



**higher education
& training**
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR RENOVATIONS AND
EXTERNAL WORKS TO A GUARDHOUSE (VOORTREKKER AVENUE) AT SEDCOL
CENTRAL OFFICE CAMPUS**

ESTIMATED 3GB CIDB GRADING OR HIGHER

TENDER NO: PU7214/012 (RFP 1 of 2)

Prospective bidders who are interested in participating in the afore-mentioned tender are invited to submit their proposal in full compliance to the requirement of this tender document. The completed document with all attachments must be signed and submitted in a clearly labelled **(RFP 1 of 2)** sealed envelope together with one (1) USB per tendered project and deposited in the tender box at the following address:

**SEDIBENG TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING COLLEGE
37 VOORTREKKER STREET
VEREENIGING
1930**

Tender number	PU7214/012 (RFP 1 of 2)	
Date issued	15 January 2023	
Tender closing date	10 February 2023	Time: 11h00
Compulsory Information Session	27 January 2023	Time: 09h00
	Sedibeng TVET College, Central Office, 37 Voortrekker Street, Vereeniging	

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

1.1 DELIVERY INSTRUCTIONS

All Bidders must submit their responses in the following format:

- **One signed hard copy in a sealed envelope together with ONE (1) USB, containing the appendixes in the following order:**

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix A1	Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Bill of Quantity Priced in full	The BoQ is attached separately, must be priced in full
Appendix B1	USB x1/No CD acceptable	Fully scanned tender document and all returnables
Appendix C	Proof of Bank Account	Signed or stamped letter from bank
Appendix D	Company Registration Documents	Company Registration Documents
Appendix E	ID Documents	Certified copies ID documents for directors/shareholder/senior managers
Appendix F	Board Resolution	Attach copy of board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix H	B-BBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit
Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements (2020/2021)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements
Appendix J	Declaration of Interest	Please sign point 9 of this tender document
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
Appendix L	CIDB grading for Guard House	Submit valid proof of 3GB grading or higher

Appendix M	Workmanship Guarantee Letter	Submit workmanship guarantee letter for your bid price from bank or insurance company (letters of intentions are unacceptable)
Appendix N	COIDA – Construction Industry	Submit valid letter of good standing from the department of labour
Appendix O	Local Labour – Central Office and surrounding areas	Bidders must show commitment of using local labour in Central Office and surrounding areas, if awarded.
Appendix P	Locality Mivaal Municipality	Attach municipality bill, rates and taxes, lease agreement
Appendix Q	Proposed Programme of works	Proposed Programme of works

Additional Information **(mandatory at contracting stage):**

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Detailed Programme of works
- Works, Liability and Support Insurance on award
- JV agreement (where applicable)

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

All proposals will be evaluated on the following criteria indicated below. Step 1: References table
Client's referral letters for work done in the past five (5) years, for similar work (general building).

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<p>Previous Experience (Relevant General Building experience) (Supply detailed and verifiable information on projects successfully completed or letters of reference)</p> <ul style="list-style-type: none"> • 3 Final completion certificates or references =40 Points • 2 Final completion certificate or reference =30 Points • 1 Final completion certificate or references =20 Points <p>No completion certificates or references =0 Points</p>	40
<p>Project Execution Plan Provide a detailed project execution plan and construction methodology, including summary of major milestones deliverables – detailed program plan including:</p> <ul style="list-style-type: none"> • Tasks = 5 Points • Duration = 5 Points • Milestone = 5 Points • Responsibilities = 5 Points <p>Non provided = 0 Points</p>	20
<p>Bidder to provide the CVs and qualifications of the project manager that will be deployed for the duration of the project.</p> <p>• Construction Supervisor: Must have civil and building work experience at least 3 - 5 years' experience or more, with a minimum of NQF level (Level 6) National Diploma in the Built Environment or higher qualification.</p> <ul style="list-style-type: none"> • 5 years or more experience with National Diploma in Building = 25 Points • 4 years experience with National Diploma in Building = 20 Points • 3 years experience with National Diploma in Building = 15 Points <p>Occupational Health and safety practitioner professionally registered (NOSA or related) = 5 Points</p>	30
<p>Locality proof (municipality bill, lease, rates statement)</p> <ul style="list-style-type: none"> • Within Sedibeng district =10 Points • Outside Sedibeng District = 5 Points 	10
Total points	100