

REQUEST FOR PROPOSAL

Photographic Services at Graduations and Related Ceremonies for the **PURCO SA Membership** **Closing date: 05/12/2017**

PURCO SA invites all interested parties to submit tender proposals for the appointment of Service Provider/s for photographic services for the PURCO SA membership.

Purpose

The purpose of this RFP is to appoint Service Provider/s most capable of providing Photographic Services at Graduations and Related Ceremonies to the PURCO SA Membership.

PURCO SA Offices, Rosen Office Park, 8 Invicta Road, Erand Gardens X49, Midrand, 1682.

Tender documents can be purchased at a non-refundable fee of R1140, 00 (VAT included) on the PURCO SA website.

In order to download the tender document, the steps below should be followed:

- Visit www.purcosa.co.za
- Register as a supplier under the verification of household income category and create a user account.
- Click on required RFP in the block provided for Tenders and RFP's
- Click on the pay now button.
- System will make documentation available for downloading, immediately after payment was concluded.

RFP Schedule

Date	Action
14/11/2017	Document Availability
05/12/2017	Submission of Proposal by 12H00

All tender proposals must be submitted in a sealed envelope bearing the tender number, tender description and closing date in hard copy and in a CD/Memory Stick. The sealed envelope must be placed in the tender box at the address detailed below:

PURCO SA Offices, Rosen Office Park, 8 Invicta Road, Erand Gardens X49, Midrand, 1682.

Only Tender Documents received by due date will be considered! No exceptions will be made for late submissions.

For enquiries please contact Zimaseka Msindwana at 011 545 0962, e-mail address zimaseka.msindwana@purcosa.co.za.