PDT and XPS Manual bypass – 100 sheets Print resolution – 1200x1200 Scan resolution – 600 x 600 dpi Zoom – 25 – 400% Data line multi-sector surge protector Operating system – Windows – Macintosh – Linux Security – Secure print PaperCut compatible	Tosa 8 Welkom 13		

HARDWARE PaperCut	Intel I5 CPU Gen 13, 16 GB RAM, 512 SSD computer, with Server OS		Central 1 Tosa 1 Skills 1 Welkom 1		
Software PaperCut	PaperCut 3year activation **Customer Reference Number (CRN)** C-9PPHVX **Support ID** S324287-8394		All Sites		
Maintenance/ Support	All prices should include: Maintenance costs Toners, Consumables and staples				
	Printing Cost per page/copy	Black Full colour			
			Total incl. VAT		

Head of Department ..... 2026/07/01 **Date**

Bid Specification Committee
Recommended/Not Recommended ..... 1 July 2026 **Date**

pp **Mr FS Mahlangu** ..... 01/07/2026 **Date**
College Principal
Approved/Not Approved