ADDENDUM 01

RFB UKZN 19/25 (R): PROVISION AND SUPPLY OF A MANAGED PRINTING SOLUTION

Clarification of Stage 2 Returnables and Annexure C Cross-References

1. Purpose

This addendum is issued solely to clarify certain cross-references between the Stage 2 returnables T2.21 to T2.26 and the individual functionality evaluation criteria contained in Annexure C.

The existing RFB submission and evaluation structure is clarified for purposes of these cross-references. The RFB requirements, Annexure B requirements, Annexure C evaluation criteria, published weightings, 0–4 rating scale, Stage 2 scoring methodology, requirement for at least two acceptable T2.21 client references and overall Stage 2 qualifying threshold remain unchanged.

2. Stage 2 Submission and Evaluation Structure

The RFB requires bidders to submit:

1. T2.21: Experience and Track Record; and
2. T2.22 to T2.26: the Consolidated Functionality Response.

The individual functionality criteria against which the Stage 2 response will be evaluated are C1 to C20 in Annexure C.

For ease of reference, the existing relationship between the Stage 2 returnables and the Annexure C evaluation criteria is clarified as follows:

RFB returnable	Applicable Annexure C evaluation criteria
T2.21	**C1**
T2.22	**C2, C3, C4, C5, C6 and C7**
T2.23	**C8, C9 and C10**
T2.24	**C11 and C12**
T2.25	**C13, C14 and C15**
T2.26	**C16, C17, C18, C19 and C20**

This table is provided only to clarify the existing submission structure. It does not introduce or amend any evaluation criterion, evidence requirement, weighting, scoring rule or qualifying requirement.

3. Annexure C Bidder Evidence Checklist

The cross-references in the Annexure C Bidder Evidence Checklist are clarified to align with the Stage 2 submission structure and the published Annexure C evaluation criteria as follows:

1. The evidence listed against **T2.23** relates to **C8, C9 and C10**.
2. The evidence listed against **C11–C15** comprises:
    - **T2.24:** C11 and C12; and
    - **T2.25:** C13, C14 and C15.
3. The evidence listed against **T2.26** relates to **C16, C17, C18, C19 and C20**.

The corresponding evidence requirements themselves remain unchanged.

For the avoidance of doubt, the individual Annexure C criteria remain the applicable Stage 2 evaluation criteria. **Bidders should continue to structure their Consolidated Functionality Response under the published Annexure C criterion headings and cross-reference the supporting evidence accordingly.**

4. No Change to Requirements or Evaluation

This clarification does not:

- introduce a new requirement;
- remove or amend an existing requirement;
- amend Annexure B;
- amend any Annexure C criterion or weighting;
- amend the published 0–4 rating scale;
- amend the Stage 2 scoring methodology;
- introduce an additional qualifying requirement;
- amend the requirement for at least two acceptable T2.21 client references;
- change the Stage 2 qualifying threshold of 70 points out of 100;
- amend any pricing requirement; or
- amend the bid closing arrangements.

PLEASE NOTE: ALL OTHER PROVISIONS OF RFB UKZN 19/25 (R) REMAIN UNCHANGED.

All tenderers to acknowledge receipt of the addendum using the prescribed form T2.15- Record of addenda to bid document