



## **INVITATION TO TENDER**

## PUR 3003/10: INTERNATIONAL TRAVEL MANAGEMENT SERVICES FOR THE UNIVERSITY OF KWAZULU NATAL

Closing date: 08/03/2017

PURCO SA invites all interested parties to submit tender proposals for the appointment of service provider / s for International Travel Management Services at UKZN.

Tender documents can be purchased at a non-refundable fee of R1140.00 (VAT included) on the PURCO SA website.

In order to download the tender document, the steps below should be followed:

- Visit www.purcosa.co.za
- Register as a supplier under the verification of combined family income category and create a user account.
- Click on required RFP in the block provided for Tenders and RFP's
- Click on the pay now button.
- System will make documentation available for downloading, immediately after payment was concluded.

## RFP Schedule

Date	Action
17/02/2017	Document Availability
23/02/2017	Compulsory Information Session at 11:00 .
	Note: Doors will be closed at 11:00 sharp, no latecomers will be allowed
	to enter the venue.
08/03/2017	Submission of Proposal by 12H00

A compulsory information session will be held on the 23<sup>rd</sup> of February 2017 at 11:00 at the following address:

University of Kwazulu Natal Westville Campus, L Block, 10<sup>th</sup> Floor, University Road, Westville, Durban, 4000.

All tender proposals must be submitted in a sealed envelope bearing the tender number, tender description and closing date in hard copy and in a CD/Memory Stick. The sealed envelope must be placed in the tender box at the address detailed below:

PURCO SA Offices, Rosen Office Park, 8 Invicta Road, Erand Gardens X49, Midrand, 1682. Only Tender Documents received by due date will be considered! No exceptions will be made for late submissions.

For enquiries please contact Jasnime Carrim at 011 545 0940, e-mail address <a href="mailto:jasnime.carrim@purcosa.co.za">jasnime.carrim@purcosa.co.za</a>.