



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Terms of Reference – PUR 3900/59 – Panel of Plumbers

TALETSO TVET College intends appointing a Panel of Plumbing Service Providers on an ad-hoc basis at various sites and campuses of SWGC for two (2) years. Labour rates per hour and mark-up (cost plus %) must be fixed for two (2) years.

| Item Number | Item Description | Labour Rate per Hour (Incl. VAT) |
|-------------|---|----------------------------------|
| 1. | Plumbing Services: | |
| 1.1 | - Manager | R |
| 1.2 | - Supervisor | R |
| 1.3 | - Plumber | R |
| 2 | Call-outs: | |
| 2.1 | - Working hours | R |
| 2.2 | - After hours | R |
| 2.3 | - Weekend | R |
| 2.4 | - Public holiday | R |
| | TOTAL (INCLUDING VAT) | R |
| 3. | Cost Plus Percentage (%) for Parts | % |

Mandatory Requirements

| Appendix Number | Description of Appendix | Requirement |
|-------------------|--------------------------------------|--|
| Appendix A | RFP Document | Each page of the RFP document to be initialled by a delegated representative |
| Appendix A1 | Proof of Payment | Attach Payfast proof of payment and include the company tendering for, if purchased by a different company |
| Appendix B and B1 | Technical specifications and pricing | Complete and Attach your pricing schedule as per specifications |
| Appendix C | Proof of Bank Account | Provide Confirmation letter from Bank |

| | | |
|------------|-----------------------------------|--|
| Appendix D | Company registration documents | Provide certified Company registration documents |
| Appendix E | Tax clearance certification | Provide an original valid tax clearance certificate or Tax Pin Number |
| Appendix F | B-BBEE certification | Provide a valid SANAS B-BBEE Verification Certificate |
| Appendix G | Board resolution | Provide Valid Board Resolution if not Sole Proprietor |
| Appendix H | Declaration of Interest | Complete form in this tender document |
| Appendix I | Registration on National Treasury | Provide a copy of your unique supplier number (MAAA....) . |
| Appendix J | Identity documents | Submit certified ID copies (not older than 3 months) of all directors, shareholders and personnel to be allocated to the college |

| FUNCTIONALITY CRITERIA | POINTS ALLOCATED |
|--|------------------|
| <p>Provide three (3) contactable references of contracts of similar size and nature (plumbing maintenance) done within the past three (3) years:</p> <p>3 References verified = 10 Points</p> <p>2 References verified = 5 Points</p> <p>1 Reference verified = 0 Points</p> | 10 |
| <p>Company's experience (Submit company profile)</p> <p>More than 5 years of experience = 20 points</p> <p>Experience between 3 and 4 years = 10 points</p> <p>Experience below 3 years = 5 points</p> | 20 |
| <p>Technical capability</p> <p>Bidder to provide the CVs and certified qualifications for the number of skilled labours that will be deployed for the duration of the project.</p> <p>Must have trade test certificate/field work experience, at least 2 years' experience or more, with a minimum of NQF level (Level 4) with trade test.</p> <p>Must have first, second and third fix experience in plumbing and drainage.</p> | 30 |

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|---|------------|
| Qualification: <ul style="list-style-type: none"> NQF level 4 National with trade test = 10 points NQF level 4 without trade test = 5 points Vehicle logistics: <ul style="list-style-type: none"> Service history of vehicles submitted = 10 points Service history of vehicles not submitted = 0 points Skilled labour experience: <ul style="list-style-type: none"> CVs of individual plumbers to be utilised = 10 points No experience = 5 points | |
| Offices/workplace in Gauteng Province (submit proof of location, eg municipality statement, lease) Based in North West = 10 points Based outside of North West = 5 points | 10 |
| Provide details of ability to complete the works – technical ability to be proven (proof/list of equipment, tools applicable for various jobs etc) Provided = 20 points Not provided = 0 points | 20 |
| Provide recent Annual Financial Statements / Management Accounts Provided = 10 points Not provided = 0 points | 10 |
| Total points | 100 |