**REQUEST FOR PROPOSAL**

**PUR 4120/2: Supplier, Employee and Student Background Screening Services**

**Closing date: 10/07/2019**

PURCO SA invites all interested parties to submit tender proposals for the appointment of Service Provider/s for Supplier, Employee and Student Background Screening Services for the PURCO SA membership.

**Purpose**

The purpose of this tender is to appoint service providers that will provide background screening services.

Tender documents can be purchased at a non-refundable fee of R1150.00 (VAT included) on the PURCO SA website.

In order to download the tender document, the steps below should be followed:

* Visit [www.purcosa.co.za](http://www.purcosa.co.za)
* Register as a supplier under the verification of household income category and create a user account.
* Click on required RFP in the block provided for Tenders and RFP’s
* Click on the pay now button.
* System will make documentation available for downloading, immediately after payment was concluded.

RFP Schedule

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| **Date** | **Action** |
| 19/07/2019 | Document Availability |
| 10/07/2019 | Submission of Proposal by 12H00 |

All tender proposals must be submitted in a sealed envelope bearing the tender number, tender description and closing date in hard copy format as well as electronic copy on a **Memory Stick**. The sealed envelope must be placed in the tender box at the address detailed below:

**PURCO SA Offices, Rosen Office Park, 8 Invicta Road, Erand Gardens X49, Midrand, 1682.**

**Only Tender Documents received by due date will be considered! No exceptions will be made for late submissions.**

For enquiries please contact Tshepo Makgato at email address tshepo.makgato@purcosa.co.za or alternatively at 011 545 0940.