



REQUEST FOR PROPOSALS (RFP): PROVISION OF SUPPLEMENTARY TRANSPORT MANAGEMENT SERVICES

TENDER NO: WITS TENDER/2020:02

The Services Management Department of the University of the Witwatersrand, Johannesburg in collaboration with Purchasing Consortium of South Africa (PURCO SA) requests proposals from transportation service providers to respond to this RFP for the Provision of Supplementary Transportation Management Services for the University.

The service components are as follows and tenderers are invited to tender for one or both of the components.

Service Component 1: Mainly Fixed Academic and other Field Trips

Service Component 2: Additional Transportation Management Services for Adhoc Trips

Documents **MUST BE** downloaded from the University's website, in order to understand the scope and the requirements, <http://www.wits.ac.za/about-wits/procurement/> from **14h00 on Monday, 22 June 2020.**

Please ensure that you confirm your eligibility to tender by reviewing the criteria stated in the tender documents.

Tenderers responding must have a B-BBEE level certification of 1 to 4

Queries relating to this RFP can be addressed to: Ms. Meshal Moonsamy, e-mail: meshal.moonsamy@purcosa.co.za and copied to Charmaine Layton, e-mail: admin.tenders@wits.ac.za

Non - Compulsory Briefing Session

Due to the current situation regarding the COVID-19 pandemic in South Africa, the University of the Witwatersrand, Johannesburg (WITS) will not be scheduling onsite meetings/briefing sessions. A separate document related to this briefing session will be provided (labelled information session sharing), the detailing information pack will be posted on the WITS website and circulated to the designated registered e-mail group.

Tenderers **MUST** register their intent to tender via e-mail to admin.tenders@wits.ac.za and meshal.moonsamy@purcosa.co.za by no later than **Friday, 03 July 2020 at 12h00.** Failure to register will result in tenderer's bid not being accepted.

The closing date and time for receipt for this **RFP: SERV/2020/02** is on **Thursday, 23 July 2020 at 12h00.**

Shortlisted tenderers may be given the opportunity to make presentations to the University and will be advised of the date and time.

The University reserves its right to proceed with this request for proposal in full, in parts or not at all and call for a new RFP in the event of an unsatisfactory reply to this RFP invitation.

The conditions of tender, tender instructions, detail regarding the non-compulsory briefing meeting and detail regarding the shortlisted tender presentations are stated in the Tender Data of the Tender Invitation Documents.