



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR CONSTRUCTION OF
ADMINISTRATION BLOCK AT HEIDELBERG CAMPUS, ESTIMATED 7GB CIDB GRADING
OR HIGHER**

TENDER NO: PU7214/011 (RFP 1 of 4)

Prospective bidders who are interested in participating in the afore-mentioned tender are invited to submit their proposal in full compliance to the requirement of this tender document. The completed document with all attachments must be signed and submitted in a clearly labelled **(RFP 1 of 4)** sealed envelope together with one (1) USB per tendered project and deposited in the tender box at the following address:

**SEDIBENG TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING COLLEGE
37 VOORTREKKER STREET
VEREENIGING
1930**

Tender number	PU7214/011 (RFP 1 of 4)	
Date issued	15 January 2023	
Tender closing date	09 February 2023	Time:11h00
Compulsory Information Session	26 January 2023 4 Fraser Avenue, Heidelberg 1438	Time:09h00

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

1.1 DELIVERY INSTRUCTIONS

All Bidders must submit their responses in the following format:

- **One signed hard copy in a sealed envelope together with ONE (1) USB, containing the appendixes in the following order:**

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix A1	Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Bill of Quantity Priced in full	The BoQ is attached separately, must be priced in full
Appendix B1	USB x1/No CD acceptable	Fully scanned tender document to be identical on both soft copy and hard copy.
Appendix C	Proof of Bank Account	Signed or stamped letter from bank (recent)
Appendix D	Company Registration Documents	Company registration documents
Appendix E	ID Documents	Certified copies ID documents for directors/shareholder/senior managers (not older than 6 months)
Appendix F	Board Resolution	Attach copy of board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix H	B-BBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency
Appendix I	Fully Signed Audited Financial Statements/ Annual Financial Statements (2021/2022)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements
Appendix J	Declaration of Interest	Please sign point 9 of this tender document
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
Appendix L	CIDB grading for Administration block and Electrical workshops	Submit valid proof of estimated CIDB grading of 7GB or higher

Appendix M	Workmanship Guarantee Letter	Submit workmanship guarantee letter for your bid price from bank or insurance company (letters of intentions are unacceptable)
Appendix N	COIDA – Construction Industry	Submit valid letter of good standing from the Department of Labour
Appendix O	Local Labour - Heidelberg and surrounding areas	Bidders must show commitment of using local labour in Heidelberg and surrounding areas, if awarded.
Appendix P	Locality Lesedi municipality	Attach municipality bill, rates and taxes, lease agreement
Appendix Q	Proposed Programme of works	Proposed Programme of works

Additional Information (Mandatory at contracting Stage):

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Detailed Programme of works
- Works, Liability and Support Insurance on award
- JV agreement (where applicable)

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

All proposals will be evaluated on the following criteria indicated below. Step 1: References table.

Client's referral letters for work done in the past five (5) years, for similar work (General Building).

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p>Previous Experience (Relevant general building experience)</p> <p>(Supply detailed and verifiable information on projects successfully completed or letters of reference)</p> <ul style="list-style-type: none"> • 3 Final completion certificates or references = 40 Points • 2 Final completion certificate or reference = 30 Points • 1 Final completion certificate or references = 20 Points <p>No completion certificates or references = 0 Points</p>	40
<p>Project Execution Plan</p> <p>Provide a detailed project execution plan and construction methodology, including summary of major milestones deliverables – detailed program plan including:</p> <ul style="list-style-type: none"> • Tasks = 5 Points • Duration = 5 Points • Milestone = 5 Points • Responsibilities = 5 Points 	20

Non provided	= 0 Points	
<p>Bidder to provide the CVs and qualifications for the number of construction supervisor/contracts manager that will be deployed for the duration of the project. Construction Supervisor: Must have civil and building work experience at least 7 - 9 years' experience or more, with ECSA, SACPCM SACPCMP and/or PMP professional registration</p> <ul style="list-style-type: none"> 9 years or more experience with ECSA, SACPCM SACPCMP and/or PMP professional registration= 25 Points 8 years' experience with ECSA, SACPCM SACPCMP and/or PMP professional registration =20 Points 7-years experience with ECSA, SACPCM SACPCMP and/or PMP professional registration =15 Points Less than 7 years with ECSA, SACPCM SACPCMP and/or PMP Professional registration =0 Points Occupational Health and safety practitioner professionally registered (NOSA or related) =5 Points 		30
<p>Locality proof (municipality bill, lease, rates statement)</p> <ul style="list-style-type: none"> Within Sedibeng district =10 Points Outside Sedibeng District = 5 Points 		10
Total points		100