



higher education  
& training  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE  
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING  
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR CONSTRUCTION OF  
CAFETERIA (DOUBLE STOREY) AT VANDERBIJLPARK CAMPUS, ESTIMATED 7GB CIDB  
GRADING OR HIGHER**

**TENDER NO: PU7214/010 (RFP 1 of 5)**

Prospective bidders who are interested in participating in the afore-mentioned tender are invited to submit their proposal in full compliance to the requirement of this tender document. The completed document with all attachments must be signed and submitted in a clearly labelled **(RFP 1 of 5)** sealed envelope together with one (1) USB per tendered project and deposited in the tender box at the following address:

**SEDIBENG TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING COLLEGE  
37 VOORTREKKER STREET  
VEREENIGING  
1930**

<b>Tender number</b>	<b>PU7214/010 (RFP 1 of 5 )</b>	
<b>Date issued</b>	<b>15 January 2023</b>	
<b>Tender closing date</b>	<b>08 February 2023</b>	<b>Time:11h00</b>
<b>Compulsory Information Session</b>	<b>25 January 2023</b>	<b>Time:08h30</b>
	<b>Vanderbijlpark6 Frikkie Meyer Blvd &amp; Jan Viljoen Street, Vanderbijlpark C. W. 3,</b>	

<b>Company Name</b>		
<b>Address</b>		
<b>Contact person</b>	Mr/Mrs/Ms/Dr/Prof.	
<b>Contact numbers</b>	(w)	(cell)
<b>Email address</b>		

## 1.1 DELIVERY INSTRUCTIONS

All Bidders must submit their responses in the following format:

- **One signed hard copy in a sealed envelope together with ONE (1) USB, containing the appendixes in the following order:**

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be <b>initialled</b> by a delegated representative
Appendix A1	Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Bill of Quantity Priced in full	The BoQ is attached separately, must be priced in full
Appendix B1	USBx1/No CD acceptable	Fully scanned tender document to be identical on both soft copy and hard copy.
Appendix C	Proof of Bank Account	Signed or stamped letter from bank (recent)
Appendix D	Company Registration Documents	Company Registration Documents
Appendix E	ID Documents	Certified copies ID documents for directors/shareholder/senior managers (not older than 6 months)
Appendix F	Board Resolution	Attach copy of board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix H	B-BBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit
Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements (2020/2021)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements
Appendix J	Declaration of Interest	Please sign point 9 of this tender document
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.

Appendix L	CIDB grading for Cafeteria	Submit valid proof of 7GB grading or higher
Appendix M	Workmanship guarantee letter	Submit workmanship guarantee letter for your bid price from <b>bank or insurance</b> company ( <b>letters of intentions are unacceptable</b> )
Appendix N	COIDA – Construction Industry	Submit valid letter of good standing from the Department of Labour
Appendix O	Local labour – Vanderbijlpark and surrounding areas	Bidders must show commitment of using local labour in Vanderbijlpark and surrounding areas, if awarded.
Appendix P	Locality Emfuleni Municipality	Attach municipality bill, rates and taxes, lease agreement
Appendix Q	Proposed Programme of works	Proposed Programme of works

Additional Information (**Mandatory at contracting stage**):

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Detailed Programme of works
- Works, Liability and Support Insurance on award
- JV agreement (where applicable)

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

All proposals will be evaluated on the following criteria indicated below. Step 1: References table

Client's referral letters for work done in the past five (5) years, for similar work (general building).

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p><b>Previous Experience (Relevant General Building Experience)</b></p> <p>(Supply <b>detailed and verifiable</b> information on projects successfully completed or letters of reference)</p> <ul style="list-style-type: none"> <li>• 3 Final completion certificates or references = 40 Points</li> <li>• 2 Final completion certificates or references = 30 Points</li> <li>• 1 Final completion certificate or reference = 20 Points</li> </ul> <p>No completion certificates or references = 00 Points</p>	40
<p><b>Project Execution Plan</b></p> <p>Provide a detailed project execution plan and construction methodology, including summary of major milestones deliverables – detailed program plan including:</p> <ul style="list-style-type: none"> <li>• Tasks = 5 Points</li> <li>• Duration = 5 Points</li> <li>• Milestone = 5 Points</li> <li>• Responsibilities = 5 Points</li> </ul> <p>None provided = 0 Points</p>	20
<p>Bidder to provide the CVs and qualifications for the number of construction supervisor/contracts manager that will be deployed for the duration of the project.</p> <p><b>Construction Supervisor:</b> Must have civil and building work experience at least 5 - 7 years' experience or more, with SACAP, ECSA, SACPCMP and/or PMP professional registration</p> <ul style="list-style-type: none"> <li>• 7 years or more experience with SACAP, ECSA, SACPCMP and/or PMP professional registration =25 Points</li> <li>• 6 years' experience with SACAP, ECSA, SACPCMP and/or PMP professional registration =20 Points</li> <li>• 5 years' experience with SACAP, ECSA, SACPCMP and/or PMP professional registration =15 Points</li> <li>• Less than 5 years with SACAP, ECSA, SACPCMP and/or PMP Professional registration = 0 Points</li> </ul> <p>Occupational Health and safety practitioner professionally registered (NOSA or related) = 5 Points</p>	30
<p><b>Locality proof (municipality bill, lease, rates statement)</b></p> <ul style="list-style-type: none"> <li>• Within Sedibeng district =10 Points</li> <li>• Outside Sedibeng District = 5 Points</li> </ul>	10
<p><b>Total points</b></p>	100

