

# INVITATION TO TENDER

## Central Johannesburg College

PURCO SA, on behalf of Central Johannesburg College, invites all suppliers of accredited and qualified Internal Audit Services to tender for Internal Audit Services at the College's campuses. (TENDER PUR3800/9/2015) This is a 3 year contract.

Campus	Site Inspection	Briefing Session & Site Inspection Date & Time
Head Office	5 Ubla Street, PARKTOWN	19 <sup>th</sup> August 2015, 10:00

- The tender will be sold for R1 140.00 on the PURCO website ([www.purcosa.co.za](http://www.purcosa.co.za)) and is available from 17<sup>th</sup> August – 02<sup>nd</sup> September 2015 until 11:00 midday.
- Compulsory briefing session will be held on the above dates and time at the respective campuses. Please take note that the tender documents will not be available at the site briefing. The certificate of attendance to the site inspection will only be signed by the designated person on the official briefing session.
- Bidders can bid on individual site(s) or all sites
- The lowest bid will not necessarily be accepted.

Tender Documents must be completed in BLACK INK. Incomplete tender documentation will not be accepted.

**1. The following mandatory documents must be submitted:**

- Certified copies: Company Registration documents and ID(s) of Owners/Directors
- Resolution (authority to sign)
- One set (two years) recent Audited Financial Statements or signed by the Accounting Officer for Close Corporations. i.e. Minimum of two years comparative figures to be submitted. No holding company financial statements will be accepted
- Certified copies of PSIRA registration
- A letter of Good Standing from the Compensation Commissioner (WCA)
- Valid Original Tax Clearance Certificate – SARS
- Certified copy of Valid B-BBEE Score Certificate – endorsed by SANAS / IRBA
- Latest Municipal Account (not older than 3 months)

**2. Functionality evaluation**

- Service Providers will be assessed in terms of internal audit services, management experience in a similar environment, financial stability,
- Operational capacity and quality management standards.

This tender will be evaluated in terms of 90/10 B-BBEE preference point scoring system.

Responsiveness and bid evaluation criteria will be strictly adhered to.

Telegraphs, telephone, telex, facsimile, e-mail and late documents will not be accepted.

Tender documents must be completed in black ink. The College is not bound to accept the highest point scorer, lowest quote, part or any quote. Incomplete, late, faxed or bids via e-mail, telegraph, telephone and telex will not be accepted. The College does not bind itself to accept the highest point scorer, lowest bid, part or any bid.

**TENDER TYPE**  
Closed Tender (Tender will not be opened in public)

**TENDER DOCUMENTS**  
Available from 17<sup>th</sup> August 2015 until Wednesday 2<sup>nd</sup> September 2015 at 11:00 on the following website: [www.purcosa.co.za](http://www.purcosa.co.za)

**TENDER DELIVERY TO**  
Tender Box (CJC Main Boardroom, 5 Ubla Avenue, Off Princess of Wales Terrace, Parktown)

**CLOSING DATE OF TENDERS**  
02<sup>nd</sup> September 2015 at 11:00

**ADDRESS**  
CJC – 5 Ubla Avenue, Parktown  
Monday - Friday 07:45 – 16:30 (excluding public holidays)

**ENQUIRIES:**

General

Stephen Preston – Tel: (011) 545 0940  
E-mail: [Stephen.preston@purcosa.co.za](mailto:Stephen.preston@purcosa.co.za)

