



Specifications and Pricing Schedule

TERMS OF REFERENCE

Bidders must complete the pricing schedule in full, failing which, such bidders will be disqualified.

Background

The Sedibeng TVET College (Sedcol) is an institution governed by the Continuing Education and Training Act 2006. The Minister of Higher Education and Training is the Executive Authority, and the SEDCOL Council is the Accounting Authority of the WTC. The Sedcol is governed by the Council appointed by the Minister of Higher Education and Training.

Required: Central Office/ Heidelberg/ Sebokeng/ Vanderbijlpark/ Vereeniging

Central Office

Central Office:	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Main entrance, driveway & parking		
De-Weed (spray) of pavement surface	every 3 weeks	every 6 weeks
Sweeping of leaves	3 days a week	3 days a week
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Central Office: AREA 1 (Central 1 and Reception)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	Monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Blowing and collecting leaves	every 2nd week	every 2nd week
Trees/shrubs pruning/felling	as required	as required

Central Office: AREA 2 (Marketing Department)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Blowing and collecting leaves	every 2nd week	every 2nd week
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Central Office: AREA 3 (Finance Department)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Blowing and collecting leaves	every 2nd week	every 2nd week
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Central Office 2 (Boardroom and storeroom)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of pavement surface	every 3 weeks	every 6 weeks
Sweeping of leaves	3 days a week	3 days a week
Cleaning, sweeping, picking up rubbish, etc.	3 days a week	3 days a week
Trees/shrubs pruning/felling	as required	as required

GENERAL ITEMS

Cleaning of gutters

Cleaning of gutters of all buildings	every month	every 2nd month
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Removal of organic waste from site

All organic waste that is not suitable for the compost yard need to be removed from site	weekly (if required)	weekly (if required)
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Irrigation maintenance

Service of irrigation system incl. controller, valves, sprinklers, etc.	As required	As required
Cut wild grass around and outside (along the outside yard)	As required	As required

Materials and chemicals provisions (annual)

Equipment's needed:

	Petrol lawn mowers
LAN fertiliser for lawns	Petrol Bush cutters
2:3:2 fertiliser for the beds	Petrol Blowers
Bounceback for beds	Petrol Saws
Kleen up	Garden Scissors
Supalawnweeder	Spades
Hortisol	Forks
	Rakes (steel and plastic)
	Identification by means of a uniform
	Any other equipment required.

Heidelberg Campus

HEIDELBERG CAMPUS: AREA 1 (Main entrance Frazer Avenue)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
HEIDELBERG CAMPUS: AREA 2 (C & D Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
HEIDELBERG CAMPUS: AREA 3 (Riverbank)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week

Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
Removal of floating trees and rubbish in the river		

HEIDELBERG CAMPUS: AREA 4 (Carport behind B Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
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Parking & Driveway		
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De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily

HEIDELBERG CAMPUS: AREA 5 (Carport workshops)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
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De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

HEIDELBERG CAMPUS: AREA 6 (A Block/ Combo courts)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
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De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week

Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

HEIDELBERG CAMPUS: AREA 7 (Walkways & Workshops)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily

HEIDELBERG CAMPUS: AREA 8 (Generator Area)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Cutting of wild grass	weekly	weekly

GENERAL ITEMS		
Cleaning of gutters		
Cleaning of gutters of all buildings	As required	As required
Removal of organic waste from site		
All organic waste that is not suitable for the compost yard need to be removed from site	weekly (if required)	weekly (if required)
Management of compost yard		
Chipping organic waste and stockpiling chipped material	twice monthly	twice monthly
Turning & Watering mulch pile	twice weekly	twice weekly
Spreading & forking in composted material into garden beds	As required	As required

Irrigation maintenance

Service of irrigation system incl. controller, valves, sprinklers, etc.	As required	As required
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Materials and chemicals provisions (annual)

Equipment's needed:

3:1:5 fertiliser for sports field

Petrol lawn mowers

LAN fertiliser for lawns

Petrol Bush cutters

2:3:2 fertiliser for the beds

Petrol Blowers

Bounceback for beds

Petrol Saws

Kleen up

Garden Scissors

Supalawnweeder

Spades

Hortisol

Forks

Rakes (steel and plastic)

Identification by means of a uniform

Any other equipment required.

Sebokeng Campus

SEBOKENG CAMPUS: AREA 1 (Main entrance District fence)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
SEBOKENG CAMPUS: AREA 2 (Nkanhla/staff room)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily

Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

SEBOKENG CAMPUS: AREA 3 (Asset Office)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
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Parking & Driveway		
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De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

SEBOKENG CAMPUS: AREA 4 (Second entrance and parking area)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
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Parking & Driveway		
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De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Pruning, trimming and general plant care	monthly	monthly
Blowing and collecting leaves	every 2nd week	every 2nd week

SEBOKENG CAMPUS: AREA 5 (Sports field)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
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Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

SEBOKENG CAMPUS: AREA 6 (L Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily

SEBOKENG CAMPUS: AREA 7 (K Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

SEBOKENG CAMPUS: AREA 8 (Student centre sun city)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily

Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
SEBOKENG CAMPUS: AREA 9 (GH Block, DE Block, BC Block, Hall & Cafeteria)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
SEBOKENG CAMPUS: AREA 9 (Campus walkway)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
GENERAL ITEMS		
Cleaning of gutters		
Cleaning of gutters of all buildings	As required	As required
Removal of organic waste from site		
All organic waste that is not suitable for the compost yard need to be removed from site	weekly (if required)	weekly (if required)
Management of compost yard		
Chipping organic waste and stockpiling chipped material	twice monthly	twice monthly
Turning & Watering mulch pile	twice weekly	twice weekly
Spreading & forking in composted material into garden beds	As required	As required
Irrigation maintenance		
Service of irrigation system incl. controller, valves, sprinklers, etc.	As required	As required
Materials and chemicals provisions (annual)		Equipment's needed:
3:1:5 fertiliser for sports field		Petrol lawn mowers
LAN fertiliser for lawns		Petrol Bush cutters
2:3:2 fertiliser for the beds		Petrol Blowers
Bounceback for beds		Petrol Saws

Kleen up

Supalawnweeder

Hortisol

Garden Scissors

Spades

Forks

Rakes (steel and plastic)

Identification by means of a uniform

Any other equipment required.

Vanderbijlpark Campus

VANDERBIJLPARK CAMPUS: AREA 1 (Main entrance to A Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily

VANDERBIJLPARK CAMPUS: AREA 2 (Sport site/Cafeteria behind to D Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
ering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

VANDERBIJLPARK CAMPUS: AREA 3 (Students Centre)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily

VANDERBIJLPARK CAMPUS: AREA 4 (Hall to H Block parking area)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
erling lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
VANDERBIJLPARK CAMPUS: AREA 5 (Auditorium)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
erling lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
VANDERBIJLPARK CAMPUS: AREA 6 (B & D Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
VANDERBIJLPARK CAMPUS: AREA 7 (Pedestrian entrance to L Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily

Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
VANDERBIJLPARK CAMPUS: AREA 8 (Along the two main roads)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Cut wild grass	Daily	Daily
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
GENERAL ITEMS		
Cleaning of gutters		
Cleaning of gutters of all buildings	As required	As required
Removal of organic waste from site		
All organic waste that is not suitable for the compost yard need to be removed from site	weekly (if required)	weekly (if required)
Management of compost yard		
Chipping organic waste and stockpiling chipped material	twice monthly	twice monthly
Turning & Watering mulch pile	twice weekly	twice weekly
Spreading & forking in composted material into garden beds	As required	As required
Irrigation maintenance		
Service of irrigation system incl. controller, valves, sprinklers, etc.	As required	As required
Materials and chemicals provisions (annual)		Equipment's needed:
3:1:5 fertiliser for sports field		Petrol lawn mowers
LAN fertiliser for lawns		Petrol Bush cutters
2:3:2 fertiliser for the beds		Petrol Blowers
Bounceback for beds		Petrol Saws
Kleen up		Garden Scissors
Supalawnweeder		Spades

Hortisol

Forks

Rakes (steel and plastic)

Identification by means of a uniform

Any other equipment required.

Vereeniging Campus

VEREENIGING CAMPUS: AREA 1 (Main entrance Voortrekker Street and parking)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Pruning, trimming and general plant care	monthly	monthly
Blowing and collecting leaves	every 2nd week	every 2nd week

VEREENIGING CAMPUS: AREA 2 (Admin Entrance)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

VEREENIGING CAMPUS: AREA 3 (Sanaitor Marks Entrance & parking)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Pruning, trimming and general plant care	monthly	monthly
Watering garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week
VEREENIGING CAMPUS: AREA 4 (E Block workshops/ front & back)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Pruning, trimming and general plant care	monthly	monthly
Blowing and collecting leaves	every 2nd week	every 2nd week
Cutting of wild grass behind the workshops	weekly	weekly
VEREENIGING CAMPUS: AREA 5 (B & C Block)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Mowing and edging of lawns	every 2nd week	every 2nd week
Weeding lawns and gardens	every 2nd week	every 2nd week
Pruning, trimming and general plant care	monthly	monthly
Watering lawns and garden beds (by hand)	three times per week	when required
Blowing and collecting leaves	every 2nd week	every 2nd week

VEREENIGING CAMPUS: AREA 6 (F Block behind and in between)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
Cutting of wild grass behind the workshops	weekly	weekly
VEREENIGING CAMPUS: AREA 7 (Walkways)	Frequency of tasks in HIGH SEASON (8 months of the year)	Frequency of tasks in LOW SEASON (4 months of the year)
Parking & Driveway		
De-Weed (spray) of Tar surface	every 3 weeks	every 6 weeks
Sweeping of leaves	Daily	Daily
Cleaning, sweeping, picking up rubbish, etc.	Daily	Daily
GENERAL ITEMS		
Cleaning of gutters		
Cleaning of gutters of all buildings	As required	As required
Removal of organic waste from site		
All organic waste that is not suitable for the compost yard need to be removed from site	weekly (if required)	weekly (if required)
Management of compost yard		
Chipping organic waste and stockpiling chipped material	twice monthly	twice monthly
Turning & Watering mulch pile	twice weekly	twice weekly
Spreading & forking in composted material into garden beds	As required	As required
Irrigation maintenance		
Service of irrigation system incl. controller, valves, sprinklers, etc.	As required	As required
Materials and chemicals provisions (annual)	Equipment's needed:	
3:1:5 fertiliser for sports field	Petrol lawn mowers	
LAN fertiliser for lawns	Petrol Bush cutters	

2:3:2 fertiliser for the beds

Bounceback for beds

Kleen up

Supalawnweeder

Hortisol

Petrol Blowers

Petrol Saws

Garden Scissors

Spades

Forks

Rakes (steel and plastic)

Identification by means of
a uniform

Any other equipment
required.

GARDEN SERVICE SPECIFICATION

Introduction and description

The objective is to establish a contract with a SERVICE PROVIDER to provide a Gardening service at the following sites:

The SERVICE PROVIDER shall provide a continuing Gardening service operation wherein the quality, quantity and manner of service are the primary considerations.

The Gardening services will be subject to the supervision and control of FBC.

The duration of the contract will be for a period of 3 years.

Description of Services Required

Gardening services

The provision of a Gardening service at individual or all the sites of Sedibeng TVET College as set out below:

The service provider will be required to provide a seasonal and scheduled maintenance plan for gardens, lawns and cleaning of campus grounds and gutters.

The service provider must include, as part of their maintenance plan, the cost of controlling moles on the relevant sites.

The tables below are an indication of the current schedules in use on each campus:

Service provider obligations

The SERVICE PROVIDER will be responsible for the following:

Under no circumstances will the contractor be given any electrical connection by SEDCOL.

The appointment of a Key Contract Manager and all related personnel to provide the service required

Maintain high levels of customer satisfaction

Ensure compliance to all relevant Acts and regulations governing the industry and general Occupational Health and Safety.

Procurement of all equipment and materials required for provision of the service

Ensure that all areas included in this contract are kept clean at all times.

Ensure that all staff are fully trained in the correct use of relevant processes and equipment before they are allowed to use such equipment.

Ensure that all staff are fully trained in operating in an educational environment.

Replacement and/or repair costs in the event of negligence of the service provider or its staff

Ensure that the use and maintenance of all equipment complies with standard industry practice

Ensure that all their employees adhere to College's staff code of conduct.

Compliance in all aspects with all laws, statutes, by-laws, ordinances, and regulations to the extent that such law is applicable to the conduct of its business or to its assets. This compliance will extend to any third-party sub-contractor that the SERVICE PROVIDER might use.

o. The service provider must have the capacity to provide additional staff on an ad hoc basis where staff are required on a short term basis

Legislation

The SERVICE PROVIDER is required to comply with the following Acts and Regulations:

- a. Occupational Health and Safety Act 85/1993
- b. Compensation for Occupational Injuries & Diseases Act 130/1993 (COID Act)
- c. Labour Relations Act 66 of 1995
- d. Basic Conditions of Employment Act 75 of 1997
- e. Any other relevant Act or Regulation
- f. COVID Act

Health and safety requirements

- a. The SERVICE PROVIDER must have a Health and Safety Management System which includes:
 - i. Health and Safety Policy & Procedure
 - ii. Appointments
 - iii. Inspections
 - iv. Induction Records & Medical Certificates
- b. The SERVICE PROVIDER to report any near miss, incident or a Section 24 Accident to the Campus Administrator of the relevant site.
- c. The SERVICE PROVIDER must have a Valid Letter of Good Standing with Compensation Commissioner as per COID Act.
- d. The SERVICE PROVIDER is required to ensure that all sub-contractors, and other persons engaged in the execution of the work, also comply with the requirements of the Occupational Health and Safety Act 85/1993.

Pricing Schedule

Item	Campus	QTY of Gardener	Monthly Rate per one Gardener per Campus (All-inclusive, including Equipment, Chemicals)	Total Monthly Rate for All Gardeners , per Campus (All-inclusive, including Equipment, Chemicals)
1	Central Office	2	R	R
2	Heidelberg Campus	6	R	R
3	Sebokeng Campus	6	R	R
4	Vanderbijlpark Campus	10	R	R
5	Vereeniging Campus	3	R	R
6	Total Monthly Rate for All Cleaners for the College (all Campuses (2+6+6+10+3))	27		R