



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE
"GROW WITH THE FLOW"

**SEDIBENG TVET COLLEGE (SEDCOL) IN COLLABORATION WITH THE PURCHASING
CONSORTIUM SOUTHERN AFRICA (PURCO SA)**

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR SUPPLY AND
INSTALLATION OF TWO (2) NEW ELEVATED STEEL WATER STORAGE TANKS AT
HEIDELBERG CAMPUS**

TENDER NO: PU7215/122 (RFP 4 of 4)

Prospective bidders who are interested in participating in the afore-mentioned tender are invited to submit their proposal in full compliance to the requirement of this tender document. The completed document with all attachments must be signed and submitted in a clearly labelled sealed envelope together with one (1) USB per tendered project and deposited in the tender box at the following address:

**SEDIBENG TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING COLLEGE
37 VOORTREKKER STREET
VEREENIGING
1930**

Tender number	PU7215/122 (RFP 4 of 4)	
Date issued	26 February 2023	
Tender closing date	22 March 2023	Time: 11h00
Compulsory Information Session	7 March 2023 Heidelberg Campus – 1 Fraser Avenue, Heidelberg	Time: 12h30 - 14h30

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

1.1 DELIVERY INSTRUCTIONS

All Bidders must submit their responses in the following format:

- **One signed hard copy in a sealed envelope together with ONE (1) USB, containing the appendixes in the following order:**

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix A1	Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document
Appendix B1	USB x1/No CD acceptable	Fully scanned tender document and all returnables
Appendix C	Proof of Bank Account	Signed or stamped letter from bank
Appendix D	Company registration documents	Company registration documents
Appendix E	ID documents	Certified copies ID documents for directors/shareholder/senior managers (not be older than 6 months)
Appendix F	Board resolution	Attach copy of board resolution. Unless sole proprietor
Appendix G	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix H	B-BBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit
Appendix I	Fully signed Audited Financial Statements/ Annual Financial Statements (2020/2021)	Provide fully signed recent Audited Financial Statements / Annual Financial Statements
Appendix J	Declaration of Interest	Please sign point 9 of this tender document
Appendix K	Registration on National Treasury (CSD)	Provide a copy of the full report of registration on National Treasury Central Bidder Database.
Appendix L	CIDB grading for 4CE	Submit valid proof of 4CE CIDB grading or higher

Appendix M	COIDA – construction industry	Submit valid letter of good standing from the department of labour
Appendix N	Local labour - Heidelberg	Bidders must show commitment of using local labour in Heidelberg, if awarded.
Appendix O	Locality Sedibeng District	Attach municipality bill, rates and taxes, lease agreement

Additional Information (mandatory at contracting stage):

- OHS Plan
- Procurement Plan inclusive of Materials and Labour
- Works, Liability and Support Insurance on award
- JV agreement (where applicable)
- Sub-contract a portion of work to companies based and owned by people from communities within and where the campus is located. (Heidelberg).
- Workmanship guarantee letter for your bid price from bank or insurance company.

The evaluation criterion for functionality aims to assess the capability of the tenderer to execute and maintain a tender and/ or contract. Tenderers need to obtain a minimum percentage score of 75% and above in order to progress to the next stage of evaluation.

Client's referral letters for work done in the past five (5) years, for Civil and/or Structural Engineering projects including Water Works.

Item No.	Criteria Description													
	Tender bids scoring less than a minimum of 75% in respect of the total evaluation points for quality criteria will NOT be considered for further evaluation.	Weighting												
	FUNCTIONALITY													
1.	<p>Experience, Skills, and Ability of Service Provider to fulfil SEDIBENG TVET College’s requirements, experience in civil and water works:</p> <p>The valid reference letter must be on a client letterhead, indicating Site Name, the scope of work conducted, cost of the project and duration of the project, date of the project and duly signed by the client with contact details including email addresses and telephone numbers, the client to rate the quality of the work executed by the supplier.</p> <ul style="list-style-type: none">3-5 valid reference letters of projects completed: <table><tr><td>3 Reference letters</td><td>= 15 Points</td></tr><tr><td>4 Reference letters</td><td>= 20 Points</td></tr><tr><td>5 and more Reference letters</td><td>= 25 Points</td></tr></table> <table><tr><td>Less than 3 references</td><td>= 5 points</td></tr><tr><td>No references</td><td>= 0 points</td></tr><tr><td>Irrelevant references</td><td>= 0 points</td></tr></table> <p>SEDIBENG TVET College has right to verify the company reference</p>	3 Reference letters	= 15 Points	4 Reference letters	= 20 Points	5 and more Reference letters	= 25 Points	Less than 3 references	= 5 points	No references	= 0 points	Irrelevant references	= 0 points	25
3 Reference letters	= 15 Points													
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Less than 3 references	= 5 points													
No references	= 0 points													
Irrelevant references	= 0 points													
2.	<p>Email reference verification</p> <ul style="list-style-type: none">3 references verified = 54 references verified = 75 references verified = 10 <p>Verification invalid or unverifiable = 0 points</p>	10												
3.	<p>Locality:</p> <ul style="list-style-type: none">15 Points within Sedibeng district10 Points outside Sedibeng	15												

4.	<p>Project Execution Plan (PEP)</p> <ul style="list-style-type: none"> Provide a detailed project execution plan and Construction methodology including summary of major milestone deliverables - detailed programme plan including: <ul style="list-style-type: none"> Tasks = 10 Points Duration and Milestones = 5 Points Responsibilities = 5 Points Non-compliance with the above = 0 points 	20
5.	<p>Technical capability</p> <p>Bidder to provide the CVs and qualifications for the number of construction supervisor/contracts manager that will be deployed for the duration of the project.</p> <p>Construction Supervisor: Must have civil and/or structural engineering works at least 7 - 10 years' experience or more, with ECSA professional registration (Civil and/or Structural engineering)</p> <ul style="list-style-type: none"> 10 years or more experience with ECSA professional registration = 25 points. 8 - 9 years' experience with ECSA professional registration = 20 points. 7-year experience with ECSA professional registration = 15 points. Less than 7 years with ECSA Professional registration = 10 Points No experience = 0 Points Occupational Health and safety practitioner professionally registered (NOSA or related) = 5 points 	30
	<ul style="list-style-type: none"> TOTAL 	100

Note: Employment of Local Contractors/Subcontractors

Employment of local unskilled labour promoted and advised at appointment stage.