



## Specifications and Pricing Schedule

### TERMS OF REFERENCE

Bidders must complete the pricing schedule in full, failing which, such bidders will be disqualified.

#### 1. Background

The Sedibeng TVET College (Sedcol) is an institution governed by the Continuing Education and Training Act 2006. The Minister of Higher Education and Training is the Executive Authority, and the SEDCOL Council is the Accounting Authority of the WTC. The Sedcol is governed by the Council appointed by the Minister of Higher Education and Training.

### Open tender for the Photocopying Paper

#### 1.1 Specifications

##### SPECIFICATION FOR SUPPLY AND DELIVERY OF A4 PHOTOCOPIER PAPER

Prices for the supply and delivery of A4 can be based on the following information. Service providers are requested to quote as follows:

**A4 paper** - Price per Box with 5 Reams - White

PAPER TYPE		PACKING
A4 (210 x 297)	White	Per box with 5 reams

#### Photocopy paper A4 requirements:

- Size: A4 (210mm X 297mm)
- The A4 size print measures 21.0 x 29.7cm, 8.27 x 11.69 inches, if mounted 30.3 x 40.6cm, 11.93 x 15.98 inches.
- Substance: 80GSM, 75GSM & 70GSM
- Brightness: 102 -104% above
- Colour: Natural White
- Surface: Smooth
- Density: High
- Opacity: High
- Packing: 500 sheets per ream, 5 reams per carton(box)

- Formation: Good

#### Provisional Quantity

SITES	QUANTITY
Central Office	50 box of 5 reams per month
Vereeniging Campus	400 box of 5 reams per month
Vanderbijlpark Campus	400 box of 5 reams per month
Sebokeng Campus	400 box of 5 reams per month
Heidelberg Campus	400 box of 5 reams per month

#### The Contractor will provide:

1. The quotation must include delivery to five (5) Sedibeng TVET College sites.
2. The delivery must be within 3 working days after the order is being issued.
3. The delivery must be during working hours as follows:
  - Monday – Thursday: 07:30 am – 15:00 pm
  - Friday: 07:30 am – 13:00 pm

#### Pricing Schedule

Item	Description	QTY	Packaging	Unit Price (incl. VAT)
1	A4 (210 x 297) White	1	Per box with 5 reams	<b>R</b>
2	<b>Total Price Per Unit (including VAT &amp; Delivery)</b>	1		<b>R</b>