



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Taletso TVET College intends appointing a Panel of Electrical Service Providers on an ad-hoc basis at various sites /campuses of TALETSO for two (2) years. Labour rates per hour and mark-up (cost plus %) must be fixed for two (2) years.

Item Number	Item Description	Labour Rate (All Inclusive) per Hour (Incl. VAT)
1.	Electrical Services:	
1.1	- Manager	R
1.2	- Supervisor	R
1.3	- Electrician	R
2	Call-outs:	
2.1	- Working hours	R
2.2	- After hours	R
2.3	- Weekend	R
2.4	- Public holiday	R
	TOTAL (INCLUDING VAT)	R
3.	Cost Plus Percentage (%) for Parts	%

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	A duly authorised representative must initial each page and the declaration signed in full.
Appendix A1	Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company.
Appendix B	Completed technical specifications and pricing	Complete and Attach your pricing schedule as per specifications
Appendix B1	USB x1/No CD Acceptable	Fully scanned tender document and all returnable
Appendix C	Proof of Bank Account	Signed letter from bank (not older than 3 months)
Appendix D	Company registration documents	Company registration documents
Appendix E	Tax clearance certification	An original valid Tax Pin
Appendix F	B-BBEE certification	A valid BBBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA
Appendix G	Board Resolution	Signed Board Resolution
Appendix H	Declaration of Interest	Please sign point 9 of this tender document
Appendix I	Registration on National Treasury	Provide a copy (not older than 3 months) of your unique supplier number & document (MAAA....).
Appendix J	Identity documents	Attached copies of certified (not older than 3 months) identity documents for all directors and shareholders
Appendix K	Wiremen's Licence	Submit certified (not more than 3 months) copies of Wiremen's Licenses (issued by Department of Labour) for personnel to be allocated to the college

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p>Provide three (3) contactable references of contracts of similar size and nature (electrical maintainance) done within the past three (3) years:</p> <p>3 References verified = 10 Points</p> <p>2 References verified = 5 Points</p> <p>1 Reference verified = 2.5 Points</p>	10
<p>Company's experience (Submit company profile)</p> <p>More than 5 years of experience = 20 points</p> <p>Experience between 3 and 4 years = 10 points</p> <p>Experience below 3 years = 5 points</p>	20
<p>Technical capability</p> <p>Bidder to provide the CVs and certified qualifications for the number of skilled labours that will be deployed for the duration of the project.</p> <p>Must have trade test certificate/field work experience, at least 2 years' experience or more, with a minimum of NQF level (Level 4) with trade test.</p> <p>Must have first, second and third fix experience in electrical maintainance.</p> <p>Qualification:</p> <ul style="list-style-type: none"> NQF level 4 National with trade test = 10 points NQF level 4 without trade test = 5 points <p>Vehicle logistics:</p> <ul style="list-style-type: none"> Service history of vehicles submitted = 10 points Service history of vehicles not submitted = 0 points <p>Skilled labour experience:</p> <ul style="list-style-type: none"> CVs of individual electricians to be utilised = 10 points No experience = 5 points 	30
<p>Offices/workplace in North West Province (submit proof of location, eg municipality statement, lease)</p> <p>Based in North West = 10 points</p> <p>Based outside of North West = 5 points</p>	10
<p>Provide details of ability to complete the works – technical ability to be proven (proof/list of equipment, tools applicable for various jobs etc)</p> <p>Provided = 20 points</p> <p>Not provided = 0 points</p>	20

Provide recent Annual Financial Statements / Management Accounts	
Provided = 10 points	10
Not provided = 0 points	
Total points	100