

## **Specifications and Pricing Schedule**

### **TERMS OF REFERENCE**

#### **1. WATERBERG TVET COLLEGE**

The Waterberg TVET College (WTC) is an institution governed by the Continuing Education and Training Act 2006. The Minister of Higher Education and Training is the Executive Authority, and the WTC Council is the Accounting Authority of the WTC. The WTC is governed by the Council appointed by the Minister of Higher Education and Training.

#### **1. BACKGROUND**

Waterberg Technical and Vocational Education and Training (TVET) College requires an experienced fumigation/pest control services company to provide fumigation/pest control services in all the campuses and central office. Waterberg TVET College has the following campuses and sites:

- Skills development Lebowakgomo
- IT centre Mahwelereng
- Hotel school Mokopane
- Mahwelereng Business studies campus
- Waterberg TVET College farm
- Central office Mokopane
- College farm

#### **2. INVITATION TO TENDER**

Bidders are hereby invited to submit their proposals for Fumigation/Pest control services for a contract period of three (3) years for Waterberg TVET College

Tender processes will be-coordinated by PURCO and Waterberg TVET College Supply Chain Management (SCM) Section at the following address:

Waterberg TVET College

C/O Totius and Hooge Street

Mokopane

Waterberg

### 3. GENERAL TERMS

All documents submitted in the response to this tender shall be written in English completed with a black pen. Bid documents completed with a pencil will be disqualified. All corrections and scratching must be initialled. The use of correction pen (Tippex) will automatically invalidate your bid. All required documents must be attached behind the specified divider to allow for convenient checking during evaluation. Each tender shall be valid for a period of three months (90 days) calculated from the closing date of the tender.

### 4. OTHER REQUIRED DOCUMENTS

Each tender document should also include the following documentation, although failure to submit these documents will not result in disqualification. However, the information contained in them is required for evaluation purposes.

- a) **Track record/traceable references for verification purposes:** Provide the names and contact details of current or previous clients you have provided similar Fumigation/Pest control services to, and details of similar projects completed in the past and those still running. Provide testimonial/reference letters from previous completed projects.
- b) **Full presentation on** fumigation and pest control solution for Waterberg TVET College.
- c) **Membership/affiliation** with a relevant body
- d) A current **broad-based black economic empowerment (B-BBEE) status level certificate.**

### 5. RESPONSIBILITIES

Responsibility of the service provider:

- a) The service provider is expected to supply rodenticide traps in all sites depending on the number of rodenticides required per site. The rodenticides must be serviced every two months
- b) The service provider is expected to fumigate the office every three months
- c) The service provider is expected to treat insects/ cockroaches with relevant paste and pesticides as and when required
- d) The service provider is expected to fumigate with chemicals not harmful to humans as and when required
- e) The service provider is expected to also provide disinfection services for COVID 19 as and when required
- f) The College reserves the right to verify chemicals for health purposes

### 6. DISCLAIMER

Waterberg TVET College serves the right:

- a) To verify any information supplied in the tender documents
- b) Not to appoint any service providers;
- c) To cancel or withdraw this tender at any time without attracting any penalties or liabilities;
- d) To appoint one or more service providers, depending on the outcome, to separate or jointly be responsible for the provision of Fumigation/Pest control services on the campus;
- e) To have the final say in the appointment and that this will be binding;
- f) To disqualify a tender or cancel any subsequent contract should it be found that information disclosed was factual inaccurate and/or that a misrepresentation of facts may have occurred.

## **7. CONFIDENTIALITY**

Any or all information made available to the service provider by Waterberg TVET College shall be regarded as confidential and shall not be made available to third parties without the prior written consent of the college.

## **8. PREPARATION OF PROPOSAL**

Waterberg TVET College shall not be liable for any costs that has been incurred by the service provider in the preparation of the proposal, the obtaining of certificates or any other cost that might be incurred in submitting the proposal.

## **9. CONTRACT PERIOD**

It is a 3 years (36 Months) contract which will be reviewed, based on performed, every twelve (12) month from the date of commencement with a probation period of 3 months. Waterberg TVET College may conduct a due diligent before final appointment.

## **10. PRICING**

Service providers are requested to give a specific pricing breakdown for the 3 year contract (please include the prices of all accessories, equipment's or other items charged for in the breakdown). Year one pricing should be firm. Clearly specify proposed annual increase for operating costs and percentage increase in the consumer price index (CPI) in year 2 and 3.

## **11. COMPLIANCE REPORTS AND MEETINGS**

Both the service provider and Waterberg TVET College will enter into a service level agreement (SLA) for monitoring and compliance purposes. The SLA will be monitored through a monitoring tool and compliance meetings which will be held quarterly. The service provider will also meet the delegated Waterberg TVET College representative as and when deemed necessary.

## TENDER SPECIFICATION

### 1. TENDER SPECIFICATION

Waterberg Technical and vocational education and training (TVET) College requires a Fumigation/Pest control company to provide Fumigation/Pest control services in the central office, all campuses and site.

The scope of work includes the following:

- The service provider is expected to supply rodenticide traps in all sites depending on the number of rodenticides required per site. The rodenticides must be serviced every two months
- The service provider is expected to fumigate the office every three months
- The service provider is expected to treat insects/ cockroaches with relevant paste and pesticides as and when required
- The service provider is expected to fumigate with chemicals not harmful to humans
- The service provider is expected to also provide disinfection services for COVID 19 as and when required
- The College reserves the right to verify chemicals for health purposes
- THE PURCO SA SERVICE FEE OF 2% MUST BE INCLUDED IN THE PRICING.**

No.	Campuses/ sites	Location	Number of classes	Computer labs/workshops	Admin offices /boardrooms	Kitchen /dining area	Outside sitting area	Toilets	Other	Total number of square metres (SQM)
1	Central Office	Mokopane			32	2		4	4 passages and reception	369
2	Hotel school	Mokopane	4	2	6	3	30 chair capacity	4	1 reception area	767
3	Business studies centre	Mahwelereng	20	9			60 chair capacity	10		3024.4
4	Engineering and skills training centre	Lebowakgomo	30	9	10	2	60 chair capacity	10	1 reception area	3881.4
5	IT and computer science centre	Mahwelereng	20	2	8	2	30 Chair capacity	10	1 Hall and 1 reception area	2132.2
6	Thabazimbi Campus	Thabazimbi	12	9	12	2	30 chair capacity	10		2463.6
7	College Farm	Rooivaal (30 Km from Mokopane)	8	0	1	2			1 parking area/garage	621.6
Others										
8	Hostel (IT and computer science centre)	Mahwelereng	200 seating capacity							500
9	Hostel (engineering and skills training centre)	Lebowakgomo	200 seating capacity							500

No.	Campuses/ sites	Location	Number of classes	Compute r labs/wor kshops	Admin offices /boardroo ms	Kitchen /dining area	Outside sitting area	Toilets	Other	Total numbe r of square metres (SQM)	Price (incl. VAT)
1	Central Office	Mokopane			32	2		4	4 passages and reception		R
2	Hotel school	Mokopane	4	2	6	3	30 chair capacity	4	1 reception area		R
3	Business studies centre	Mahwelereng	20	9			60 chair capacity	10			R
4	Engineering and skills training centre	Lebowakgomo	30	9	10	2	60 chair capacity	10	1 reception area		R
5	IT and computer science centre	Mahwelereng	20	2	8	2	30 Chair capacity	10	1 Hall and 1 reception area		R
6	Thabazimbi Campus	Thabazimbi	12	9	12	2	30 chair capacity	10			R
7	College Farm	Rooivaal (30 Km from Mokopane)	8	0	1	2			1 parking area/gara ge		R
Others											
8	Hostel (IT and computer science centre)	Mahwelereng	200 seating capacity								R
9	Hostel (engineering and skills training centre)	Lebowakgomo	200 seating capacity								R
<b>Total Bid Price (All inclusive –chemicals, equipment's and labour) Inclusive of VAT</b>											<b>R</b>