

NORTHERN CAPE COMMUNITY EDUCATION AND TRAINING COLLEGE (NCCETC) IN COLLABOURATION WITH THE PURCHASING CONSORTIUM SOUTHERN AFRICA (PURCO SA)

MONITORING, ARMED RESPONSE AND INSTALLATION OF ALARM SYSTEMS AT NORTHERN CAPE COMMUNITY EDUCATION AND TRAINING COLLEGE FOR A PERIOD OF THIRTY-SIX (36) MONTHS

1. SPECIFICATIONS

The college has the following existing sites as per the Areas listed below and may add additional sites as and when needed. Prices for additional sites will be the same as per the existing sites per Area.

| Area | | Existing zones at sites |
|------|--|--|
| 1. | Kareeville CLC – Northern Cape TVET Rural – De Aar Campus | Kareeville Primary School, Seder Street, De Aar, 70001 |
| 2. | Thuto Boswa CLC- Moffat Mission Station Kuruman | Moffat Mission Thompson, Kuruman, 8460 |
| 3. | Itlhatloseng CLC | Kgono Primary School, 2733 Shanty Street, Pampierstad |
| 4. | Mecwi CLC | Old Clinic Building 431, Tsineng Village, Kuruman, 8460 |
| 5. | Kolomela CLC | 1210 Camp Street, Kolomela Training Centre, Postmasburg, 8420 |
| 6. | People's Public – Sutherland Observatory | Concordia Primary School 565, Kokerboom Street, Concordia 8271 |
| 7. | Helen Josephs CLC – Northern Cape TVET Urban – Moremogolo Campus (Kimberley) | 14 Latlhi Mabilo, John Daka, Galeshewe, Kimberley, 8345 |

a) Technical requirements

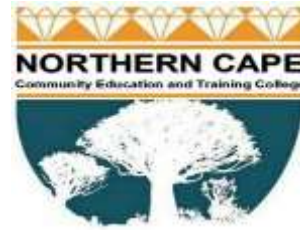
Bidders must comply with all the Technical Requirements as listed below. Failure to comply with or submit any of the supporting documentation listed below will result in your bid being disqualified.

b) Information to be provided by the tenderer



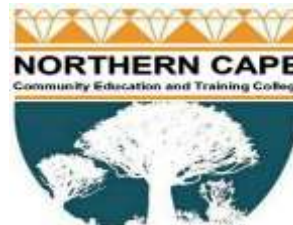
higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

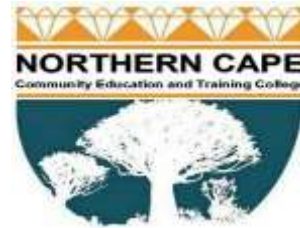


- a) A brochure of the type of equipment to be installed and alarm monitoring system that will be used must accompany the tender documents.
- b) Referee contact details
- c) Proof of PSIRA registration of the bidder and staff must be submitted with the bid.
- d) Proof SAIDSA registration of bidder must be submitted with the bid.
- e) Proof of registration with a relevant pension / provident.
- f) Proof of vehicle registration
- g) Warrantee on products
- h) Failure to submit any supporting documents will result in your bid being disqualified.
- i) *Technical requirements*

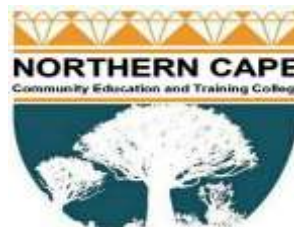
Bidders must comply with all the Technical Requirements as listed below. Failure to comply with or submit any of the supporting documentation listed below will result in your bid being disqualified.



| Technical Requirements | | Please indicate with an "X" whether the offer complies with the requirements. | | |
|------------------------|---|---|----|---------|
| | | YES | NO | Comment |
| 1 | Alarm systems must be approved by the South African Intruder Detection Services Association (SAIDSA). A basic alarm system must comprise of at least the following: | | | |
| a. | One Eight Zone Control Panel | | | |
| b. | One Keypad | | | |
| c. | One Battery | | | |
| d. | One Transformer | | | |
| e. | One Siren | | | |
| f. | Two Motion Sensors | | | |
| g. | Two Magnetic Door Contacts | | | |
| h. | Two Fixed Panic Buttons | | | |
| i. | Led light | | | |
| 2 | The alarm system must have a remote with buttons to arm, disarm and panic. | | | |
| a. | The range of the remote must be at least 150 meters. | | | |
| 3 | A brochure of the type of equipment to be installed and alarm monitoring system that will be used must accompany the tender documents. | | | |
| 4 | The bidder must be registered with the following bodies and proof of registration must be submitted with the bid: | | | |
| a. | the Private Security Industry Regulatory Authority (PSIRA); | | | |
| b. | The Regulator for the South African communications (ICASA sector). | | | |
| c. | South African Intruder Detection Services Association (SAIDSA) | | | |
| 5 | Bidders must be registered with a relevant pension -/ provident fund for employees and a compliance letter must be submitted with the bid. | | | |
| 6 | All personnel must be registered with PSIRA and proof of registration must be submitted with the bid. | | | |



| | | | | |
|----|--|--|--|--|
| 7 | All armed response officers must at least have a Grade C security grading. | | | |
| 8 | All armed response officers must be fluent in two of the three official languages of the Northern Cape | | | |
| 9 | The expected reaction time for alarms on average will be 7 minutes. (Despatch time of response officer until time of arrival on site) | | | |
| 10 | The Service Provider must install its own radio transmitter and the radio transmitter will remain the property of the relevant Service Provider. | | | |
| 11 | The Service Provider is responsible for the maintenance of the radio transmitter. | | | |



| Technical Requirements | | Please indicate with an "X" whether the offer complies with the requirements. | | |
|------------------------|---|---|----|---------|
| | | YES | NO | Comment |
| 12 | <p>Armed response officers must be dressed in full company security uniform when on duty.</p> <p>Must be in possession of a truncheon, torch, firearm (where applicable) and a two-way communication device.</p> <p>All personnel must wear an ID card in such a manner that it can be clearly seen. The ID card must contain the members' name, surname, PSIRA number, employee number and a photo of the employee</p> | | | |
| 13 | All personnel must have police clearance and may not have a criminal record. | | | |
| 14 | A six monthly report regarding the police clearance of all armed response guards must be submitted with the monthly report. | | | |
| 15 | Bidder must submit monthly report. | | | |
| 16 | The expected reaction time for alarms on average will be 7 minutes. (Despatch time of response officer until time of arrival on site) | | | |
| 17 | The Service Provider must install its own radio transmitter and the radio transmitter will remain the property of the relevant Service Provider. | | | |
| 18 | The Service Provider is responsible for the maintenance of the radio transmitter. | | | |

| | | | | |
|----|---|--|--|--|
| 19 | Bidders must have a control room which is manned 24/7 365 days a year from which monitoring will take place. | | | |
| 20 | The control room must be situated within the Kimberly Municipal Area, if not a control room must be established within 3 weeks from date of signing contract. | | | |

Pricing Schedule

Monitoring and Armed Response

| Item | Site | Monthly Rental (incl. VAT) | Total Rental For 36 Months (incl. VAT) |
|------|---|----------------------------|--|
| 1 | Kareeville CLC – Northern Cape TVET Rural – De Aar Campus | R | R |
| 2 | Thuto Boswa CLC- Moffat Mission Station Kuruman | R | R |
| 3 | Itlhatloseng CLC | R | R |
| 4 | Mecwi CLC | R | R |
| 5 | Kolomela CLC | R | R |
| 6 | People's Public – Sutherland Observatory | R | R |
| 7 | Helen Josephs CLC – Northern Cape TVET Urban – Moremogolo Campus(Kimberley) | R | R |
| 8 | Total Bid Price for all Sites for 36 Months (incl. VAT) | R | R |

9.1 PHASE 0: PRE-QUALIFICATION CRITERIA

Without any limitation in respect of the College's other critical requirements relevant to this Bid, prospective bidders must submit all the documents listed in the table below.

Table: Documents to be submitted for pre-qualification:

| Document that must be submitted | YES/NO | Non-submission may result in disqualification |
|---|--------|--|
| Invitation to Bid - SBD 1 | | Complete and sign the attached <i>pro-forma</i> document |
| Tax Status Tax Clearance Certificate - SBD 2 | | Written confirmation that SARS may on an ongoing basis during the period of the contract disclose the bidders tax compliance status. |

| | | |
|--|--|--|
| | | <p>Proof of Registration on the Central Supplier Database</p> <p>Vendor number/CSD number</p> <p>In the event where the bidder submits a hard copy of the Tax Clearance Certificate, the CSD verification outcome will take precedence.</p> |
| Declaration of Interest – SBD 4 | | <p>Complete and sign the attached <i>pro-forma</i> document.</p> <p>Bidders must submit share certificate of the bidding company/firm, CIPC/CK document, certified copies of IDs of directors and shareholders.</p> |
| Declaration of Bidder's Past Supply Chain Management Practices - | | <p>Complete and sign the attached <i>pro-forma</i> document (SBD 8).</p> |
| Certificate of Independent Bid Determination | | <p>Complete and sign the attached <i>pro-forma</i> document (SBD 9).</p> |
| Registration on the Central Supplier Database (CSD) | | <p>The bidder must be registered as a service provider on the Central Supplier Database (CSD). If not registered proceed with completing the company registration prior to submission of the proposal. Visit https://secure.csd.gov.za/ to obtain a vendor number.</p> <p>Submit proof of registration.</p> |
| Board Resolution | | <p><i>Attach copy of board resolution. Unless sole proprietor</i></p> |
| Pricing Schedule | | <p><i>Submit full details of the pricing proposal in a separate envelope</i></p> |
| SAIDA | | <p>Provide proof that the alarm systems are approved by the South African Intruder Detection Services Association (SAIDSA)</p> |
| PSIRA | | <p>Provide proof of company and security office's registration with the Private Security Industry Regulatory Authority (PSIRA);</p> |
| ICASA | | <p>Provide proof of compliance with Regulator for the South African communications (ICASA sector).</p> |

- Each document must be completed and signed by the duly authorised representative on behalf of the prospective bidding company.
- During this phase bid responses will be evaluated with emphasis placed on documentary compliance with the listed administrative and mandatory bid requirements.
- Bidders' proposal will be disqualified as a result of non-submission and completion of the listed documents.*

9.2 PHASE 1: TECHNICAL EVALUATION CRITERIA = 100 POINTS

- All bidding companies are required to fully adhere to the technical evaluation criteria.
- Only Bidding companies that have fully met the Pre-Qualification Criteria in Phase 0 will accordingly be evaluated in Phase 1 for determination of functionality.*
- Bidding companies will be evaluated on an overall score of 100 points.
- Bidders are required to score a minimum of **70 points** to proceed to **Phase 2: Evaluation for Pricing and B-BBEE status.**
- Phase 1: Technical Evaluation Criteria:** The bidders' information will be scored according to the point's determination system.

| | | |
|---|---|-----------|
| Provide three (3) contactable references of contracts of similar size (Reference letter not older than 3 years) 3 References verified 2 References verified 1 Reference verified None Provided | = 15 points = 10 points = 5 points = 0 points | 15 |
| Email & Telephonic follow-up verification 3 References verified 2 References verified 1 Reference verified None Provided | = 5 points = 3 points = 2 points = 0 points | 5 |
| Company's experience and PSIRA Certificate for the Company (company profile) More than 10 years of experience Experience between 5 and 9 years Experience below 5 years No proof provided NB: points will be awarded based on Company profile and list of projects done not date of company registration | = 10 points = 5 points = 2.5 points = 0 points | 10 |
| Qualification of Management in the Security Services Industry The manager must have at least five (5) years' experience in relevant managerial experience Grade A PSIRA Certificate and other formal qualification No proof provided | = 15 points = 0 points | 15 |

| | | |
|--|---|-------------------|
| <p>Proof of Locality Proof of locality essential (e.g. latest Utility bill or Lease Agreement etc.)</p> <p>Proof of Northern Cape locality Outside Northern Cape or no proof of Locality</p> | <p>= 10 points = 5 points</p> | <p>10</p> |
| <p>Quality Management System (Service Providers must submit a generic quality plan detailing the following) Standard operating procedures, Monitoring and control and legal requirements, KPIs of the management of the contract (response time, number of non-conformance), etc. Management of non-conformance, Management reports Contingency plan in the event of any industrial action by students/ College staff /public and the service provider and its employees, including absenteeism</p> | <p>= 3 points = 3 points = 3 points = 3 points = 3 points</p> | <p>15</p> |
| <p>Radio Frequency (ICASA) Submit ICASA approved Radio Frequency infrastructure No proof provided</p> | <p>= 5 points = 0 points</p> | <p>5</p> |
| <p>PSIRA registered (PSIRA certification) Security Guards you currently have on your payroll List provided: List not provided:</p> | <p>= 15 points = 0 points</p> | <p>15</p> |
| <p>Recent Audited Annual Financial Statements Provided Not provided</p> | <p>= 10 points = 0 points</p> | <p>10</p> |
| | <p>Total</p> | <p>100</p> |