

## ***INVITATION TO TENDER***

### **SUPPLY OF TRAVEL MANAGEMENT SERVICES AT THE UNIVERSITY OF PRETORIA**

THE UNIVERSITY OF PRETORIA INVITES SUITABLY QUALIFIED AND EXPERIENCED SERVICE PROVIDERS TO BID FOR THE FOLLOWING SERVICE:

TENDER NO.	PROJECT DESCRIPTION	COMPULSORY BRIEFING SESSION AND SITE INSPECTION	VENUE	CLOSING DATE AND TIME
PUR 3003/8	Supply of Travel Management Services at the University of Pretoria	No Briefing Session and Site Inspection	No Briefing Session and Site Inspection	06 November 2015 at 12h00

Tender documents may be purchased at a non-refundable fee of R1140.00 (VAT included) on the PURCO SA website. Visit [www.purcosa.co.za](http://www.purcosa.co.za)

Completed tender documents should be submitted in one (1) hard copy and two (2) electronic copies (CD and USB) in a sealed envelope endorsed with the contract name and contract number. The sealed envelope must be placed in the tender box at **PURCO SA, Rosen Office Park, 8 Invicta Road cnr Makuta and Invicta Road, Erand Gardens X49, Midrand, 1682.**

The University of Pretoria is not compelled to accept the lowest or any bid. No late, faxed or telephonic bids will be accepted. Bids submitted shall remain valid for 90 (ninety) days after the closing date.

For general tender administration queries please contact Ms Nomsa Mahlangu at [nomsa.mahlangu@purcosa.co.za](mailto:nomsa.mahlangu@purcosa.co.za) and copy Ms Ndweleni Mukhawa at [ndweleni.mukhawa@purcosa.co.za](mailto:ndweleni.mukhawa@purcosa.co.za).

All enquiries must be in writing five working days prior the closing date.