



**REQUEST FOR PROPOSALS (RFP)
Wits Services Tenders**

The Services Management Department of the University of the Witwatersrand, Johannesburg in collaboration with the Purchasing Consortium of Southern Africa (PURCO SA) requests proposals from suitably qualified service providers to supply the University for the below two separate tenders:

**(1) Wits Tender / 2021:18
Specialised Cleaning Services**

The scope of information required includes the services and supply for hygiene (sanitary bins), air freshener and equipment; pest control services; high rise and external window cleaning and specialised ad hoc cleaning services.

Documents must be downloaded from the University's website, in order to understand the scope and the requirements, <https://www.wits.ac.za/about-wits/tenders/> from 14:00 on Monday, 16 August 2021.

Please ensure that you confirm your eligibility to tender by reviewing the criteria stated in the RFP documents.

Tenderers must register their intent to tender via email to admin.tenders@wits.ac.za and meshal.moonsamy@purcosa.co.za by no later than **Friday, 20 August 2021**. Failure to register will result in tenderer's bid not being accepted.

An online Non – Compulsory Briefing Session for Wits Tender/2021:18 –Specialised Cleaning Services

An online non- compulsory information session will be facilitated via Microsoft Teams on Tuesday, 24 August 2021 from 10:00 to 11:30. Tenderers will be invited upon receiving their confirmation of intent to tender.

The closing date and time for receipt for this RFP is on **Thursday, 9 September 2021 at 23:59 hrs (before mid-night)**.

**(2) Wits Tender / 2021:19
Supply of Cleaning Chemicals, Consumables & Brushware**

The scope of information required includes the supply of cleaning chemicals and supply of cleaning consumables and brushware/tools.

Documents must be downloaded from the University's website, in order to understand the scope and the requirements, <https://www.wits.ac.za/about-wits/tenders/> from 14:00 on Monday, 16 August 2021.

Please ensure that you confirm your eligibility to tender by reviewing the criteria stated in the RFP documents.

Tenderers must register their intent to tender via email to admin.tenders@wits.ac.za and meshal.moonsamy@purcosa.co.za by no later than **Friday, 20 August 2021**. Failure to register will result in tenderer's bid not being accepted.

Non – Compulsory Briefing Session for Wits Tender/2021:19 – Supply of Cleaning Chemicals, Consumables & Brushware

An online non- compulsory information session will be facilitated via Microsoft Teams on Tuesday, 24 August 2021 from 13:00 -14:30. Tenderers will be invited upon receiving their confirmation of intent to tender.

The closing date and time for receipt for this RFP is on **Friday, 10 September 2021 at 23:59 hrs (before mid-night)**.

Shortlisted Tenderers may be given the opportunity to make presentations to the University and will be advised of the date and time. The University reserves its right to proceed with this request for proposal in full, in parts or not at all and call for a new RFP in the event of an unsatisfactory reply to this RFP invitation.

The conditions of RFP, instructions, detail regarding the non-compulsory briefing meeting are stated in RFP Documents. **Queries relating to this RFP must be addressed to Ms Meshal Moonsamy** meshal.moonsamy@purcosa.co.za and copied to admin.tenders@wits.ac.za