

INVITATION TO TENDER

BOLAND COLLEGE

PURCO SA, on behalf of Boland College, invites Service Providers to submit a tender for Consultant Facilitator and Administrator for Occupational Health and Safety at the College's campuses. (TENDER PUR2700/1)

Campus	Site Inspection	Co-ordinates	Briefing Session & Site Inspection Date & Time
Head Office	85 Bird Street, STELLENBOSCH	33°55'36.27"S 18°51'22.28"E	6 March 2015, 10:00

- The registration fee for the Tender documents is R1 140.00 per set and is electronically available on the PURCO website (www.purcosa.co.za)
- Compulsory briefing session will be held on the above dates and time at the respective campuses. Please take note that the tender documents will not be available at the site briefing. The certificate of attendance to the site inspection will only be signed by the designated person on the official briefing session.
- Bidders can bid on individual site(s) or all sites
- The lowest bid will not necessarily be accepted.

Tender Documents must be completed in BLACK INK. Incomplete tender documentation will not be accepted.

1. The following mandatory documents must be submitted:

- Certified copies: Company Registration documents and ID(s) of Owners/Directors
- Resolution (authority to sign)
- One set (two years) recent Audited Financial Statements or signed by the Accounting Officer for Close Corporations. i.e. Minimum of two years comparative figures to be submitted. No holding company financial statements will be accepted
- Certified copies of the following:
 - OHS services related to construction projects and minor works, service providers must be registered with the SACPCMP (SA Council for the Project and Construction management Professions)
- A letter of Good Standing from the Compensation Commissioner (WCA)
- Valid Original Tax Clearance Certificate – SARS
- Certified copy of Valid B-BBEE Score Certificate – endorsed by SANAS / IRBA
- Latest Municipal Account (not older than 3 months)

2. Functionality evaluation

- Service Providers will be assessed in terms of experience in a similar environment, financial stability, operational capacity, and quality management standards.

This tender will be evaluated in terms of 80/20 B-BBEE preference point scoring system.

Responsiveness and bid evaluation criteria will be strictly adhered to.

Telegraphs, telephone, telex, facsimile, e-mail and late documents will not be accepted.

Tender documents must be completed in black ink. The College is not bound to accept the highest point scorer, lowest quote, part or any quote. Incomplete, late, faxed or bids via e-mail, telegraph, telephone and telex will not be accepted. The College does not bind itself to accept the highest point scorer, lowest bid, part or any bid.

TENDER TYPE
Closed Tender (Tender will not be opened in public)

TENDER DOCUMENTS
Available from 27 February 2015 on the following website: www.purcosa.co.za

TENDER DELIVERY TO
Tender Box (Head Office, Ground Floor (Reception))

CLOSING DATE OF TENDERS
20 March 2015 at 11:00

ADDRESS
Head Office – 85 Bird Street, STELLENBOSCH
Monday - Friday 09:00 – 16:30 (excluding public holidays)



ENQUIRIES:
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