



SEDIBENG TVET COLLEGE  
"GROW WITH THE FLOW"

## SCOPE OF WORKS FOR THE CONSTRUCTION OF NEW ADMINISTRATION BLOCK AT HEIDELBERG

### 1. VISUAL SCOPE OF WORKS – PROPOSED WORKS APPROACH FOR CONSTRUCTION OF NEW ADMINISTRATION BLOCK.

- Images showing the proposed administration block that should be constructed as per drawings and specifications.



Construct the  
proposed  
administration block  
as per specifications.



Image showing the interior part of the proposed administration block that should be constructed as per specifications.



Construct the interior as per designs and specifications.

## **PROVISIONAL SCOPE OF WORKS**

### **1. GROUND FLOOR**

- Construct one staff common room as per designs and specification.
- Construct one conference boardroom as per designs and specification.
- Construct one staff common room as per designs and specification.
- Construct one IT technicians and server room as per designs and specifications.
- Construct one kitchenette as per designs and specification.
- Construct one student counsellor room as per designs and specification.
- Construct one exam clerk room as per designs and specification.
- Construct one bursary clerk room as per designs and specification.
- Construct one student support room as per designs and specification.
- Construct one SRC office as per designs and specification.
- Construct one reception as per designs and specification.
- Construct one paraplegic, male and female ablutions as per designs and specification.

### **2. FIRST FLOOR**

- Construct one paraplegic, male and female toilets as per designs and specifications.
- Construction eight senior lecturers offices as per designs and specifications.
- Construct six seater boardroom as per designs and specifications.
- Construct one staff room as per designs and specification.
- Construct one kitchenette as per designs and specification.
- Construct one admin officer room as per designs and specification.
- Construct one printer room as per designs and specification.

### 3. SECOND FLOOR

- Construct one paraplegic, male and female toilets as per designs and specifications.
- Construction three HOD offices as per designs and specifications.
- Construct sixteen seater boardroom as per designs and specifications.
- Construct one staff common room as per designs and specification.
- Construct one kitchenette as per designs and specification.
- Construct one admin officer room as per designs and specification.
- Construct one printer room as per designs and specification.
- Construct one HOA office as per designs and specification.
- Construct one finance officer's office as per designs and specification.
- Construct one campus manager's office as per designs and specification.
- Construct one campus manager's PA office as per designs and specification.