



**REQUEST TO TENDER  
TSHWANE UNIVERSITY OF TECHNOLOGY (TUT)  
TENDER NO: TR 01/2023**

**RFP: PANEL OF RESELLERS FOR SUPPLY OF COMPUTERS**

Tshwane University of Technology (TUT) wishes to appoint a panel of resellers for the supply of Desktops and Laptops per sector. The University requests partnership between OEM (Original Equipment Manufacturers') and their fully accredited Resellers for the supply, installation, support and maintenance of ACER, DELL, HP, Lenovo staff laptops and desktops and Pinnacle Micro and Mecer desktops and other computer consumables as specified in the scope of work. The reseller must be an authorised and service partner for the selected OEM's.

**Online Non-Compulsory Information Session**

**An online non-compulsory Information Session will be facilitated via Microsoft Teams on **Thursday, 23 February 2023 at 10:00am -11:00am****

All potential tenderers to confirm their attendance for the online non-compulsory Information Session via email to Fhatuwani Matshili [fhatuwani.matshili@purcosa.co.za](mailto:fhatuwani.matshili@purcosa.co.za) and Nare Semanya [SemenyaNN@tut.ac.za](mailto:SemenyaNN@tut.ac.za) by no later than **Wednesday, 22 February 2023 by 16:00**. Upon receiving the email, tenderers will be invited to the online meeting.

**Purchasing of Tender Documents**

Tender documents can be purchased at a **non-refundable fee of R 1,150.00 (VAT included)** on the PURCO SA website. Tender documents will be available for purchase from **Thursday, 16 February 2023** but will be obtainable only until **16h00 on Tuesday, 28 February 2023**.

**In order to download the tender document, the steps below should be followed:**

- Visit [www.purcosa.co.za](http://www.purcosa.co.za)
- If you have not yet registered your Company on the PURCO SA website, do so now.
- Click on required RFP in the block provided for Tenders and RFP's.
- Click on the pay now button.
- System will make documentation available for downloading, immediately after payment was concluded.

**Contact person for documents only:** Mr Fhatuwani Matshili; PURCO SA; tel. (011) 545 0900 or e-mail: [fhatuwani.matshili@purcosa.co.za](mailto:fhatuwani.matshili@purcosa.co.za) or must be emailed to Mr Nare Semanya [Semenyann@tut.ac.za](mailto:Semenyann@tut.ac.za)

The closing date and time for receipt **TR 01/2023** is on **Tuesday, 07 March 2023 at 23:59 (midnight)**. Further information regarding electronic submission of tenders will be shared at the Non-Compulsory Information Session and via email after purchase of tender document.

Tshwane University of Technology (TUT) reserves the right not to accept the lowest tender or any tender in part or in whole. TUT reserves the right to award this tender to an empowerment company or may award this tender on condition that a joint venture with an empowerment company is formed. This will be added to the criteria when evaluating the tenders. TUT reserves the right to award this tender as a whole or in part without furnishing reasons.

The Tshwane University of Technology (TUT) is committed to broad-based black economic empowerment. We strive to comply with the provisions of all relevant legislation. Details are included in the bid.

**TUT reserves the right not to accept the lowest or any tender.**