



REQUEST FOR PROPOSALS

ICT AUDIO VISUAL CORE REFRESH: ENTERPRISE

TENDER NO: WITS TENDER / 2020:1

The ICT Department of the University of the Witwatersrand, Johannesburg in collaboration with Purchasing Consortium of Southern Africa (PURCO SA) requests proposals from qualified and accredited service providers for Audio Visual. The process will facilitate the enabling agreement for panel(s) of service providers to provide goods and services for Audio Visual Infrastructure refresh, install, repair, and maintenance over a period of three (3) year term, without a guarantee of the quantum of work.

The aim is to refresh and maintain the University's audio-visual equipment (including but not limited to data projectors, programmable audio-visual system controllers, audio play back and voice lift systems, document cameras, etc.) that are beyond their original equipment manufacturer ("OEM") specified lifespan. The panel(s) of service providers will supply, install, program, configure, commission, and maintain Audio Visual systems of various size, types, and functionality.

The audio-visual hardware and/or software, peripherals and accessories must be supplied and the installation and maintenance services delivered substantially in accordance with the timelines and requirements as set out in this scope of work.

Compulsory clarification meeting/session/briefing will be held on **Tuesday, 17 March 2020 strictly from 11h30 until 12h30**. Meeting point to the clarification venue, at **11h20, at the offices of Procurement Services, Facilities and Services Building, West Campus, Braamfontein, University of the Witwatersrand, Johannesburg** (Tel 011 – 717 1510) (Refer: <https://www.wits.ac.za/maps/braamfontein-campus-west/>) and <http://www.wits.ac.za/about-wits/tenders/> for Directions to Procurement. Site visit for the sample venues to commence from **13h00 until 14h00**.

Documents **MUST BE** downloaded from the University's website prior to attending the Compulsory Clarity Session in order to understand the scope and the requirements, <http://www.wits.ac.za/about-wits/procurement/> from **14h00 on Monday, 09 March 2020**. Please ensure that you confirm your eligibility to tender prior to the briefing session, by reviewing the criteria stated in the tender documents.

Queries relating to this RFP can be addressed to: Ms Meshal Moonsamy and copied to Ms Charmaine Layton via e-mail: meshal.moonsamy@purcosa.co.za and admin.tenders@wits.ac.za

The closing date and time for receipt for Wits Tender/2020:1 - ICT Audio Visual Core Refresh: Enterprise is Friday, 17 April 2020 at 12h00.

Shortlisted Tenderers may be given the opportunity to make presentations to the University and will be advised of the date and time.

The University reserves its right to proceed with this request for information in full, in parts or not at all and call for a new RFP in the event of an unsatisfactory reply to this RFP invitation.

The conditions of tender, tender instructions, detail regarding the compulsory briefing meeting and the submission of tender are stated in the Tender Data of the Tender Invitation Documents.